

**College of Micronesia – FSM
Committee (Working Group) Minutes Reporting Form**

Committee or Working Group:	Information Communication and Technology Committee

Date: 05/14/2013	Time: 3:00 PM	Location: Pres. Conf. Room

Title/Representative	Name	Present	Absent	Remarks
1. Chair – PNI F	Nelchor Permitez	X		
2. Vice Chair – PNI S	Cooper Etse	X		
3. Secretary – NTL F	Dennis Gearhart	X		
4. KSA S	Renton Isaac		X	
5. NTL F	Monica Rivera		X	
6. NTL S	David Johnson		X	
7. FMI S	Pius Mirey	X		via phone
8. FMI S	Jake Sohlith		X	
9. CHK S	John Dungawin		X	
10. PNI F	Alvin Sinem		X	
11. PNI S	Kenson Santos	X		
12. KSA F	Murphy Ribauw		X	
13. PNI F	Phyllis Silbanuz		X	
15. NTL S	Juvelina Rempis	X		
16. CHK F	Atkin Buliche		X	
17. NTL S	Shaun Suliol	X		

Additional Attendees:	
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Agenda/Major Topics of Discussion: Election of Officers
<ol style="list-style-type: none"> 1. Summary of ICT members finding for virtual classroom 2. Virtual Classroom Proposal 3. ICT committee accomplishments SY 2012-2013 4. ICT election of officers for SY- 2013-2014

Discussion of Agenda/Information Sharing:
<p>1. Summary of ICT members finding for virtual classroom.</p> <p>Some issues/answers regarding Engrade were discussed:</p> <ul style="list-style-type: none"> • Security access – Engrade’s website says there has been no security breach for the last

four years.

- There is limited data storage available, reports a member.
- Is our data safe if there is failure with Engrade? Nelchor says it is possible to back up the data you store at their website. For instance, it can be downloaded in Excel format.
- Is it confidential?
- Limitations on the type of tests that can be administered using Engrade—currently you can only do multiple choice. However, by paying for an upgrade you expand this capability.
- Some faculty members don't want to use Engrade. Currently, there are no plans to require its use.

2. Virtual Classroom Proposal.

A proposal was made that the Council of Chairs should form a pilot group of faculty to use Engrade and determine if it facilitates the delivery of SLOs.

It was noted that Curriculum Committee should be spearheading this effort.

3. ICT committee accomplishments SY 2012-2013

- Submitted final draft of Terms of Reference for Participatory Governance.
- Recommended that the College Catalog be published on-line.
- Recommended policy for better control of fax machines.
- Re-authorized policy for \$5,000 limit for purchases by IT without getting ICT committee approval.
- Approved proposal to study use of virtual classrooms by using Engrade.

4. ICT election of officers for SY- 2013-2014.

Nominations and elections were held for next year's officers. Results:

- Chairman – Shaun Suliol
- Vice-Chairman – Nelchor Permitez
- Secretary – Dennis Gearhart

5. Other Matters.

Nelchor gave a presentation on the capabilities of the Edmodo program(a competitor of Engrade). It was noted that the interface of Edmodo was very similar to Facebook.

Comments/Upcoming Meeting Date & Time/Etc.: TBA

Handouts/Documents Referenced:

College Web Site Link:

Prepared by:	Dennis Gearhart	Date Distributed:	May 15, 2013
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Approval of Minutes Process & Responses:

Submitted by:	Dennis Gearhart	Date Submitted:	TBA, 2013
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Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:

Action by President: (this section will be filled in by the President's staff reflecting the President's decision regarding the recommendation from the various committees)

Item numbers:	Approved:	Approved with conditions:	Disapproved:	Comments/Conditions: