(Trio) Student Support Services Program	Academic Year 2007-2008
Unit/Office/Program	**Assessment Period Covered**
( ) Formative Assessment	
(x) Summative Assessment	**Date Submitted**

Administrative Evaluation Question (Use a different form for each evaluation question):

Has SSSP screen, select, and identify 160 eligible participants, and assess the need for academic support services upon Fall semester 2007?

First Means of Assessment for Evaluation Question Identified Above (from your approved assessment plan):

1a. Means of Unit Assessment & Criteria for Success: *Application Form & Screening Tool*
An application form and Selection Tool is used to determine that at least 67% of participants to be low-income & first generation, and remaining 33% to be either low-income, first generation, or low-income with disabilities. These tools also use for providing the demographic data on the 160 students served by the program.

1a. Summary of Assessment Data Collected: *The use of application form and screening criteria provided the necessary information to determine the eligibility of students enrolling into the SSS program.*
There were128 applications received and processed by the end of August 2007:
  a. *Of the 128 applications submitted 114 met the eligibility requirements while 14 did not.*
  b. *Due to limited space in the program, 45 were placed on Waiting List.*
  c. *Of the total 160 eligible current and new participants; 138/86% are Low-income & first generation while 22/14% were low-income, first gener/disability*
  d. *Demographic: students from Chuuk State= 29, Pohnpei State=98, Kosrae State=10, Yap State=23, Gender: Female=93, Male=67 Class Level: Freshmen= 113, Sophomore=47*

1a: Use of Results to Improve Unit Services:
--Plans to improve the processes of dissemination about the program and recruitment processes to attract more participation of students from the other respective states of Chuuk, Kosrae & Yap.
--Redesigned current plan to increase enrollment of students with either low-income, first generation, or low-income with disability challenges

1b. Means of Unit Assessment & Criteria for Success: *The Needs Assessment Survey* is designed to assess the need for the academic support services of 100 percent of the (160) participants within 30 days of their acceptance into the program. The Needs Assessment Survey tool is the one used for this process and NOT the *Individual Action Plan mentioned in the Assessment Plan.*
1b. Summary of Assessment Data Collected: The Needs Assessment Survey assessed the students' need for academic support. The survey has 5 sections: **Section I-Academic** *Needs shows that 136/85% of students need academic support in improving study skills, 135/84% -in counseling/academic advising on educational plans, & 133/83% - in obtaining tutorial assistance. And, 95/59% of students showed the least of academic need is in the area of learning how to use or improve library skills and 51/32% of students in getting oriented to the campus.*
Section II-Financial Needs *– shows that 156/91% need more information about financial aid and other scholarships; 125/78% need assistance when applying for financial aid; and 123/77% need to learn how to budget and spend money wisely.*
Section III – Career Planning Needs *– shows that 135/84% of students need assistance in developing job seeking skills such as job interview & resume writing; 123/77% need help in*

to attract more participation of students from the other respective states of Chuuk, Kosrae &
Yap.
--Redesigned current plan to increase enrollment of students with either low-income, first
generation, or low-income with disability challenges

Second Means of Assessment for Evaluation Question Identified Above (from your approved assessment plan):

1b. Means of Unit Assessment & Criteria for Success: *The Needs Assessment Survey* is designed to assess the need for the academic support services of 100 percent of the (160) participants within 30 days of their acceptance into the program. The Needs Assessment Survey tool is the one used for this process and NOT the *Individual Action Plan mentioned in the Assessment Plan.*
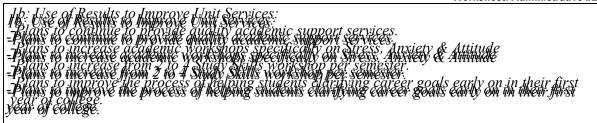
1b. Summary of Assessment Data Collected: The Needs Assessment Survey assessed the students' need for academic support. The survey has 5 sections: **Section I-Academic *Needs*** *shows that 136/85% of students need academic support in improving study skills, 135/84% -in counseling/academic advising on educational plans, & 133/83% - in obtaining tutorial assistance. And, 95/59% of students showed the least of academic need is in the area of learning how to use or improve library skills and 51/32% of students in getting oriented to the campus.*
Section II-Financial Needs – *shows that 156/91% need more information about financial aid and other scholarships; 125/78% need assistance when applying for financial aid; and 123/77% need to learn how to budget and spend money wisely.*
Section III – Career Planning Needs – *shows that 135/84% of students need assistance in developing job seeking skills such as job interview & resume writing; 123/77% need help in identifying career areas which fit their skills, abilities and interests; 99/62% - need help in clarifying their life & career goals.*
Section IV – Personal Needs – *123/77% shows the need for learning how to better decisions and improving problem solving skills; 114/71% need help in developing and demonstrating positive attitudes and self confidence; 104/65% in handling stress and anxiety; and the least personal need shows 98/61% - joining campus clubs/organizations.*
Section V – Accommodation for Disability Needs - *none*

1b: Use of Results to Improve Unit Services:
-Plans to continue to provide quality academic support services.
-Plans to increase academic workshops specifically on Stress, Anxiety & Attitude
-Plans to increase from 2 to 4 Study Skills workshop per semester.
-Plans to improve the process of helping students clarifying career goals early on in their first year of college.

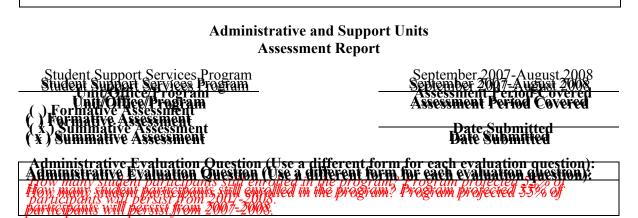## Third Means of Assessment for Evaluation Question Identified Above (from your approved assessment plan):

1c. Means of Unit Assessment & Criteria for Success: Interview Question Tool –
--The implementation of this new tool began Fall 2007, and this tool is administered during the intake process which entails the following: a) a set of questions are given to incoming students upon enrolling into the program; b) responses and comments by students show the intent and interest for participating in the program; c) This interview process address all component of the program therefore involves all SSSP staff members: Director, Academic and Financial Aid Counselors, Mentoring Specialist, and Administrative Assistant; d) two specific questions on weaknesses & strengths asking subject matters.
--The interview process also serves as mechanism to identify the academic and personal weaknesses and strengths of students prior to acceptance into the program.

1c: Summary of Assessment Data Collected:
There were 78 eligible students that went through the interview process and 100% expressed their need and interest for enrolling into this program. Generally, the outcome showed a satisfactory rating on all the questions. Of the 78, the table below shows the number of those students with weaknesses in general Math and English, but the rest is with various subject areas.

Gender	Weakness in Mathematics (general)	Weakness in English (writing/comprehension)
Female	24/31%	33/43%
Male	12/15%	16/21%

1e: Use of Results to Improve Unit Services:
--Plans to continue providing tutoring sessions, counseling and advising, and mentoring.
--Plans to devise a better tool to use for monitoring and tracking the students' progress to improve the retention and graduation rate of the above students.

Administrative and Support Units
Assessment Report

Student Support Services Program	September 2007-August 2008
Unit/Office/Program	**Assessment Period Covered**

( ) Formative Assessment
(x) Summative Assessment   **Date Submitted**

Administrative Evaluation Question (Use a different form for each evaluation question):
How many student participants still enrolled in the program? Program projected 53% of participants will persist from 2007-2008.

First Means of Assessment for Evaluation Question Identified Above (from your approved assessment plan):

1a. Means of Unit Assessment & Criteria for Success: COM-FSM Official Enrollment List.

1a. Summary of Assessment Data Collected: Based on the 2004 cohorts the persistent rate showed that 88% are still enrolled in the program (140 out of 160)

1a. Use of Results to Improve Unit Services:
--Plans to continue providing quality of services to students in the areas of advising, counseling and mentoring by revising the strategies used in advising, counseling and mentoring.
--Plans to continue monitoring students' academic progress

Second Means of Assessment for Evaluation Question Identified Above (from your approved assessment plan):

1b. Means of Unit Assessment & Criteria for Success:

1b. Summary of Assessment Data Collected:

1b. Use of Results to Improve Unit Services:

Third Means of Assessment for Evaluation Question Identified Above (from your approved assessment plan):

1c. Means of Unit Assessment & Criteria for Success:

1c. Summary of Assessment Data Collected:

1c. Use of Results to Improve Unit Services:

Administrative and Support Units
Assessment Report

Student Support Services Program	September 2007-August 2008
Unit/Office/Program	**Assessment Period Covered**

( ) **Formative Assessment**
(x) **Summative Assessment**

Date Submitted

Administrative Evaluation Question (Use a different form for each evaluation question):
Has student participants maintain good academic standing by the end of the academic year 2007-2008? Yes, 89%/141 of participants were placed on good academic. (The projection is 85%)

First Means of Assessment for Evaluation Question Identified Above (from your approved assessment plan):

1a. Means of Unit Assessment & Criteria for Success: COM-FSM students' Official Grade Reports. The use of this tool is also aimed at determining the retention and graduation rates of participants.

1a. Summary of Assessment Data Collected:
Below is the Cumulative Grade Point Average for academic year 2007-2008. The table below

shows the number of participants placed in each GPA category (unofficial cum GPA).
Generally, those students that fall below 2.00 cum GPA are ones that do not actively utilize the support services offered.

The students who are in good academic standing are more likely to persist in and graduate then their peers   who are not in good standing

Cumulative GPA	No. of Participants
Below 2.00	19
2.01-2.50	38
2.51-3.00	53
3.01-3.50	49
4.00	2

1a: Use of Results to Improve Unit Services:
--Plans to increase the number of participants in each GPA category by improving the services in tutoring and by using intrusive advising.
--Plans to identify and report on those that received tutorial and advising/counseling.
--Plans to monitor progress and/or intervene early on in the semester.
--Plans to report the demographic on the following: gender, state, class level & major
--Plans to continue providing the support services designed for students to enhance their academic performance and specifically, by assisting those below 2:00GPA and those in the 2:01-2.50 GPA bracket

Second Means of Assessment for Evaluation Question Identified Above (from your approved assessment plan):

1b. Means of Unit Assessment & Criteria for Success:

1b. Summary of Assessment Data Collected:

1b: Use of Results to Improve Unit Services:

Third Means of Assessment for Evaluation Question Identified Above (from your approved assessment plan):

1c. Means of Unit Assessment & Criteria for Success:

1c. Summary of Assessment Data Collected:

1c: Use of Results to Improve Unit Services:

SS Residence Hall   FY 2008
      Unit/Office/Program   **Assessment Period Covered**
(X) Formative Assessment
(X) Summative Assessment   **Date Submitted**

Institutional Mission/Strategic Goal:
Mission: Historically diverse, uniquely Micronesian and globally connected, the College of Micronesia-FSM is a continuously improving and student centered institute of higher education. The college is committed to assisting in the development of the Federated States of Micronesia