

Unit Assessment Report - Four Column

College of Micronesia - FSM

C - studentServices - Counseling Services

Mission Statement: The Counseling division's mission is to encourage, support, and assist students in their pursuit of higher education by providing counseling and educational services to deal with personal, interpersonal, professional, and academic issues.

Administrative Unit Outcomes	Assessment Strategies & Target / Tasks	Results	Improvement & Follow-Up
<p>C - studentServices - Counseling Services - 2012-2013 Counseling Services Outcome 1 - Students who received transfer advising will exhibit increased knowledge about schools abroad.</p> <p>AUO Assessment Cycle: 2012 - 2013</p> <p>AUO Status: Inactive</p>	<p>Assessment Strategy:</p> <ol style="list-style-type: none"> 1) Provide at least 2 informational sessions to students. 2) Provide at least 2 transfers advising to students. 3) Distribute informational brochures about transferring. <p>Assessment Type: Exam/Quiz - Pre-Post</p> <p>Target: 5% of students who receive transfer advising through the counseling office and Education USA advising center will exhibit increased knowledge about schools abroad. 80% positive rating on the satisfaction survey administered to a randomly selected sample of participants to transfer advising workshop.</p>	<p>08/07/2013 - 2. Criterion for success two is that 80% positive rating on the satisfaction survey administered to a randomly selected sample of participants to transfer advising workshop. No surveys were administered for this cycle. Will administer survey during next cycle.</p> <p>Target Met: No</p> <p>Reporting Period: 2012 - 2013</p> <p>08/07/2013 - 1. The criterion for success is that 5% of students who receive transfer advising through the counseling office and Education USA advising center will exhibit increased knowledge of schools abroad. Thus, 51 students sought transfer information from counseling office and Education USA advising center. Out of the 51 students 20 (40%) were accepted/transferred to other institutions.</p> <p>Target Met: Yes</p> <p>Reporting Period: 2012 - 2013</p>	<p>08/07/2013 - A satisfaction survey will need to be created and implemented for next assessment cycle to provide more information to improve transfer advising through counseling office and Education USA advising center.</p> <p>08/07/2013 - The counselors and/or advisers will need to increase criterion for success as 5% is low. 40% of students who sought for advise and increased their knowledge about schools abroad were accepted and transferred to other institutions.</p>
<p>C - studentServices - Counseling Services - 2012-2013 Counseling Services Outcome 2 - Students who utilized tutoring services will pass the course tutored by the end of the semester.</p> <p>AUO Assessment Cycle: 2012 - 2013</p> <p>AUO Status: Descriptive Statistics</p>	<p>Assessment Strategy:</p> <ol style="list-style-type: none"> 1. Train all tutors to ensure quality and effective tutoring services provided. 2. Coordinate with faculty and staff to provide adequate tutoring services provided. 3. Ensure wide advertising of tutoring services. <p>Assessment Type: Descriptive Statistics</p>	<p>08/07/2013 - 2. The second criterion for success is 80% of positive rating on the satisfaction survey. No survey was administered at this time, but through follow up with students and an instructor who have received tutoring assistance, and utilized the tutoring services, the tutors received good comments on their work. Will administer satisfaction survey for next cycle.</p> <p>08/07/2013 - A satisfaction survey will need to be created and implemented for next assessment cycle to provide more information of improving the tutoring services.</p>	<p>08/07/2013 - A satisfaction survey will need to be created and implemented for next assessment cycle to provide more information of improving the tutoring services.</p>

Administrative Unit Outcomes	Assessment Strategies & Target / Tasks	Results	Improvement & Follow-Up
<p>Inactive</p>	<p>Target: 10% of students who utilize tutoring services will pass the courses tutored. 80% positive rating on the satisfaction survey administered to a randomly selected sample of participants to the tutoring program</p>	<p>Target Met: No Reporting Period: 2012 - 2013</p> <p>08/07/2013 - 1. The criterion for success is 10% of students who utilized tutoring services will pass the courses tutored. During the Fall 2012 and Spring 2013 semesters, there were 130 students who availed of the A+ Center's tutoring services which is under the oversight of the Counseling Services. Of the 130 students, 95 (or 73.1%) passed the course tutored with grades of As, Bs, and Cs. 12 (or 9.2%) of the 130 students received a grade of D while 12 (or 9.2%) students failed, and 11 (or 8.5%) withdrew from the course tutored. Thus, the criterion for success was successfully met.</p> <p>Target Met: Yes Reporting Period: 2012 - 2013</p>	<p>08/07/2013 - More training of tutors to assist students in time management, study skills, and basic peer advising/counseling skills to further increase student success.</p>
<p>C - student Services - Counseling Services - 2012-2013 Counseling Services Outcome 3 - Students will engage in workshops, lectures, and programs to increase their academic and professional growth and development. AUO Assessment Cycle: 2012 - 2013 AUO Status: Inactive</p>	<p>Assessment Strategy: 1) Provide at least two workshops or similar activities each semester. 2) Distribute at least 100 informational brochures throughout the year. 3) Provide at least 2 counseling sessions for at least 10% of students place on disciplinary action for alcohol policy violations. Assessment Type: Exam/Quiz - Pre-Post Target: At least 10% of students participating in workshops, lectures, and programs facilitated by the Counseling Office will exhibit increased knowledge about the topics or subject areas specific to these</p>	<p>08/07/2013 - Criterion for success is that at least 10% of students participating in workshops, lectures, and programs facilitated by the Counseling Office will exhibit increased knowledge about the topics or subject areas specific to these activities. Two substance abuse prevention activities conducted during fall 2012 to spring 2013. Results of the pre/post tests given were for first activity the results are: pretest= 55% post test = 79% an increase in of 24%. For the second activity a pre/post test was also administered and the results are as follows: pretest 40% and post test 87%. An improvement of 47%. Average learning improvement for the two activities is 36%. Thus, criterion for success was met. Target Met: Yes</p>	<p>08/07/2013 - The counselors will need to offer a variety of workshops/lectures/activities that will encourage new and continuing student participation.</p>

Administrative Unit Outcomes	Assessment Strategies & Target / Tasks	Results	Improvement & Follow-Up
	activities.	Reporting Period: 2012 - 2013	