Student Services Committee

Date: May 7, 2012

Attendees: Maika SSC, Memo FAO, Matandy OAR, Birikita OAR, Lucille SAC, Marleen PCC, Marcelly SHC, William Stanley, Buddy Herry SBC.

Absent:

1. Review minutes from March 16th.
2. Updates and assignments:
   1. FAO: Memo- Stategy 4.
      1. They will be lowing the efc from 32 to 23
      2. Pell Grant, degree 18 semesters down to 12. From 4 years to 3.
      3. Next year they will receive a letter telling them how much will be left over, and how far they.
      4. SEG students have been inquiring about this.
   2. OAR: Matandy and Birikita-Strategy 2
      1. Graduation will be in July but not specific.
      2. Check with catalog to see if conflict in schedule.
      3. Arto from national can order the gowns for us. She still need the measurements.
      4. Recruitment will go to the highschools on Wensday and Friday. I will not be able to assist them.
   3. SAC: Lucille- Strategy 6 and 8
      1. Update on 350 workshop. They did a northpacific outreach. Working on a climate change… Make a video by COM
      2. Wasn’t prepared to do a recruitment video for this week. Hoping to get VIRUS and YFC to make a student life video. We hope to get done by Summer.
      3. Chuuk High Recruitment, The presentation went well.
      4. Made signs for littering to put up on campus, and will be posted by the end of this week.
      5. Duplicated efforts: We have been having a townhall meeting and they asked for all Campus meeting. So we need to make it one, please suggest to President that we have been doing this.
      6. Summer planning: please look for a keyboard, I am planning to purchase keyboard by summer.
      7. Wensday Maika will go.
   4. PCC: Marleen- Strategy 1 and 8
      1. Last week we had activities and we will be planning for summer.
   5. SHC: Marcelly- Strategy 3 and 9
      1. Document showing what she bought using our 5 dollars.
      2. Getting supplies
      3. Working on activities
3. SSC: Maika 4 and 9
   1. How should we structure this meeting:
      1. I would like to have this meeting connect with our strategic goals and objectives that we report each month. (See handhout)
   2. How can we structure our meeting to reflect our goals and objectives?
      1. Open for discussion:
         1. We focus weekly or biweekly on two strategies.
         2. We have been planning our activities to the 2 goals, so we can look at our activities and see how they connect to other goals.
         3. Add 3
   3. Alton suggests that we are all responsible for all of the goals. How do we live up to that responsibility? Or do we try to focus on a few goals each week
      1. Open for discussion:
         1. In the past we have been told to do 2 and 9. And business office told us.
         2. We are confused on this point because we are told just to report on 2 and 9. Ill bring this up in management council.
         3. If we follow altons suggestion we may need further guidance.
         4. Have each office work on a specific strategic goal. Focus on the goals that is in our job description.
         5. We each focus on 1 strategy each week.

Strategic Goals and Objectives

**Strategic goal 1: Promote learning and teaching for knowledge, skills, creativity, intellect, and the abilities to seek and analyze information and to communicate effectively**

**Objectives**

1A: Promote quality teaching and learning-centered behaviors and environments for the six campuses

1B: Make developmental courses an institutional priority

1C: Enhance faculty involvement in the college

**Strategic goal 2:** Provide institutional support to foster student success and satisfaction

**Objectives**

2A: Promote strategic enrollment management for the college

2B: Become more student-centered in the development of specific college system policies and procedures

2C: Promote timely college tenure and graduation of students with mastery of array of core learning objectives, including civic-mindedness and self-value

2D: Develop a student-friendly campus environment that encourages and enables students to be health conscious

**Strategic goal 3:** Create an adequate, healthy and functional learning and working environment

**Objectives**

3A: Provide for adequate facilities to support a learning community

3B: Provide for maintenance and upkeep of grounds, facilities, and equipment

3C: Provide for a safe, secure and effective college environment

**Strategic goal 4:** Foster effective communication

**Objectives**

4A: Enhance communications pathways

4B: Provide communications infrastructure to support communication pathways

4C: Enhance the college community’s ability to communicate effectively

**Strategic goal 5:** Invest in sufficient, qualified, and effective human resources

**Objectives**

5A: Provide on-going professional development of faculty and staff

5B: Recruit and retain qualified personnel to allow delivery of quality services

5C: Update personnel policies and procedures to meet on-going human resources needs

**Strategic goal 6:** Ensure sufficient and well-managed fiscal resources that maintain financial stability

**Objectives**

6A: Enhance new and existing revenue resources to promote growth and increase cost effectiveness

6B: Diversify resources of the College

6C: Budgeting and resource allocation

6D: Develop and implement college sustainability plans that will lead to the careful stewardship of natural and man-made resources, saving of revenue, and enhancement of the college experience; serves as a model for the nation

**Strategic goal 7:** Build a partnering and service network for community, workforce and economic development

**Objectives**

7A: Increase involvement of the community in college affairs

7B: Enhance and promote employment opportunities

7C: Develop new and enhance existing programs to meet the changing educational and workforce needs of our communities

7D: Provide Cooperative Extension Services to the community

**Strategic goal 8:** Promote the uniqueness of our community, cultivate respect for individual differences and champion diversity

**Objectives**

8A: Increase community involvement in college affairs

8B: Cultivate respect for individual differences, and champion diversity

**Strategic Goal 9: Provide for continuous improvement of programs, services and college environment**

**Objectives**

9A: Improve institutional assessment and evaluation

9B: Integrate planning, evaluation and resource allocation for continuous improvement

9C: Increase research and data driven decision making

9D: Develop an integrated data system

9E: Enhance decision making and communications at the college through implementation, monitoring and evaluation of the new governance policy and revised standing committee structure.