

**College of Micronesia – FSM  
Committee (Working Group) Minutes Reporting Form**

<b>Committee or Working Group:</b>	Human Resources Committee
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<b>Date:</b> September 12, 2014	<b>Time:</b> 1:00 p.m.	<b>Location:</b> BOR Conference Rm.
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**Members Present/Absent:**

<b>Title/Representative</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Reasons</b>
Chair, HRC	Morehna R. Santos	X		
Vice chair, HRC	Alfred Olter	X		
Secretary, PNI S	Maureen Mendiola	X		
NTL S	Norma J. Edwin	X		
NTL S	Julia Martin		X	
NTL F {New}	George Mangonon	X		
FMI S	Regina Faimau		X	
YAP S	Fidelia Gilmar		X	
CHKK F	Genevy Samuel		X	
CHKK S	Marylene Bisalen	X		
KSA S	Arthus Jonas		X	
NTL F	Allain Burgoin	X		
PNI F	Deeleeann Daniel	X		
PNI S	Albert Amson		X	
NTL S	Benina Ilon	X		
NTL S	Yolina Yamada	X		

**Additional Attendees:**

**Agenda/Major Topics of Discussion:**

- Election of Officers for SY 2014-2015
- Miscellaneous
- Adjournment

**Discussion of Agenda/Information Sharing:**

Chairperson Morehna R. Santos called the meeting to order at 1:00 pm. She welcomed everyone to the meeting especially the new members, Benina Ilon representing NC Student Services, Deeleeann Daniel, and Albert Amson from Pohnpei Campus.

**Election of new HRC officers:**

Chair – Marylene Bisalen  
Vice chair – Ross Perkins  
Secretary – Maureen Mendiola

The above were elected by nominations and voted by majority of the HRC members. Ross has expressed his interest to Morehna for the vice chair position and was accepted by all the HRC members. HRC agreed that Ross is an administrator and will easily coordinate with HR Director to

seek guidance and advise on policies that needs to be clarify/revised.

**Miscellaneous:**

In the HRC Terms of Reference, it is suggested to include “HR Director to be ex-officio but a non voting member”.

The HRC should set the time for future meetings and it should depend mostly on the faculty free time period.

Secretary will send the new HRC listing to the new chair and vice chair.

Morehna thanked everyone for the support extended to her during her chairwomanship. At the same time, she also apologized for meetings that were being delayed and assigned tasks that are not completed or accomplished. She appreciated Marylene for her willingness to step up and take up the responsibility. Benina Ilon has been assigned by VPSS to replace her in the HR committee.

Meeting was adjourned at 1:35pm.

**Comments/Upcoming Meeting Date & Time/Etc.:**

**Handouts/Documents Referenced:**

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**College Web Site Link:**

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**Prepared by:**

Maureen Mendiola

**Date Distributed:**

9/16/14

**Approval of Minutes Process & Responses:**

**Submitted by:**

**Date Submitted:**

**Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:**

**Action by President:**

Item #	Approved	Disapproved	Approved with conditions	Comments