

**College of Micronesia – FSM**

**Committee Minutes Reporting Form**

<b>Committee or Working Group</b> <i>Finance Committee</i>		
<b>Date:</b> 07/09/2012	<b>Time:</b> 4:00 p.m.	<b>Location:</b> President's Conference Room

<b>Members Present</b>			
<b>Titles/Reps</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>
Committee Chair	Marian Medalla	X	
Committee Vice-Chair	John Ranahan		X
Secretary	Stacy E. Tadlock	X	
National Faculty Rep.	Spensin James		X
National Staff Rep.	Eugene Edmund		X
National Staff Rep.	Sylvia Henry		X
National Staff Rep.	Josephine Kostka		X
National Faculty Rep.	Juan Paolo Santos	X	
National Faculty Rep.	Nasako Madsen	X	
Pohnpei Campus Faculty Rep	Stacy E. Tadlock	X	
Pohnpei Campus Faculty Rep	Phyllis Silbanuz		X
Pohnpei Campus Staff Rep	Twyla Poll		X
Pohnpei Campus Staff Rep	Adleen Shed		X
Chuuk Campus Faculty Rep	Kind Kanto		X
FMI Staff Rep	Clotilda Dugwen		X
Yap Staff Rep	Rosemary Manna		X
CRE Rep	Sonny Paddock		X
Kosrae	Alik J. Phillip	X	
Ex Officio Member	Danny Dumantay		X

**Additional Attendees:**

**Agenda/Major Topics of Discussion:**

- I. Review of TOR regarding membership limits**
- II. Cost Saving Measures**
- III. Clarifications on proceeds from Disposal of Assets**
- IV. Facilities Committee regarding the generator for the cafeteria, dorms and bookstore building for National Campus**
- V. Goodbye to Aleili Dumo**

## **Discussion of Agenda/Information Sharing:**

### **I. Review of TOR regarding membership limits**

Our meeting was brought to order by our Chairperson Marian Medalla after we had established a quorum and our first order of business was to discuss whether or not we should revise our TOR to limit our membership of our committee because someone in a recent chairs meeting made a comment about there being too many members in some of the committees (even though we discussed who made that comment, we couldn't figure out who made it). Nasako made the comment that to be concerned about whether or not you had too many members in a committee seems to be a contradiction of what our president wants which was for all us to be involved in a committee so we can improved one of the criticisms made about us by WASC. The present members agreed that we shouldn't limit our membership because we wanted to have many different voices speaking out and sharing information about the issues discussed in this committee, so we voted not to restrict our membership at this time.

The next item in our agenda was to discuss cost saving measures that could benefit the college. One of the first suggestions was for us to reduce the amount of paper we used and use more electronics as well as for all of us to "Go Green". There was also a suggestion for us to reduce our supplies budget by 5%. The cost saving measure that got the most discussion and good suggestions for was about the cafeteria reducing and limiting the quantity for each serving in the take outs that some people get. The present members discussed ways make the cafeteria more efficient and productive. Several suggestions were given such as: No Outside Trays, Uniform Serving Sizes, Limiting paper towel/person, Limiting the amount of condiments that a person can take, and finding out whether or not outsiders (those not working for the college) should be allowed to get water from the National Campus water systems especially in large containers?

One of the suggestions for cost saving was brought up by Nasako when she spoke about the possibility of the college building their own housing thus eliminating the need to pay rent to local landlords for the off-island faculty. We discussed questions that come from this suggestion such as who will run this housing unit, how will it be maintained and repaired when necessary. Who would live there and whether or not you would even have a choice if you didn't work at National Campus. We also discussed whether or not it would even be feasible for state campuses since some of them may be landlocked with no room to build or be sitting on land that is being rented so it doesn't belong to the college at this time. Nasako stated that it was worth looking at as a way for the college to make money one housing instead of paying so much of its money in housing the off-island faculty. She suggested running it as a small pilot program to see how it would work for the other campuses. Another suggestion was to build a child care center for the benefit of those who had kids. This wouldn't be limited to faculty but would also include staff as well as students with kids who frequently miss class because of a lack of child care.

The next item on our agenda was the clarification of proceeds from the disposal of assets but because our Ex-Officio member Danny Dumantay didn't attend our meeting to discuss this, we had to table this discussion at this time.

The last item on our agenda was to discuss the Physical Resources Requisition Form that was at first mentioned in a previous meeting by ex-member Kitty Pappas. We were at first told by her that the information on this form was only an example that showed how to put the form together, but later I was told by both John Ranahan and Kitty Pappas that the information on the form was a legitimate request by the Facilities Committee regarding a generator that was needed for the cafeteria, dorms as well as for the bookstore. But because Eugene Edmund was absent and we didn't have any more information on this other than the request, we had to table this until we could get more information from the parties involved. After the meeting, Marian and I discussed this with Joe Habuchmai and he said that he wanted to hold on to it a little longer to "dialogue" with the others involved.

- V. We didn't get a chance to say this in the meeting, but we have lost another valued member of our committee, Aleili Dumo. She has reigned not only from the committee but also from the college to get married and live in the United States. I know that you join me and wishing her the best of luck in her future, she will be missed.

**Handouts/Documents Referenced:**

**College Web Site Link:**

<b>Prepared by:</b>	<i>Stacy Tadlock</i>	<b>Date Distributed:</b>	<i>12 July 2012</i>
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**Approval of Minutes Process & Responses:**

The minutes for March 5<sup>th</sup> and the 12<sup>th</sup> have been approved and are on the Wiki page. There was no meeting for May so the most recent minutes are the ones for April which are on Wiki.

<b>Submitted by:</b>	<i>Stacy Tadlock</i>	<b>Date Submitted:</b>	<i>12 July 2012</i>
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**Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities**

- We voted not to restrict our membership at this time.