

COLLEGE OF MICRONESIA-FSM

Committee Minutes Reporting Form

Committee	Recruitment, Admissions, and Retention			
Date: Oct. 09, 2013	Time: 1:05	Location: Board Conference Room		
		National Campus		
Members				
Title/Representative	Name	Present	Absent	Remarks
1. Chair – NTL F	Lucia Donre Sam	x		
2. Vice Chair – NTL F	Dr. Sven Mueller	x		
3. Secretary – NTL F	Leilani Biza		x	Funeral
4. NTL S	Vasantha Sanarathgoda		x	Meeting with students
5. CHK F	Deva Senarathgoda	x		
6. NTL F	A.D. Ulm	x		
7. NTL F	Marlene Mangonon	x		
8. NTL S	Karleen M. Samuel	x		
9. CHK F	Richardson Chiwi	x		
10. PNI F (TT)	Xavier Yarofmal		x	
11. PNI F (TT)	Alan Alosima	x		
12. YAP – S	Cecilia Dibay	x		
13. KOS S	Dokowe George	x		
14. NTL S	Tetaake Yee Ting	x		
15. PNI	Joyce Roby	x		
16. CHK S	Tandy Marar		x	
17. PNI	Francisco Simram		x	
19. NTL S	Lore Nena		x	Meeting with students
20. PNI S	Jeffrey Arnold	x		
21. PNI F	Stanley Etse		x	
22. PNI F	Emmanuela Garcia		x	
23. YAP F	Rhoda Velasquez		x	
24. PNI F	Taylor Elidok		x	
25. NTL S	Ketiner Kenneth		x	sick
26. NTL S	Brian Lynch	x		
27. FMI F	Penamini Nailati		x	

27. FMI S	Augustine Sanemai	x		
	Joey Oducado		x	Ex-officio member

Major Agenda or Topic of Discussion

1. FYI- November 18, 2013 COMET for state campuses
2. FYI- Admission Criteria Working Group
3. FYI- Enrollment Management Recruitment Plan
4. FYI- Council of Chair Meeting
5. FYI- Letter of Request re updated practice test to be made available online

6. Other matters – any important or pending issues that need our immediate action, etc.

Discussion of Agenda and Information Sharing

1. The meeting began at 1:05pm.
2. Roll call – 13 members present, 14 members absent, total attendance- 27
3. No reading of the minutes of the September 25, 2013.meeting.
4. Presentation of new members – Brian Lynch-Nat'l, Augustine Sanemai-FMI Yap, and Penamini Nailati FMI
5. Information sharing by the chair
 - a. November 18, 2013 COMET schedule for state campuses
 - b. Announcement of the working group for re-visiting/reviewing the Admission Criteria. Selected members are the following: Lore Nena, Ketiner Kenneth, Richarson Chiwi, Dokowe George, Cecilia Dibay, Jeffrey Arnold, and Augustine Sanemai.
 - c. VPSS will be presenting on Oct 23, 2013 RARC meeting re Enrollment Management Recruitment Plan(EMRP)
 - d. Council of Chairs (COC) meeting on Friday, Oct 10, 2013. Any concerns will to be sent to Chair before the said meeting.
 - e. Finalizing the Letter of Request re updated practice test to be made available online.
6. Discussion
 Chairperson announced the Nov 18, 2013 schedule of COMET for state campuses and the need for the committee to come up with 5 sets of essay prompts. Some members suggested that these sets can be picked out from

old essay prompts so there is a need to locate their whereabouts and collect them to be used for recycling. Vice chair volunteered to collect them. Chair will get copies of the old essay prompts from appropriate offices. Amy Ulm will provide some old essay prompts. Jeffrey Arnold suggested that topics such as current events to be considered. Members who want to contribute to the essay prompts can email to the chair.

7. The committee was reminded of the next meeting (October 23, 2013).
8. Meeting adjourned at 1:50pm.

Comments/Upcoming Meeting, Date, Time, and Others

Next meeting: October 23, 2013

Handouts/Documents Referenced

None

College Web Site Link

www.comfsm.fm

Prepared by:	Marlene Mangonon	Date Distributed:	10/21/2013
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Approval of the Minutes and Response

Title/Representative	Name	Aye	Nay	Abstain	Remarks
1. Chair – NTL F	Lucia Donre Sam	x			
2. Vice Chair – NTL F	Dr. Sven Mueller	x			
3. Secretary – NTL F	Leilani W. Biza	x			
4. NTL S	Vasantha Senarathgoda				
5. CHK F	Deva Senarathgoda	x			
6. NTL F	A.D. Ulm				
7. NTL F	Marlene Mangonon	x			
8. NTL S	Karleen M. Samuel	x			
9. CHK F	Richardson Chiwi	x			
10. PNI F (TT)	Xavier Yarofmal			x	
11. PNI F (TT)	Alan Alosima				
12. YAP – S	Cecilia Dibay				
13. KOS S	Dokowe George	x			
14. NTL S	Tetaake Yee Ting	x			
15. PNI S.	Joyce Roby				
16. CHK S.	Tandy Marar				
17. PNI	Francisco Simram	x			
19. NTL S.	Lore Nena	x			
20. PNI S.	Jeffrey Arnold	x			

21. PNI F.	Stanley Etse				
22. PNI F.	Emmanuela Garcia	x			
23. YAP F.	Rhoda Velasquez	x			
24. PNI F	Taylor Elidok				
25. PNI S.	Ketiner Kenneth	x			
26. NTL S	Brian Lynch				
27. FMI F	Penamini Nailati				
28. FMI S	Augustine Sanemai	x			
NTL S.	Joey Oducado				Ex-officio member
Submitted by				Date	
Summary Decisions/Recommendations/Action Steps/Motions with Timelines and Responsibilities					
Actions by the President					
Item	Approved	Disapproved	Disapproved with Conditions	Remarks	
1					
2					
3					

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