

Mission and Outcomes/Objectives Development Worksheet #1

Pohnpei Campus Unit/Office/Program (1-1)	FY 2013 Assessment Period Covered (1-2)
Submitted by (1-3)	Date Submitted (1-4)

<p>Institutional Mission (1-5): Historically diverse, uniquely Micronesian and globally connected, the College of Micronesia-FSM is a continuously improving and student centered institute of higher education. The college is committed to assisting in the development of the Federated States of Micronesia by providing academic, career and technical educational opportunities for student learning.</p> <p>Institutional Strategic Goal Supported (1-6):</p> <p>SPG 1. Promote learning and teaching for knowledge, skills, creativity, intellect, and the abilities to seek and analyze information and to communicate effectively.</p> <ol style="list-style-type: none"> a. Promote quality teaching and learning-centered behaviors and environments for the six campuses. b. Make developmental courses and institutional priority c. Enhance faculty involvement in the college <p>SPG 2. Provide institutional support to foster student success and satisfaction.</p> <ol style="list-style-type: none"> a. Promote strategic enrollment management for the College of Micronesia-FSM b. Become more student-centered in the development of specific college system policies and procedures c. Promote timely college tenure and graduation of students with master of array of core learning objectives, including civic-mindedness and self-value d. Develop a student-friendly campus environment that encourages and enables students to be health conscious <p>SPG 7. Build a partnering and service network for community, workforce and economic development.</p> <ol style="list-style-type: none"> a. Increase involvement of the community in college affairs b. Enhance and promote employment opportunities c. Develop new and enhance existing programs to meet the changing educational and workforce needs of our communities d. Provide cooperative Extension Services to the community <p>SPG9. Provide for continuous improvement of programs, services and college environment.</p> <ol style="list-style-type: none"> a. Improve institutional assessment and evaluation b. Integrate planning, evaluation and resource allocation for continuous improvement. c. Increase research and data driven decision making d. Develop an integrated data system

<p>Unit/Program Mission Statement (1-7): To provide support and quality services to faculty, staff, and students for student</p>

<p>Unit/Program Goals (1-8):</p>

<p>Unit/Program Outcomes/Objectives (1-9):</p> <p>Outcome 1: Pohnpei campus will improve course completion rate by 5% by the end of 2013-2014.</p> <ul style="list-style-type: none"> • Provide increased emphasis on cooperative and collaborative instructional techniques (also consider learning communities – learning cohorts) appropriate for Micronesian students. • Develop and implement techniques for improved communication on students between academic and counseling and tutoring services to support early interventions for students in difficulty (utilize a diagnostic tool to screen students at the beginning of the semester). • Provide support services (classroom setup and maintenance, administrative & student services and IT) to enhance course completion rates.

<p>Outcome 2: Pohnpei campus will expand its outreach program by fully integrating advisory councils and community involvement in decision-making.</p> <ul style="list-style-type: none"> • Develop formal procedures for documenting advisory council activities and community input for supporting decision-making. • Provide training to all staff on interacting with advisory councils and the community.
<p>Outcome 3: Pohnpei campus will provide academic, administrative and support services to students, faculty and staff to foster effective campus operations.</p> <ul style="list-style-type: none"> • Establish processes to address effective and efficiency improvements in each specific office.
<p>Outcome/Objective 4: Strategies/Action Steps</p>
<p>Outcome (Instructional) Program Review Improvement Outcome (1-10): Strategies/Action steps</p>

1-10 Endorsed by:

Supervisor (name)	Title	Date
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Assessment committee	Date
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Committee with oversight responsibility	Date
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Approved by:

President	Date
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Pohnpei Campus Dean

FY 2013

<p align="center">Unit/Office/Program (2-1)</p> <p><input checked="" type="checkbox"/> Formative Assessment (2-3)</p> <p><input type="checkbox"/> Summative Assessment (2-4)</p>	<p align="center">Assessment Period Covered (2-2)</p>
	<p align="center">Submitted by & Date Submitted (2-5)</p>
	<p align="center">Endorsed by (2-5a)</p>

<p>Institutional Mission/Strategic Goal (2-6):</p> <p>Mission: Historically diverse, uniquely Micronesian and globally connected, the College of Micronesia-FSM is a continuously improving and student centered institute of higher education. The college is committed to assisting in the development of the Federated States of Micronesia by providing academic, career and technical educational opportunities for student learning.</p>
<p>Strategic Goal (which strategic goal(s) most support the services being provided) (2-7):</p> <p>SPG 1. Promote learning and teaching for knowledge, skills, creativity, intellect, and the abilities to seek and analyze information and to communicate effectively.</p> <ul style="list-style-type: none"> b. Promote quality teaching and learning-centered behaviors and environments for the six campuses. b. Make developmental courses and institutional priority c. Enhance faculty involvement in the college <p>SPG 2. Provide institutional support to foster student success and satisfaction.</p> <ul style="list-style-type: none"> e. Promote strategic enrollment management for the College of Micronesia-FSM f. Become more student-centered in the development of specific college system policies and procedures g. Promote timely college tenure and graduation of students with master of array of core learning objectives, including civic-mindedness and self-value h. Develop a student-friendly campus environment that encourages and enables students to be health conscious <p>SPG 7. Build a partnering and service network for community, workforce and economic development.</p> <ul style="list-style-type: none"> e. Increase involvement of the community in college affairs f. Enhance and promote employment opportunities g. Develop new and enhance existing programs to meet the changing educational and workforce needs of our communities h. Provide cooperative Extension Services to the community <p>SPG9. Provide for continuous improvement of programs, services and college environment.</p> <ul style="list-style-type: none"> b. Improve institutional assessment and evaluation b. Integrate planning, evaluation and resource allocation for continuous improvement. c. Increase research and data driven decision making d. Develop an integrated data system

<p>Unit/Program Mission Statement (2-8): To provide support and quality services to faculty, staff, and students for student</p>

<p>Unit/Program Goals (2-9):</p>

<p>Unit/Program Outcomes/Objectives (2-10):</p> <p>Outcome 1: Pohnpei campus will improve course completion rates by 5% by end of school year 2013-2014 for general education (IRPO will generate Pohnpei campus specific course completion rates).</p> <p>Strategies/ action step:</p> <ul style="list-style-type: none"> • Provide increased emphasis on cooperative and collaborative instructional techniques (also consider
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<p>learning communities – learning cohorts) appropriate for Micronesian students.</p> <ul style="list-style-type: none"> • Develop and implement techniques for improved communication on students between academic and counseling and tutoring services to support early interventions for students in difficulty (utilize a diagnostic tool to screen students at the beginning of the semester). • Provide support services (classroom setup and maintenance, administrative & student services and IT) to enhance course completion rates.
<p>Outcome 2: Pohnpei campus will expand its outreach program by fully integrating advisory councils and community involvement in decision-making.</p> <p>Strategies/ Action steps</p> <ul style="list-style-type: none"> • Develop formal procedures for documenting advisory council activities and community input for supporting decision-making. • Provide training to all staff on interacting with advisory councils and the community.
<p>Outcome 3: Pohnpei campus will provide academic, administrative and support services to students, faculty and staff to foster effective campus operations.</p> <p>Strategies/ Action step</p> <ul style="list-style-type: none"> • Establish processes to address effective and efficiency improvements in each specific office.

Evaluation questions (2-11)	Data sources (2-12)	Sampling (2-13)	Analysis (2-14)
<p>1. Did we improve our completion rate?</p> <ul style="list-style-type: none"> • (did this impact retention?) 	<p>Course completion rates, tutoring data, counseling data.</p>		<p>Descriptive statistics.</p>
<p>2. How did advisory councils affect decision-making?</p> <ul style="list-style-type: none"> • (Is there an established procedure to show how advisory council and community input supports decision-making?) 	<p>Meeting minutes, procedures, program outcomes, and /or course outlines.</p>		<p>Descriptive statistics.</p>
<p>3. Did we develop a procedure to assess effectiveness and efficiency of our specific offices?</p>	<p>Establish rubrics and set up targets.</p>		<p>Descriptive statistics.</p>

Timeline (2-15)

Activity (2-16)	Who is Responsible? (2-17)	Date (2-18)
1.1 Kick off meeting and special survey to improve retention.	ACD, IC, SSC	Oct. 2013
1.2 Provide training on instruction techniques appropriate for Micronesian students.	ACD, IC, SSC	Nov. 2013
1.3 establish a communication path between programs and student support	ACS, IC, Chairs, SSC, Counselors	Nov. 2013
1.4 develop a rubric to evaluate non academic service	PC management team	Dec. 2013
2.1 establish a procedure for working with our community and reflect how their input facilitate decision-making	PC management team	Dec. 2013
2.2 provide training on procedures for partnering with our	PC management team	Jan 2014

community		
Establish rubric for evaluating improvement efforts for each service at PC.	PC management team	Jan 2014