College of Micronesia-FSM
Committee (Working Group) Minutes Reporting Form

Committee or Working Group:	Information Communication and Technology

Date: 01/30/2014	Time: 3:00pm(UTC+11)	Location: Virtual Meeting

Title/Representative	Name	Present	Absent	Remarks
1. Chair – NTL S	Shaun Suliol	X		
2. Vice Chair – PNI S	Nelchor Permitez	X		
3. Secretary – NTL F	Dennis Gearhart	X		
4. KSA S	Renton Isaac	X		
5. NTL F	Monica Rivera	X		
6. NTL S	David Johnson	X		
7. FMI S	Pius Mirey	X		
8. NAT F	Snyther Biza	X		
9. CHK S	John Dungawin	X		
10. PNI F	Alvin Sinem		X	
11. PNI S	Kenson Santos	X		
12. NTL F	Mihai Dema	X		
13. PNI F	Phyllis Silbanuz	X		
14. NTL S	Juvelina Rempis	X		
15. CHK F	Atkin Buliche		X	
16. PNI S	Cooper Etse	X		
17. KSA F	Sharon Oviedo	X		
18. NTL student rep	Jomer Manongsong	X		

Additional Attendees:	

Agenda/Major Topics of Discussion:
1. Request for review purchase of DataCard ID system.

Discussion of Agenda/Information Sharing:

1. Request for review purchase of DataCard ID system.
 	
    As per email from Chairman Shaun:
 	
    The IT Director has communicated a letter to the committee for feedback on a purchase of which it is prepared to move forward on. It is inviting our committee to review the purchase and add comments prior to its submission to the president.

The purchase is for an ID system that will integrate with our database and create possibilities for the college. Our current ID's are a mere photo ID. With the proposed system, not only are we adding security to the cards, but the intention is to expand its capability to perhaps using the cards for printing, meal purchases, book store purchases, and etc to name a few possibilities.

The proposed ID system is a full package for all campuses (FMI not include and covered under Yap Campus). They include the software, printer and supplies, and cameras all fully integrated to each other. The underlying reason is the software's ability to connect with our database system. The previous solution did not. IT Office has taken about a year researching other possibilities and has settled on this brand and vendor based on the quality of product, the colleges ability to easily work with the vendor based in Hawaii, connectivity of software to our system, and the reasonable cost of the product(s).

From Phyllis:
- How will the Tech fee be paid out? What % from each campus?
- Will there be additional cost to customize the SIS to work with the new ID system?
- Will the generated IDs be stored for subsequent printing if ID is lost or will the ID be generated from the SIS database when needed?

From Renton:
This is perfect, but we have to confirm with Jenny if this will work with state campus library systems? We always have this library bar code incompatibility issue between campuses. Cards that are printed by me cannot be read by national library system because they are using two different systems. KSA transfer students need to change cards while at National, and have to change back to KSA cards if returned and taking classes in KSA.

From Juvelina:
I support this proposal, sine we've been encountering problems with this existing printer. This new ID system for sure will expand its capability. I agree with Renton Isaac we just need to know the compatibility of this new ID printer with the barcode systems and the LRC database, since we use the Student ID's for our library circulation transaction.

From Shaun:
I checked with with LRC director few months ago as they are moving to another system eventually and our initiative is compatible.

From Edper Castro:
As I've read from the original letter from our IT Director Gordon Segal he mentioned regarding integrating this new ID system with our student Database System. I know that our myShark is running on mySQL. So, in what way this new system would integrate on our own student database system? Does this new ID system's database interact with our database for myShark because they could not just access our database without exposing the password and login for your database?

Secondly, he mentioned to see Appendix A but I did not see an Appendix A. Is that the detail specs for the proposed system? Could you kindly furnished us copies for that? If not, then could you provide more detail specs on this new ID system?

I look at the website (http://www.gebcohawaii.com/) that you provided and they have many applications that they are offering. Which one exactly are you looking at, is that the CampusOneCard application?

From Jomer:
Here's my comment: In my own opinion, this new system is really a great idea. I mean, there are alot

of advantages of students being able to access easily to any facility. It is not just easy, but also fast. With this kind of ID which includes just a swipe alot of accomplishments can be made without students getting tired of waiting for any particular process to take place such as printing, meal purchases, charging or purchasing from the bookstore, and as it is already mentioned earlier in the letter, "other possibilities". These possibilities would not just ease up the work, but also makes it fast and reliable. And also since the old printing software is problematic, it would be best if it is changed with a more upgraded system.

All other members who acknowledged the email and marked as present provided their agreement and support for the purchase.

Chairs Summary

Based on comments and questions from members, it is decided that this committee supports the IT Director with his office's decision to move forward with the purchase.

The ICT Committee recognizes the benefits this initiative will have at the college and pledges it's support.

Comments/Upcoming Meeting Date & Time/Etc.:
N/A

Handouts/Documents Referenced:
http://wiki.comfsm.fm/Committees/Information_and_Communications_Technology_Committee/ID_System_Purchase

College Web Site Link:
http://www.comfsm.fm/computing/techpolicy.html

Prepared by:	Dennis Gearhart	Date Distributed:	02/13/2014

Approval of Minutes Process and Response:

Submitted by:	Dennis Gearhart	Date Submitted:	02/14/2014

Summary Decisions/Recommendations/Actions Steps/Motions with Timeline and Responsibilities

Action by President: (this section will be filled in by the President's staff reflecting the President's decision regarding the recommendation from the various committees)

Item Numbers	Approved	Approved with Conditions	Disapproved	Comments/Conditions