

MAINTENANCE SERVICE REQUEST

Date: 1/3/13

Name of Requestor: Abent Department: Girls Dorm

Describe the work that needs to be done: We need your assistance to please come + fix the door for room 207 upstairs fell off + the electric room cannot close. even though its locked, still

Is it an emergency? yes, please

MAINTENANCE DEPARTMENT

Comments: fix done. bothe room 207 & electric room

01/02/13
Date Job Completed

[Signature]
Supervisor's Signature

MAINTENANCE SERVICE REQUEST

Date: Oct 17, 2012

Name of Requestor: WITSEN SALOMON Department: Boys Dormitory

Describe the work that needs to be done: DOOR KNOBS, ROOM # 205 BOTH ARE BROKEN, please we really need you help to send some of you crew to come and fix it.

Is it an emergency? yes

MAINTENANCE DEPARTMENT

Comments: Done Replaced with new door knobs

10/18/12
Date Job Completed


Supervisor's Signature