

COLLEGE OF MICRONESIA-FSM
Committee Minutes Reporting Form

Committee		Recruitment, Admissions, and Retention		
Date: 1/18/12	Time: 1 – 2 pm	Location: BOR Conference Room		
		National Campus		
Members				
Title/Representative	Name	Present	Absent	Remarks
1. Chair – NTL S	Ketiner Kenneth	X		
2. Vice Chair – NTL V	Dr. Sven Muller	X		
2. Secretary – NTL F	A.D. Ulm	x		
4. NTL F	Leilani Biza		X	No proxy
5. NTL F	Deva Senarathgoda		x	No proxy
6. NTL F	Lucia Donre Sam		x	No proxy
7. NTL F	Yen-ti Verg-in	X		
8. NTL F	Marlene Mangonon	x		
9. NTL S	Karleen M. Samuel	X		
10. CHK F	Richardson Chiwi		X	No proxy
11. PNI F (TT)	Xavier Yarofmal	X		
12. PNI F (TT)	Pablo Lamsis		X	Doctor's appt. No proxy
13. PNI F (TT)	Alan Alosima	X		
14. FMI S	Santus Sarongelfeg		X	time difference issues - No proxy
15. YAP – S	Cecilia Dibay	X		
16. KOS S	Dokowe George		X	
17. NTL S	Tetaake Yee Ting		x	Workshop - No proxy
18. NTL S	Warren Ching		X	
19. PNI S	Yoneko Kanichy	X		
20. PNI	Joyce Roby	X		
21. CHK F	Memoria Yesiki		X	No proxy
22. PNI	Francisco Simram	X		
23. PNI	Edwin Sione	X		
24. PNI	Marlou Gorospe		x	Sick - No proxy
25. FMI F	Benjamin James		X	No proxy
26. NTL S	Lore Nena	X		
27. NTL S	Joey Oducado	x		ex-officio member

--	--	--	--	--

--

Major Agenda or Topic of Discussion

- 1) Yen-ti resigns as chair
- 2) COMET update from Joey Oducado
- 3) B-Ball tournament from Ketiner
- 4) Concerns regarding HTM program from Pablo, Joyce and Xavier
- 5) Registration concerns from Joey
- 6) Next meeting time

Discussion of Agenda and Information Sharing

- 11) Yen-ti resigns as chair

Yen-ti informed the committee that she wanted to resign from the position of chair due to personal reasons. Nominations and motions for various replacements were made. The committee ultimately decided on the following:

Ketiner Kenneth was elected as Chair (a promotion from Vice Chair).
Dr. Sven Muller was elected as Vice Chair to fill Ketiner's vacant position.

- 2) COMET update from Joey Oducado

Joey presented the difference between the projected amount of credit hours in regards to student enrollment for Spring 2012 and the actual amount now that registration is complete. Kosrae, Pohnpei and National campuses all have more than the projected amount of registered credits. Chuuk and Yap have less. Despite Chuuk and Yap bringing in fewer credit hours than expected, the budget is still positive by 4 % over all. Because of having a larger number of registered credits than projected, National campus will subsidize Chuuk and Yap.

Joey would like to send out a special thank you for all the hard work to all of the staff who were involved with the registration process. Great job!

He would also like to thank all the faculty members who allowed more than the maximum number of students into their classes. If these exceptions were not made, it is likely that the College would not be up by 4% in terms of the money coming in from registering students.

Joey reviewed the plan for the January COMET administration at each campus.

Chuuk campus projects that at least 520 students will sit for the exam. Currently, testing is scheduled for all locations with the exception of Mortlock High School, Southern Namoneas High School and Moch High School.

Yap campus projects that at least 311 students will sit for the exam. Currently, testing is scheduled for all locations with the exception of Neighboring Island Community High School.

Kosrae campus projects that at least 165 students will sit for the exam.

Pohnpei projects that at least 883 students will sit for the exam.

A total of at least 1879 students will sit for the January COMET.

Lastly, a new electronic scanner has been purchased to grade both multiple choice portions of the January COMET exams. Expedited shipping has been requested. There is a possibility that the scanner and answer forms will not arrive in time for the Chuuk testing dates. If this is the case, the answers will be manually transfers to the correct answer forms when the scanner arrives so they can be graded electronically.

3) B-Ball tournament from Ketiner Kenneth

Francisco Simram assisted Ketiner with recruiting during the basketball tournament that took place over break. 300+ potential COM students attended. Ketiner spoke to them for 10-20 minutes about tuition and fees, books, grants and scholarships.

4) Concerns regarding HTM program from Pablo, Joyce and Xavier

Pablo, Joyce and Xavier still have concerns about HTM students being assigned to advisors who are not HTM instructors. This causes problems when it comes to scheduling gen ed requirement and prerequisites that are specific to the program.

Joey informed the group that the Micronesian Studies program and Public Health program both suggested advisors for their students be limited instructors in the programs and the request was granted. He advised that a formal request should be submitted to the Karen, Immanuel and Maria for review.

5) Registration concerns from Joey

Joey presented concerns over the length of registration and add/drop. He has concerns that the time frames currently in use are not best serving our students. Many committee members agreed and brought up concerns of their own.

The committee has tabled this discussion until the next meeting when more time will be available to discuss the matter at length.

6) Next meeting time:

Wed, Feb. 1st 1:00-2:00pm

Comments/Upcoming Meeting, Date, Time, and Others

Next meeting: Wed, Feb. 1st 1:00-2:00pm

Handouts/Documents Referenced

Registration and COMET data presented by Joey Oducado

College Web Site Link

www.comfsm.fm

Prepared by:
A.D. Ulm

Date Distributed: 1/18/2012

Approval of the Minutes and Responses

Title/Representative	Name	Aye	Nay	Abstain	Remarks
1. Chair – NTL S	Ketiner Kenneth	×			
2. Vice Chair – NTL F	Dr. Sven Muller	×			
3. Secretary – NTL F	A.D. Ulm	×			
4. NTL F	Leilani Biza		×		
5. NTL F	Deva Senarathgoda		×		
6. NTL F	Lucia Donre Sam	×			
7. NTL F	Yen-ti Verg-in	×			
8. NTL F	Marlene Mangonon	×			
9. NTL S	Karleen M. Samuel	×			
10. CHK F	Richardson Chiwi		×		
11. PNI F (TT)	Xavier Yarofmal	×			
12. PNI F (TT)	Pablo Lamsis	×			
13. PNI F (TT)	Alan Alosima	×			
14. FMI S	Santus Sarongelfeg	×			
15. YAP – S	Cecilia Dibay	×			
16. KOS S	Dokowe George		×		
17. NTL S	Tetaake Yee Ting		×		
18. NTL S	Warren Ching	×			
19. PNI S	Yoneko Kanichy	×			
20. PNI	Joyce Roby	×			
21. CHK F	Memoria Yesiki		×		
22. PNI	Francisco Simram	×			
23. PNI	Edwin Sione		×		
24. PNI	Marlou	×			

	Gorospe				
25. FMI F	Benjamin James		×		
26. NTL S	Lore Nena		×		

Submitted by **Amy Delyla Ulm** Date **1/23/12**

Summary Decisions/Recommendations/Action Steps/Motions with Timelines and Responsibilities

Responsibilities: none

Actions by the President

Item	Approved	Disapproved	Disapproved with Conditions	Remarks
1				
2				
3				