

College of Micronesia – FSM

Committee Minutes Reporting Form

Committee or Working Group		<i>Finance Committee</i>	
Date: September 8, 2014		Time: 4PM to 5PM	Location: National Campus
		Board Conference Room	
Members			
Titles/Reps	Name	Present	Absent
Committee Chair	Monty Vierra	X	
Committee Vice-Chair	Doman Daoas	X	
Secretary	Twyla Poll	X	
National Staff Rep. (Maintenance Office)	Eugene Edmund		X (sick)
National Staff Rep. (Instructional Div)	Josephine Kostka		X
National Staff Rep. (IRPO)	William Haglelgam	X	
National Staff Rep. (CRE)	Sonny Paddock	X	
National Staff Rep.	Juvilen Mariano	X	
National Faculty Rep. (Education)	Robert Andreas	X	
National Faculty Rep. (Math&Science)	Kiyoshi Phillip		X
National Faculty Rep (Business Division)	Timothy Mamangon		X
Pohnpei Campus Faculty Rep	Bertoldo Esteban	X	
Pohnpei Campus Faculty Rep	Cirilo Recana	X	
Pohnpei Campus Staff Rep (IC Ofc)	Adleen Shed	X	
Pohnpei Campus Staff Rep (SS)	Cindy Edwin	X	
Chuuk Campus Faculty Rep	Roger Arnold	X	
Chuuk Campus Staff Rep. (Bus Office)	Marie Mori Pitiol	X	
Kosrae Campus Staff Rep. (Bus Office)	Alik J. Phillip		X
Kosrae Campus Faculty Rep.			
FMI Staff Rep (Bus. Office)	Clotilda Dugwen		X(budget mtg.)
Yap Staff Rep (Bus. Office)	Rosemary Manna		X (budget mgt.)
SBA Rep.			
Ex Officio Member (Comptroller)	Danny Dumantay		X(budget mtg. in Yap)
Ex Officio Member (VPAS)	Joe Habuchmai		X(budget mtg in Yap)
Additional Attendees:			
Agenda/Major Topics of Discussion:			
<p>I. Election of Officers II. Meeting Schedule III. Terms of Reference IV. FY 16 Budget</p>			

V. Miscellaneous

Discussion of Agenda/Information Sharing:

Roll call and declaration of quorum:

Doman Daoas, the only elected officer prior to the start of this meeting, called the meeting to order at 4:05 PM on September 8, 2014 at the National Campus Board Conference Room.

I. Election of Officers

Monty Vierra and Robert Andreas were nominated to be the chair. Robert declined the nomination. Monty accepted it. The committee elected Monty as the chair. Twyla Poll and Cindy Edwin were nominated to be the secretary and both accepted the nomination. The committee elected Twyla.

II. Meeting Schedule

The committee agreed to meet on the first Monday of every month at 4:00 PM, unless it falls on a holiday, in which case the meeting will be held on the following Monday.

III. Terms of Reference Review

A. The committee discussed the need to review the Terms of Reference (TOR). They agreed to review them during the following week and to report via email any recommendations to the vice-chair, Doman Daoas, by Monday, 15 September. Doman and Monty agreed to go over the documents and report back to the committee at the next meeting.

B. The committee agreed to discuss the TOR at its next meeting, Monday, September 22.

IV. FY 16 Budget Presentation

Doman announced that Danny Dumantay, Comptroller, notified the committee via email that he would have to postpone giving the Budget 2016 presentation to the next meeting, September 22, 2014.

V. Miscellaneous:

A. Robert Andreas asked if there was any unfinished business that needed to be discussed. Doman said that beside the TOR, the only item of unfinished business was the Self-evaluation, which would be included in the first meeting in October.

B. Monty mentioned the need for members of the student body to be presented on the committee and that he would look into it.

The meeting was adjourned at 4:36 PM.

Handouts/Documents Referenced:			
College Web Site Link:			
Prepared by:	<i>Twyla Poll</i>	Date Distributed: 9/16/2014; revised 9/29/2014	
Approval of Minutes Process & Responses:			
Submitted by:		Date Submitted:	
Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities			