

**College of Micronesia – FSM**

**Committee Minutes Reporting Form**

<b>Committee or Working Group</b>		<i>ICT Committee</i>	
<b>Date:</b> 9/13/11	<b>Time:</b>	<b>Location:</b>	
	3:00 p.m.	BOR Conference Room	

<b>Members Present</b>			
<b>Titles/Reps</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>
Committee Chair	Peter Petrus	X	
Committee Vice-Chair	Nelchor Permitez	X	
Secretary	Monica Rivera	X	
National Faculty Rep.	Mason Tihpen	X	
National Faculty Rep.	Rafael Pulmano	X	
National Faculty Rep.	Edper Castro		X
National Faculty Rep.	Dennis Gerhart	X	
National Faculty Rep.	Darsy Augustine		X
Pohnpei Campus Faculty Rep	Gardner Edgar	X	
Pohnpei Campus Faculty Rep	Phyllis Silbanuz		X
Pohnpei Campus Faculty Rep	Cooper Este	x	
Pohnpei Campus Faculty Rep	Kenson Santos		X
Pohnpei Campus Faculty Rep	Alan Alosima		X
Chuuk Campus Faculty Rep	Roger Arnold		X
FMI Rep	Jake Sohlith		x
FMI Rep	Alvin Sinem		X
Yap Staff	Pius Mirey		X
IT	Shuan Suliol	X	
Kosrae IT	Renton Isaac	x	

**Additional Attendees:**

**Agenda/Major Topics of Discussion:**

- I. Old Business – Terms of Reference**
- II. New Business – Methods for Tracking Recommendation**

**Discussion of Agenda/Information Sharing:**

**I. Old Business**  
 Revise Section C – Members to read, “The members of the ICT should consist of staff and faculty members, who have been recommended by division chairs and department heads. At least one member of the committee should be from IT. Additionally, a student nominated by the Student Body Association should be present.”

Peter Petrus will also make minor changes to the wording on the Terms of References. He will send out the changes for e-voting.

## II. New Business

### Recommendations

“How to track the recommendations? Not only recommendations, but also how do we track decisions and implementations? (Gardner Edgar)

### Transparency

Wiki.comfsm.fm will allow people with COM account to log on to see changes and make comments about the minutes. The ICT will be the first to try this method. It is as secure as our current e-mail account. Only the ICT members on the list will have access to our minutes.

Motion to Endorse wiki.comfsm.fm was made by Petrus and seconded by Permitez. The motion was unanimously adopted by the committee.

The next meeting will be Tuesday, October 4<sup>th</sup> at 3:00.

### Handouts/Documents Referenced:

### College Web Site Link:

Prepared by:	<i>Monica Rivera</i>	Date Distributed:	
		9/13/11	

### Approval of Minutes Process & Responses:

Submitted by:	<i>Monica Rivera</i>	Date Submitted:	
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### Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities

### Action by President:

Item number:	Approved:	Approved with conditions:	Disapproved:	Comments/Conditions: