

**College of Micronesia FSM**

<b>Committee Minutes Reporting Form</b>		
<b>Committee or Working Group</b>		<i>Facilities &amp; Campus Environment</i>
<b>Date</b>	<b>Time</b>	<b>Location</b>
15 November 2013	13:00	Board Conference Room

<b>Members Present</b>			
<b>Titles/Reps</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>
Chair	Dana Lee Ling	X	
Vice Chair	Raphael Pulmano	X	
Secretary	Cindy Pastor		Excused - medical
CRE representative	Jackson Phillip		Working on other facilities issues
Chuuk staff maintenance	Benjamin Akkin		X
National faculty	Don Buden	X	
National faculty	Reynaldo Garcia	X	
National faculty	Roldan Laguerta		Time conflict with health fair
National Staff LRC	Bruce Robert		X
National maintenance	Alfred Olter	X	
National faculty	Ringlen Ringlen	X	
Pohnpei faculty	Semens James	X	
Pohnpei faculty	Jean Ranahan	X	
Yap staff maintenance	Moses Faimau		X
FSM-FMI maintenance	Christoper Igem		X
Ex officio/non-voting	Francisco Mendiola	X	
Ex officio/non-voting	Warren Ching		X
<b>Additional Attendees</b>			


**Agenda/Major Topics of Discussion:**

- Approval of minutes from 18 October 2013
- Old business
  1. Update if any on securing funding for gates in FSM-China Friendship Center ground level hallway to secure ground floor at night
  2. BECA update, if any.
  3. Is there money to have the parking lot lines in the lot of the new faculty building repainted? Perhaps if the lines were more easily seen, many cars would not be taking up 1 and 1/2 spaces per day.
  4. Information only: TOR has yet to be updated to reflect May election, summer transition for committee chair as recommended by the secretariat.
  5. Any update on whether Pohnpei campus discussed campus-local facilities issues such as study areas for student which would replace original intended functionality of nahs, covered walkways and the issue of the access road.
- New business

**Discussion of Agenda/Information Sharing:**

- Minutes from 18 October 2013 approved unanimously.
- Old business
  1. Funding for ground floor hallway gates in FSM-China Friendship Center ground level hallway is yet to be secured. Funding would only be sought once the BECA report is released, and then probably in conjunction with other recommendations.
  2. BECA update, if any. Report is in draft internal administrative review form only at this time.
  3. Maintenance will repaint the parking lot lines in the lot of the new faculty building and other parking lot lines during a between term break.
  4. Information only: TOR has yet to be updated to reflect May election, summer transition for committee chair as recommended by the secretariat.
  5. Members of the FCE committee met with the Pohnpei campus director. The concern centered on the cultural function of a nahs as a place to socialize, rest, even sleep if tired. As a result the area was at times noisy. The location, being close to the classrooms, and being at the front of the campus, was not an appropriate location for the nahs. When the nahs was quiet, the nahs was still not

a good place to study because of the proximity of the road and the attendant road noise.

The director has seen to the covering of the picnic tables along the old "Japanese" walkway to provide a quieter, more remote location for students to study and rest. More huts located away from the classrooms are planned.

Pending receipt and recommendations from the BECA report, there is expected to be a call for a Pohnpei campus facelift. A better campus plan that would include covered walkways. Any future construction would be on the western uphill side of the campus. Along the eastern, downhill edge of campus will be a private access road to be used only by pedestrians during the school day. The access road would run between the administration/computer lab/library and Kolonia elementary school, and then swing up to the old "Japanese" walkway and connect through to the present "upper campus."

The FCE members met for an hour and felt that their questions and concerns were well addressed.

Members of the FCE committee question neither the authority nor the logic of the decision made to remove the nahs. The committee does recommend that the administration keep their own administrative team informed of decisions of the magnitude of removing a building, and that administrators ensure that faculty and staff on their campus are informed, aware, and – if possible and practical – involved in the decisions to remove or add buildings to a campus. Where the matter is an issue of the safety and security of the students, staff, faculty, and administration, then immediate decisions can and should be made. The nahs was not deemed structurally unsound nor dangerous, there should have been the time necessary to make sure both the chain of command knew about the decision and to obtain buy-in from the campus community.

- New business

1. The 15 November diabetes health fair used speakers with sufficient volume as to disturb classes including students taking a difficult test in the business division at 9:30. In the early set-up of the fair, one speaker was located at the northeast corner of the LRC and was pointing south. With that orientation much of the sound energy traveled between the north and south faculty buildings and out into the classroom area to the east. Later in the morning the speakers were reoriented.

The committee suggested that speakers be kept in front of the main entrance of the LRC, pointed northerly, and that the volume be kept at a level that does not disturb the classrooms. The committee also suggested that speeches and remarks might be most appropriately timed to occur during the 1:00 free period, including "opening" remarks. The fair should still "open" in the morning, but speeches would be at 1:00.

2. In a related vein the Palikir members noted that taxis have adopted a habit of honking

<p>their horns as they enter the campus, honking as they move along the entrance road parallel to the B building. This may be related to the use of the walkway from the main lot to the B building as a pick-up point. The committee made the following recommendations:</p> <p>a. The area directly in front of the LRC should be designated a taxi pick-up and drop-off zone.</p> <p>b. Signs should be posted noting the taxi zone and noting "no pick up/drop off" areas</p> <p>c. Painted lines could be used to reinforce the message</p> <p>d. A letter should be drafted to the taxi company owners asking them to work with and train their drivers on this matter. A college campus is not a factory, and the entrance road is a quiet zone due to the orientation of the B building. The drivers should be instructed not to honk on campus.</p> <p>e. Students will have to be informed that taxi pick-up and drop-off is in front of the LRC only.</p>			
<b>College Web Site Link:</b>			
<b>Prepared by:</b>	Cindy Pastor	<b>Date Distributed:</b>	
<b>Approval of Minutes Process &amp; Responses:</b>			
<b>Submitted by:</b>		<b>Date Submitted:</b>	
<b>Summary Decisions/Recommendations/Action Steps/Motions with Timeline &amp; Responsibilities</b>			
<b>Action Items and follow-up</b>			
<ol style="list-style-type: none"> <li>1. Communication to student services on activity noise issue.</li> <li>2. Designation and signage for the taxi zones.</li> <li>3. A letter from the VPA's office to taxi owners on the honking issue.</li> </ol>			
<b>Action by President</b>			
<b>Item #:</b>	<b>Approved:</b>	<b>Disapproved:</b>	<b>Approved with conditions:</b>
<b>Comments:</b>			