

Mission and Outcomes/Objectives Development Worksheet #1

IRPO/IEQA Unit/Office/Program (1-1) J. Hicks & Staff	FY 2014 Assessment Period Covered (1-2) 2012.11.26
Submitted by (1-3)	Date Submitted (1-4)

Institutional Mission (1-5):
Institutional Mission: Historically diverse, uniquely Micronesian and globally connected, the College of Micronesia-FSM is a continuously improving and student centered institute of higher education. The college is committed to assisting in the development of the Federated States of Micronesia by providing academic, career and technical educational opportunities for student learning.
Institutional Strategic Goal Supported (1-6):

Unit/Program Mission Statement (1-7):
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Unit/Program Goals (1-8):

Unit/Program Outcomes/Objectives (1-9):
Outcome 1: Planning <ul style="list-style-type: none"> a) Performance Budgeting <ul style="list-style-type: none"> i) Coordinate development of FY 2015 performance budget for review and approval by college governance structure and presentation to FSM Executive and Congress and JEMCO ii) Coordinate initial development of FY 2016 performance budget with focus on 1) development of budget guidelines for FY 2016, 2) training for performance budgeting and development, and 3) review and revision of revenue projections. b) Strategic Plan (2013 – 2017) – Develop and implement processes for monitoring and evaluation of strategic plan c) Integrated Educational Master Plan, Monitor, track and report progress against IEMP goals and objectives d) Assist with planning, implementation and follow to Visioning Summit 2014. e) Coordinate grant development in priority areas for the college.
Outcome 2: Research <ul style="list-style-type: none"> a) Based on program assessment and program review reports from FY 2013, design, implement and report on 2 research projects. b) Conduct a series of student focus groups on follow up for CCSSE and CCFSSSE spring 2013 surveys. c) Coordinate preparation, delivery and reporting for surveys 1) CCSSE & CCFSSSE, 2) Registration, 3) student satisfaction , 4) employer views and other surveys as needed
Outcome 3: Assessment

- a) Coordinate ILO assessment and reporting.
- b) Coordinate GE assessment and reporting.
- c) Prepare and distribute annual assessment report.
- d) Implement TracData software through:
 - i) Training to users on data entry, interpretation and reporting
 - ii) Monitoring and tracking of progress for data entry into TracDat
 - iii) Research into assessment and evaluation strategies

Outcome 4: Data & Reporting

- a) Prepare and distribute 1) semester reports and 2) annual report for internal and external consumption.
- b) Prepare IPEDS fall, winter and spring reports and distribute key data internally and externally
- c) Provide periodic “Did You Know” data of high interest to the college.

1-10 Endorsed by:

Supervisor (name)	Title	Date
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Assessment committee	Date	
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Committee with oversight responsibility	Date	
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Approved by:

President	Date	
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