

Facilities and Campus Environment meeting of 23 August 2013 preliminary and unofficial notes

Elections opened the meeting. The committee nominated and then voted into office the following slate of officers:

Chair: Dana Lee Ling
Vice Chair: Raphael Pulmano
Secretary: Cindy Pastor

The committee also noted the following appointed position:
Technology wrangler: Amerihter Thozes

Members present for the opening meeting:
Chuuk maintenance Benjamin Akkin
FSM-FSM maintenance super Chris Igem
National faculty Don Buden
National faculty Reynaldo Garcia
National faculty Roldan Laguerta
National faculty Ringlen Ringlen

Student conduct subgroup Mike Ioanis
Ex officio/non-voting Warren Ching

1. Approve minutes from 28 June 2013: [Approved](#).
2. Update, if any, on the effort to place benches and tables under the trees along the entrance road at Palikir site by YES! [The June meeting noted that "We may have to wait until Fall 2013, when new sets of officers are elected and sworn into office." The proposed location is under the narra trees (*Pterocarpus indicus*) along the entrance road [YES! will be working with the United Filipino Community of Pohnpei on the benches under the narra trees. Cost estimates per bench will be generated by August ending. Sponsors will be solicited in a September-October time frame. Students will use their knowledge of marketing and accounting during this process. Construction will occur in October-November time frame. The core construction work will be done by volunteers who are likely to be free only on Sundays. YES! will provided food and drinks to the volunteers. YES! will need a sheltered area in which to lay out the prefab benches and cement table tops, a roofed location. The location should be not far from the installation location as the bench prefab units are heavy. The volunteers will need shovels to mix cement, power saw to cut wood, other basic tools. Construction will take four to five Sundays.](#)
3. Update, if any, from the working group formed to assist with rewrite of student conduct sections of the catalog. Most recent information from the working group: The Working Group has completed its first round of review and comments on the Student Conduct Code, and a first draft was sent out on June 24th to all the Student Services Coordinators (SSC) at the state campuses for their inputs. They are asked to return their comments on or before July 1, 2013 for further review. Depending on how soon we hear from the SSCs, we will try to send you an update by July 5th. Thank you for your patience with us. [Chief of Security presented a hard copy of the draft report. He noted that the current draft](#)

is with the VPSSA. The FCE chair noted that he did not recall receiving an electronic copy he could circulate to committee members. The Chair noted he would ask the VPSSA to forward an electronic copy of the draft student conduct code so members could comment on the proposal prior to the next FCE meeting. During discussions the representative from Chuuk noted that an acting student service coordinator, Memorina Yesiki, was in place in Chuuk and might not have seen the draft. After this item was handled, both Chief of Security Ching and Mike Ioanis asked be excused from the meeting, which they were.

4. Prior to the June meeting, Chuuk has requested a status report from VPAS or Director Mendiola on our request for \$48,000.00 to fund development of parking area by the generator house. This report was not available at the June meeting. FCE did not meet in July due to the meeting occurring between summer and all terms when all faculty are on break. Director of Maintenance is in Yap at the present time and there was no one present at the August meeting who could comment on this matter.

5. Chuuk has requested a status report from VPAS or Director Mendiola on IMF funds. This awaits the submission of the BECA report at the end of September. Discussion included noting that BECA representatives would be on island in early September for meetings with the college.

6. Update, if any, on the plan to fence the Pohnpei campus site as part of improving the learning environment and increasing the security for students, staff, and faculty. None available at the August meeting.

7. Any progress to report from IT on the tech solution to communication from the national site classrooms to security and the nurse's office/security? One phone per building? Time lines? None available at the August meeting.

8. BECA update, if any. See five above.

9. In response to the April agenda item, "...is the gym going to go under renovations in the near future? The women's restrooms/dressing rooms are awful. I don't know about the men's. I know you may not have the answers, but just wondering..." [CM] the committee was informed that the college has requested \$100,000 from the IMF to fund repairs this year. The committee was further informed that the FSM Office of SBOC should be allotting funds to to COM-FSM any time soon. Was that money allotted? Are the locker rooms being renovated? Item was not addressed in the June meeting. Not addressed in August, but IMF funds are now tied into the completion of the BECA report.

The committee was also informed in April 2013 that "...in addition [the college is] compiling lists of replacement parts, repairs and improvements [in order to] to seek assistance from the government of the People's Republic of China as the building was designed and built by the PRC. Did the PRC provide the necessary assistance in obtaining replacement parts? Item not addressed in the June meeting. No update on this matter.

10. Given the mission creep of the committee, the following April item is reported back into the FCE committee on an informational basis with the note that ongoing workshops for students, staff, and faculty are, as of spring 2013, a requirement of the Clery act. "I read the New Business agenda and I was wondering if there was any organization or task force to protect female students' health and welfare on campus? Almost every college in the states have something established—like a sexual assault awareness and gender equality issues. I would like to help establish a student organization that will foster gender equality that will hopefully trickle into respective communities." August addition: any report on planned workshops this academic year? [CM]

No update on this matter. The chair noted that the new director of student life was on personal leave.

11. A ramp into the CRE building on Pohnpei campus needs replacing with a proper entry way that provides accessibility. This ramp was sagging and decaying as of mid-August 2013 and has been an agenda item since spring 2013.

The ramp is still there, sagging ever more. No update available on this matter.

12. Information only: a power line is being run from a generator on the national campus to the water well pump to ensure water flow when the power is off in Palikir. August update: water is still going off. Is this line up and running, were the valve control issues resolved?

Not yet - the water was off this morning again at the national site.

13. CCTV policy.

A request to receive either an edited draft with the amendments made in June or to receive an editable draft resulted in neither being received. The chair noted that he could make the edits, but the only draft he had was a PDF file. Discussion earlier in the meeting suggested that only the director of information technology had an editable draft of the CCTV policy. Lacking an amended draft to comment upon and lacking the presence of anyone who could claim to have edit capability, the policy was not considered by the committee. Information on student response and input to the policy was also not available to the committee.

[14] Discussion then turned to the power situation at Pohnpei site. An instructor who teaches a night class there noted that night classes were cancelled due to a recent blackout, negatively impinging on learning. Chuuk site noted that they had an unused 90 kwh generator and an unused 25 kwh generator. Chuuk site noted that keeping the unused units in running condition was a cost to the site and that they would prefer to see the units being used. Chuuk site suggested that the 90 kwh unit be used for Pohnpei site. The 25 kwh unit might be intended for the national site maintenance, IT, security, and bookstore warehouse buildings. Whether those units are used this manner, Pohnpei site needs a reliable power back-up option.

National campus instructors noted that without an automatic switch, the generator for the A classroom building, B classroom building, and south faculty building does not start evenings and weekends, impinging on evening instruction options and those who choose to work on a weekend.

New Business

[15] A former faculty member suggested pavers as a possible way to raise funds for our college. No one has taken this concept forward. The item is retained in the agenda.

Next meeting: 1:00 Friday 20 September 2013.