

College of Micronesia – FSM  
 Committee (Working Group) Minutes Reporting Form

|                             |  |
|-----------------------------|--|
| Committee or Working Group: |  |
|-----------------------------|--|

|                        |           |                           |
|------------------------|-----------|---------------------------|
| Date: January 11, 2013 | Time: 1PM | Location: National campus |
|                        |           |                           |

| Members Present:    |                  |         |        |                           |
|---------------------|------------------|---------|--------|---------------------------|
| Titles/Reps         | Name             | Present | Absent | Unavailable (tech issues) |
| Chair               | Dana Lee Ling    | X       |        |                           |
| Vice Chair          | Raphael Pulmano  | X       |        |                           |
| Secretary           | Cindy Pastor     | X       |        |                           |
| Technology wrangler | Amerihter Thozes | X       |        |                           |
| Chuuk faculty       | Alvios William   |         |        |                           |
| Chuuk faculty       | Florante Ygana   |         |        |                           |
| Chuuk staff         | Benjamin Akkin   |         |        |                           |
| FSM-FMI             | Peni Nailati     |         |        |                           |
| FSM-FSM             | Chris Igem       |         |        |                           |
| Kosrae              | Herbie Albert    |         |        |                           |
| Kosrae faculty      | Nestor E Acosta  |         |        |                           |
| Kosrae faculty      | Virenda Verma    |         |        |                           |
| National faculty    | Alfred Olter     | X       |        |                           |
| National faculty    | Don Buden        | X       |        |                           |
| National faculty    | Raynaldo Garcia  | X       |        |                           |
| National faculty    | Roldan Laguerta  |         |        |                           |
| National Staff      | Bruce Robert     | X       |        |                           |
| National staff      | Eugene Edmund    |         |        |                           |
| National Staff      | Ringlen Ringlen  | X       |        |                           |
| Pohnpei             | Albert Amson     |         |        |                           |
| Pohnpei faculty     | Romino Victor    | X       |        |                           |
| Pohnpei faculty     | Salba Silbanuz   |         |        |                           |
| Pohnpei faculty     | Semens James     |         |        |                           |
| Yap staff           | Moses Faimau     | X       |        |                           |

|                       |                             |
|-----------------------|-----------------------------|
| Additional Attendees: | Director Francisco Mendiola |
|-----------------------|-----------------------------|

| Agenda/Major Topics of Discussion:   |
|--|
| <p>Old business :</p> <ol style="list-style-type: none"> <li>1. Update on benches along walkways at Palikir site:</li> <li>2. Update on student study spaces on east side of Palikir site:</li> <li>3. Update on generator work on Palikir site:</li> <li>4. The Step Up Laboratory space issue: it has been settled, but with the result that the CRE researcher and field assistant are now “homeless” and working out of a storage container.</li> <li>5. Betelnut policy: a group was to meet in December to work on policy protocol/language, but events conspired against that group meeting. A member was counseled on how to determine the difference between betelnut spit and spit spit. The member voiced a complaint that he didn’t want to have to make the distinction between the two. That member requested that when the final betelnut protocol is drafted, it is just plainly stated/designated that there will be areas where spitting is allowed and not allowed.</li> <li>6. Update on committee membership, member inter-committee transfer rules, replacing members, dismissal for non-attendance, and committee membership lists: at their last meeting, the Council of Chairs did not</li> </ol> |

have time to take up this meta-issue. This marks the second CCC meeting that has not reached a resolution on this matter. At this point responsibility for populating a committee and maintaining a membership list appears to rest with the committee chairman. This meta-issue remains unresolved.

Discussion of Agenda/Information Sharing:

1. There is no update on installing inexpensive benches on the east side of National campus. The chairman made a motion to formally endorse same and the ensuing vote was unanimous to do so.
2. There is no update on student "study spaces" at Palikir pending BECA space utilization study. It has been suggested that these "study spaces" would include a computer battery charging capacity. These spaces would require larger money expenditure than the benches.
3. There is a new generator being installed for the faculty office F, administration building G, and Learning Resource Center H buildings. [This generator was slated to be operational on 18 January with the installation of the automatic transfer switch]. The generator that was powering F, G, and H, will be installed to power cafeteria building C, the dormitories D and E, and the bookstore building K. The gym and IT shop have no generator. The IT shop has back-up servers that could benefit from a generator.
4. The Step-Lab laboratory and associated issues are being resolved. The VPCRE continues to work with the VPIA, VPA, and the director of maintenance on the matter. Director Mendiola said the CRE folks will use a small room to work out of. A small room was to be enclosed, but nothing has been done to enclose said room. Olter says no additional money is needed to fix this problem, and that the field researcher and his assistant now have a "home". The researcher only needs one additional air conditioning unit.
5. Director Mendiola suggested increasing spaces designated for spitting while at the same time increasing fines for violating betelnut spitting policy. The current betelnut policy was established by the cabinet on February 25, 1999. The vice-chairman suggested that signs be installed to remind anyone chewing/spitting about the spitting rules. These signs would serve as a reminder and as a warning about where they could/could not spit. He also suggested that fines be increased. The topic of "spitting" was mentioned at Freshman Orientation. It is obvious that the current protocol on the issue of betelnut chewing/spitting is not effective. One faculty member of the committee said he had to clean up betelnut spit in his teaching area prior to the start of this new semester, and that the spit was mixed with tobacco. This member said that he would abstain from voting on the issue or making further comment, but his frustration was obvious. A member of the committee volunteered to join a working subgroup of FCE to rewrite the policy, and the chairman, vice-chairman, and secretary have all pledged their assistance.
6. No update is available on committee membership, member inter-committee transfer rules, replacing members, dismissal for non-attendance, and committee membership lists, and associated "committee meta" issues such as whether a faculty member can serve as an advisor to a registered student group in lieu of service on a standing committee of the college. These meta-issues appear to have no "home" in college as no one at the college appears to have responsibility for working on them.
7. One member abstained from voting on approval of old minutes as he has just come onboard the committee. The former committee members present voted unanimously to approve the old minutes.
8. On a final note, Director Mendiola met with Steven Savage from OIA (Office of Internal Affairs?) to discuss the facilities master plan. They talked about replacing the vocational building at Pohnpei campus. Infrastructure funds can be used to replace this building according to Savage.
9. A motion was made, seconded, and voted upon to schedule FCE Committee meetings once a month. The motion was carried unanimously. The chairman, however, stipulated that if a need arises to meet more than monthly, a special committee meeting would be called.

Comments/Upcoming Meeting Date & Time/Etc.: February 8, 2013 at 1pm

Handouts/Documents Referenced:

- none

|                        |
|------------------------|
| College Web Site Link: |
| ▪                      |

|              |                     |                   |  |
|--------------|---------------------|-------------------|--|
| Prepared by: | <i>Cindy Pastor</i> | Date Distributed: |  |
|--------------|---------------------|-------------------|--|

|  |
|--|
| Approval of Minutes Process & Responses: |
|  |

|               |  |                 |  |
|---------------|--|-----------------|--|
| Submitted by: |  | Date Submitted: |  |
|---------------|--|-----------------|--|

|  |
|--|
| Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:   |
| <ol style="list-style-type: none"> <li>1. The committee approved the minutes of 30 November 2012.</li> <li>2. The committee endorsed the construction and addition of benches under the covered walkways.</li> <li>3. The committee formed a working subgroup to tackle revisions to the betelnut policy.</li> </ol> |

| Action by President: |          |             |                          |          |
|----------------------|----------|-------------|--------------------------|----------|
| Item #               | Approved | Disapproved | Approved with conditions | Comments |