

SLO#	CA in Bookkeeping PLO#	I,D, M	Reflections/Comments
General SLO1: Define and properly use accounting terminology related to the accounting system;			
1.1 Define the accounting process. 1.2 Describe the role of accountants and the three major accounting career paths. 1.3 Describe the users of accounting information.	#1. Demonstrate proper bookkeeping techniques for a small business	I = 11 D = 35	19/25 in P1 and 16/21 in P2 students successfully met this SLO rating 70% or above based on assessment results of 2 chapter assignments, 1 quiz, & 2 exams
General SLO2: Identify and define accounting concepts and practices related to the accounting system particularly for a service business;			
2.1 Discuss the concepts and principles used in accounting.	#1. Demonstrate proper bookkeeping techniques for a small business	D = 46	25/25 in P1 and 21/21 in P2 students successfully met this SLO rating 70% or above based on assessment results of 1 class exercise, 1 quiz, & 2 exams.
	#3. Describe small business management techniques.	I = 46	25/25 in P1 and 21/21 in P2 students successfully met this SLO rating 70% or above based on assessment results of 1 class exercise, 1 quiz, & 2 exams.
2.2 Discuss the concept of the accounting equation	#1. Demonstrate proper bookkeeping techniques for a small business	D = 46	25/25 in P1 and 21/21 in P2 students successfully met this SLO rating 70% or above based on assessment results of 1 class exercise, 1 quiz, & 2 exams.
2.3 Discuss the accrual-basis used in accounting. 2.4 Describe the steps in the accounting cycle. 2.6 Describe the concept of fiscal and interim periods.	#1. Demonstrate proper bookkeeping techniques for a small business	I = 11 D = 35	20/25 in P1 and 15/21 in P2 students successfully met this SLO rating 70% or above based on assessment results of 1 quiz & 1 exam.
	#3. Describe small business management techniques.	I = 46	25/25 in P1 and 21/21 in P2 students successfully met this SLO rating 70% or above based on assessment results of 1 quiz & 1 exam.
2.5 Describe the nature of a service business and a sole proprietorship.	#3. Describe small business management	I = 46	25/25 in P1 and 21/21 in P2 students successfully met this SLO rating 70% or above based on assessment results of 1 take-home assignment, 1

	techniques.		group exercise, 1 quiz & 1 exam.
General SLO3: Demonstrate accounting procedures used in the accounting system for a service business, including journalizing, posting, adjusting and closing the accounts, in addition to preparing financial statements.			
<p>3.1 Use the accounting equation to analyze basic transactions in terms of increases and decreases.</p> <p>3.2 Use debits and credits to record increase and decreases in accounts.</p> <p>3.3 Analyze transactions using T-accounts and using debits and credits.</p>	<p>#1. Demonstrate proper bookkeeping techniques for a small business</p> <p>#5. Perform business computations and apply logic as needed.</p>	<p>I = 26</p> <p>D = 20</p>	<p>12/25 in P1 and 8/21 students successfully met this SLO rating 70% or above based assessment results of 3 class exercises, 1 Reinforcement Activity workbook application, 2 quizzes, and 2 exams.</p>
<p>3.4 Record journal entries in a general journal, post to the general ledger, and prepare a trial balance.</p> <p>3.5 Describe and prepare the work sheet.</p> <p>3.7 Prepare financial statements directly from the worksheet.</p> <p>3.8 Journalize and post adjusting entries.</p> <p>3.9 Journalize and post-closing entries and prepare post-closing trial balance.</p>	<p>#1. Demonstrate proper bookkeeping techniques for a small business</p> <p>#5. Perform business computations and apply logic as needed.</p>	<p>I = 26</p> <p>D = 20</p>	<p>12/25 in P1 and 8/21 students successfully met this SLO rating 70% or above based assessment results of 3 class exercises, 2 Reinforcement Activity workbook applications, 2 quizzes, and 2 exams.</p>
<p>3.6 Describe the content and purpose of the three basic financial statements and how they are related.</p>	<p>#3. Describe small business management techniques.</p>	<p>I = 46</p>	<p>5/25 in P1 and 21/21 students successfully met this SLO rating 70% or above based assessment results of 1 quiz and 1 exam.</p>

Additional observations: none

Special comments: Overall grades- 1 A, 4 Bs, 15 Cs, 13 Ds, and 13 Fs. Students with Ds and Fs either did not complete Reinforcement Activities, had attendance issues, and/or scored low in quizzes and exams.

Recommendations: none

Signature: _____

Debra Perman, Instructor

Date: _____

Please check which of the following were assessed in this course:

Institutional Student Learning Outcomes:

COM-FSM graduates will demonstrate:

- a) Effective oral communication
- b) Effective written communication
- c) Critical thinking
- d) Problem solving
- e) Intercultural knowledge and competence
- f) Information literacy
- g) Foundations and skills for life-long learning
- h) Quantitative Reasoning