

**College of Micronesia – FSM**

**Committee Minutes Reporting Form**

<b>Committee or Working Group</b>			<i>Curriculum Committee</i>		
<b>Date:</b>		<b>Time:</b>		<b>Location:</b>	
October 3, 2011		1:00 p.m.		BOR Conference Room	

<b>Members Present</b>				
<b>Titles/Reps</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>	
Committee Chair	Kathy Hayes	X		
Committee Vice-Chair	Taylor Elidok	X		
Secretary	Resida Keller	X		
National Faculty Rep.	Snyther Biza	X		
National Faculty Rep.	Mike Dema	X		
National Faculty Rep.	Paul Dacanay	X		
National Faculty Rep.	Mariana Ben Dereas	X		
National Faculty Rep.	Faustino Yarofaisug			X
National Faculty Rep.	Susan Moses	X		
National Faculty Rep.	Madalena Hallers	X		
National Faculty Rep.	Joseph Felix Jr			X
Cooperative Research Extension (CRE) Rep.	Jackson Phillip			X
Chuuk Campus Faculty Rep.	Alton Higashi			X
Kosrae Campus Faculty Rep.	Nena Mike			X
National Campus staff Rep (IRPO)	Raleigh Welly			X
National Campus staff Rep	Lore Nena			X
Pohnpei Campus Faculty Rep.	Gardner Edgar	X		
Pohnpei Campus Faculty Rep	Debra Perman	X		
Pohnpei Campus Faculty Rep	Shirley Jano	X		
Pohnpei Campus Staff Rep	Maria Dison	X		
FMI Campus Faculty Rep.	Kasiano Paul	X		
FMI Campus Faculty Rep.	Alex Raiuklur			X
Yap Campus Faculty Rep.	Joy Guarin	X		

**Additional Attendees:** Jimmy Hicks, IRPO

**Agenda/Major Topics of Discussion:**

**I. New Business**

1. Review of “Prioritizing Academic Programs and Services at the College of Micronesia-FSM” document that was sent out to CAC for review/modification and recommendations.
2. Discussion and vote on Aug. 26<sup>th</sup>, Sept. 5<sup>th</sup> and Sept. 19<sup>th</sup> minutes (minutes had been circulated prior to meeting for members’ review).
3. Next meeting : October 17, 2011

**Discussion of Agenda/Information Sharing:**

1. Kathy opened the meeting by reiterating the need for prioritization of the academic programs at the college and the urgency of making recommendations to the “Prioritizing” document that had been sent out to the CAC members. Jimmy Hicks was invited to provide more information/clarification on the task. A handout “FY 2013 Budget Development-Issues and Impact on Existing Sources of Revenue” was distributed during the meeting and reviewed by Jimmy Hicks to provide background information.

Points made to the CAC by Jimmy Hicks:

- Prioritization is “critical” as there may be cuts; there is a need for a structured approach
- The CAC should provide recommendations for the selection of criteria which can be properly supported by resources/data resources from the college.
- The careful analysis of data is essential to quality decision-making (system 1-intuitive vs. system 2-rational/analytic)
- In terms of program analysis, “programs” is defined differently from how it is traditionally viewed
- The college is behind other institutions as US schools are now looking at “value-added” issues including informal education, faculty performance and gainful employment.

Sue mentioned that Pell eligibility is the concern in US congress now; Mariana wondered if FSM congress has had any discussions on what will happen AFTER, any possibilities of a loss of Pell. Kathy asked for clarification on what specifically the CAC is tasked to do; Jimmy responded that the CAC needs to consider the “process” as presented in the “Prioritizing” document and make recommendations that will be sent to the PRC so that “quality” decisions can be made.

Due to time constraints, further discussion and voting on the “Prioritizing” document will be done via email during the week.

2. Minutes for Aug. 26<sup>th</sup>, Sept. 5<sup>th</sup> and Sept. 19<sup>th</sup> were discussed/voted on for approval:
  - Aug. 26<sup>th</sup>: Mariana B. moved for adoption of minutes; Kasiano P. seconded the motion; no discussion. Vote was unanimous for approval.
  - Sept. 5<sup>th</sup>: Susan M. moved for adoption of minutes; Mariana B. seconded the motion; no discussion. Vote was unanimous for approval.
  - Sept. 19<sup>th</sup>: Shirley J. moved for adoption of minutes; Magdalena H. seconded the motion; no discussion. Vote was unanimous for approval.
3. Next meeting is **scheduled** for Monday October 17, 2011

**Handouts/Documents Referenced:**

1. “Prioritizing Academic Programs and Services at the College of Micronesia-FSM”
2. “FY 2013 Budget Development-Issues and Impact on existing Sources of Revenue” (Handout distributed to the CAC by Jimmy Hicks, IRPO)

**College Web Site Link:**

<b>Prepared by:</b>	<i>Resida S. Keller</i>	<b>Date Distributed:</b>	<i>10/6/11</i>
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**Approval of Minutes Process & Responses:** Minutes distributed for comments 10/06/11  
Approved: October 17<sup>th</sup> 2011

<b>Submitted by:</b>	<i>Resida S. Keller</i>	<b>Date Submitted:</b>	<i>10/11/11</i>
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**Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities**

1. Discussion and vote on the prioritization criteria will be done via Email
2. Minutes:
  - Aug. 26<sup>th</sup>: Mariana B. moved for adoption; Kasiano P. seconded; no discussion. Vote unanimous for approval.
  - Sept. 5<sup>th</sup>: Susan M. moved for adoption; Mariana B. seconded; no discussion. Vote unanimous for approval.
  - Sept. 19<sup>th</sup>: Shirley J. moved for adoption; Magdalena H. seconded; no discussion. Vote unanimous for approval.

3. Next meeting: Monday Oct. 17, 2011 at 1pm