

College of Micronesia – FSM - Performance reporting form

Department/Division:	HTM/BU, Pohnpei Campus	Period:	January 2013
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Strategic goal 1: Promote learning and teaching for knowledge, skills, creativity, intellect, and the abilities to seek and analyze information and to communicate effectively

Objectives	Accomplishments	Comments/additional detail
1A: Promote quality teaching and learning-centered behaviors and environments for the six campuses	<p>1A1. Nearly 50% coverage of required SLOs for all HTM, CA, BU, BK, AC classes offered.</p> <p>1A2. Submitted early warning deficiencies and met with advisees</p> <p>1A3. Roby met with students for academic advising and assist students struggling in their HTM/BU classes.</p> <p>1A4. Dela Cruz conducted 6 sessions of Customer Services Skills workshop</p> <p>1A5. HTM220 performed an ocular inspection at Kaselehlie Diner and experience dining for lunch as well.</p> <p>1A6. HTM220 & 250 visited the Village Hotel and had lunch to experience dining in one of the best restaurants on the island.</p> <p>1A7. Continuous tutorial services.</p>	<p>1A1. CA095 both sections 1 and 2 with 54 students have covered SLO 1 = Basic functions and operations of the computer. 11 or 20% are failing and 43 or 80% are passing.</p> <p>CA100 both sections with 53 students have covered SLO1 = Basic computer concepts with 34 or 64% failing and 19 or 36% passing. For SLO 2.1 = Email and 2.2 = Internet, all students 100% passed. With SLO 2.3 = MS Word, 29 or 55% are failing and 24 or 44% are passing.</p> <p>CA101s with 20 students have covered SLO 1 =Excel and 11 or 55% are failing and 9 or 45% are passing.</p> <p>91% of the HTM 120 students passed 2 quizzes and class assignments relevant to the SLO 1. Identify the interdependent components of the international travel and tourism system with grades of A and B and 1% with a grade of C.</p> <p>➤ HTM 230 students covered and passed quizzes relevant to the SLO's 1. Identify the elements of a hospitality marketing system and SLO 2. Explain the history</p>

		<p>and current status of international hospitality and tourism marketing and are passing with a grades of B&C.</p> <p>➤ HTM 250 students had covered SLO's 1. Identify the key elements of the human resource function and employment opportunities within the hospitality industry and SLO 2. Identify the interdependent components of the modern food service and lodging setting. HTM 250 students just went through a mock interview setup to prepare them when they go out for their practicum in the areas of lodging, F&B and tourism. HTM 250 students will be completing 30 hours of their practicum hours in the F&B at the Blue Plate Café on the following opening days, March 14 &21, April 11& 18.</p> <p>BU097 with total enrollment of 56 have 80% passing; HTM150 2 of 10 students failing due to excessive absences. HTM220, 1 of 10 failing.</p> <p>AC131 of the 22 enrolled, 2 students are having attendance problems and may be dropped if no improvements after midterms. BK096 of the 22 enrolled, 2 students will be dropped due to excessive absences; for the past week and this week, an average of 8-12 students have been missing class. May be due to refunds.</p> <p>1. A.2. Roby:17% of advisees are on the</p>
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		<p>early warning deficiency and their problems are missing assignments and absences.</p> <p>Silbanuz: Met all but 7 students with EWDs in 5 classes and advised them on missing or low scores. Met 8 out of 11 of advisees with EWD. Some of the students with EWD are the ones that showed up after the first week of class and are constantly working to keep up with assignments. The others have either excessive absences or didn't read and understand the material.</p> <p>Dela Cruz: 8 of 12 advisees on EWD came in for advising. Some of those advised were students who enrolled late in the semester and are not just catching up on classes.</p> <p>1A3. Roby also met with HTM major students enrolled at NC to provide academic and program advising.</p> <p>1A4. Participants of workshop were all HTM students.</p>
<p>1B: Make developmental courses an institutional priority</p>		
<p>1C: Enhance faculty involvement in the college</p>	<p>1C1. Roby- RAR Committee met on 2/13/2013 on the proposed summer options, new responsibilities for committee chair and vice-chair, and SLO report. SD Committee met to organize the Staff Development Day</p> <p>1C2. Silbanuz: Finance Committee met on 2/25/2013 on the proposed summer options, new responsibilities for committee chair and vice-chair , and SLO report. ICT committee met on 2/19/2013 on COC report and minimum purchasing amount for Director of IT.</p> <p>IC3. Perman attended Division Chair meeting at the</p>	<p>1C1. Agenda was on the standing committee limitation on members and the adoption on last meeting minutes. Committee approved HTM students request to cater for the 150 lunch takeout on the Staff Development Day.</p> <p>1C2. Chair will email recommendations to committee members for electronic voting and comments.</p> <p>Chair shared COC details with members followed by members voting to keep current</p>

	BPC; and CAC via teleconference.	purchasing limit to IT Director.
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Strategic goal 7: Build a partnering and service network for community, workforce and economic development

Objectives	Accomplishments	Comments/additional detail
7A: Increase involvement of the community in college affairs	7. A.1. Roby: Met with the Island Green Community group on February 1, 2013.	7A1. 1. Organizing a Photo exhibition for the month of March 23, 2013 on the theme “What is beautiful Pohnpei to you?” Invitations were made to the COM-FSM students to participate in the art contest. Organize a community trashaton in the Kolonia area from Pohnpei Campus out to the coast way with the involvement of HTM students and IGC group.
7B: Enhance and promote employment opportunities	7B1: HTM 250 students have been placed in several venues to perform practicum hours. These are PVB, CSP, China Star, Yvonne’s Hotel/Restaurant, and 7Star Inn.	7B1. A couple of students are still exploring other businesses or organizations.
7C: Develop new and enhance existing programs to meet the changing educational and workforce needs of our communities	7C1. Completed CM for FL160, HTM150, HTM165, and HTM250.	7C1. Will be submitted to CAC before March 18 meeting.
7D: Provide Cooperative Extension Services to the community		