

**College of Micronesia – FSM
Committee (Working Group) Minutes Reporting Form**

Committee or Working Group:	Human Resources Committee
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Date: September 12, 2011	Time: 3:00 p.m.	Location: BOR Conference Rm.
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Members Present/Absent:

Title/Representative	Name	Present	Absent	Reasons
Chair, NTL F	Mark Kostka	X		
Vice chair, HRO	Morehna R. Santos	X		
Secretary, PNI S	Maureen Mendiola	X		
PNI F	Anna Dela Cruz	X		
NTL F	Robert Andreas		X	
NTL S	Norma J. Edwin	X		
NTL F	Allan Bourgoin	X		
PNI F	Bertoldo Esteban		X	
PNI F	Deeleeann Daniel		X	
PNI S	Twyla Poll		X	
NTL F {New}	George Mangonon	X		
FMI	Regina Faimau		X	
CHKK F	Abraham Rayphand		X	
KSA S	Arthur Jonas		X	
YAP S	Fidelia Gilmar		X	
FMI S	Michael Mailuw		X	
NTL S	Julia Martin		X	
CHKK S	Marylene Bisalem	X		

Additional Attendees:

Agenda/Major Topics of Discussion:

- Election of New Officers for SY 2012-2013
- Miscellaneous
- Adjournment

Discussion of Agenda/Information Sharing:

Chairperson Delihna Ehmes called the meeting to order at 3:00 p.m. She first welcomed everyone including new members to the meeting. New members are George Mangonon-NC Faculty, and Arthur Jonas replacing Skipper Ittu from Kosrae Campus.

So far, there are two (2) sets of nominations received and seconded from members in the e-mail communications:

- Mark Kostka – Chair, Vice-chair – Bundi Fred, and Maureen Mendiola – Secretary
- Mark Kostka – Chair, Vice-chair – Morehna Santos, and Maureen Mendiola – Secretary

Members present went ahead and voted with the results being Mark-9 votes, Morehna-8 votes, and Maureen-8 votes but members agreed to open up for more votes until or before Friday, September 14, 2012.

Before the floor was turned to the new chair, August 27th minutes was unanimously adopted by majority votes and seconded by Allain. Minutes will be posted or send to IT to post on the WIKI. Allain mentioned that minutes on the WIKI is not ideal so Delihna recommended if minutes can also be posted on the COM-FSM web page.

Mark then thanked everyone and will continue to seek everyone's support throughout the school year. He said he needs to sit down with HRO to seek guidance and advise on policies that needs to be clarify/revised.

Miscellaneous:

In order to avoid concerns raised by the College community on decisions/policies, Norma will inform the chair on timeline prior to board meetings to give the committee ample time to get feedbacks from the community before recommendation is submitted. Revised policies can also be channeled thru Faculty/Staff Senate to get their advise/feedback before going out to the community.

Allain mentioned that last year (F2011) when committee mandates were revised, it was strongly emphasized at the administration level that all faculty and staff would sit on one or more committee and would be obligated to regularly attend the meetings. He is wondering if attendance is an issue in other committee meetings, but as for the HR committee, there is definitely an issue. Maureen will find out from previous members if they are still interested to serve in this committee. Anna suggested a specific date/time that is suitable so everyone can be able to attend.

Chair suggested that meeting will be held once a month unless there's an urgency need that required a special meeting.

Delihna thanked everyone for the support extended to her during her chairmanship. She had learned a lot. Morehna also thanked everyone for entrusting her to be vice chair. And finally, Mark thanked everyone especially Delihna and Maureen for their time and dedication to the committee last school year.

Meeting adjourned at 4:00 p.m.

Comments/Upcoming Meeting Date & Time/Etc.:

Handouts/Documents Referenced:
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College Web Site Link:
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Prepared by:	Maureen Mendiola	Date Distributed:	9/13/12
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Approval of Minutes Process & Responses:
HR Committee approved and adopt the August 27, 2012 minutes

Submitted by:		Date Submitted:	
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Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:
Recommendation to adopt minutes is through the discussions and votes done on-line.

Action by President:				
Item #	Approved	Disapproved	Approved with conditions	Comments