



COLLEGE OF MICRONESIA-FSM

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*Office of the Director
Learning Resources Center*

April 9, 2013

MEMORANDUM

TO : **Vice President, Instructional Affairs**

FROM : **Director, Learning Resources Center**

SUBJECT : **Monthly Report, March 2013**

VISITORS: (5)

National Campus, (1)

Dr. Mary Ann P. Botengan, Poverty, Gender and Indigenous Specialist, Orient Integrated Development Consultant, Inc.

Pohnpei Campus, (5)

The followings visited the library to seek library assistance, do research and read materials, etc.:

1. Aurelio Saimon
2. Two Japan International Cooperation Agency (JICA) Company Members
3. Aileen Albert
4. Tosiwo Liwy

PERSONNEL:

National

- Alonso Holufang was hired on special contract to assist as Media Technician beginning March 7

ACTIVITY HIGHLIGHTS:

Kosrae

- Kosrae Campus tutoring program started using the LRC this month for their tutoring sessions.
- A magazine rack was donated to the LRC from the Rose Mackwelung Library.

- Kosrae LRC received four checks totaling \$1,474.37 for PO13-1821/1858/1859/1890 made to Book House.
- The LRC received two computer units from National Campus LRC to be used at circulation desk.
- Inventory of the collection has begun after exporting and deleting RML records from the Follett database.
- The LRC was opened on Saturday on March 2, 9, 16, 23 & 30 from 8:00am - 12:00pm.

National

- LRC staff are working on revising guides or tutorials on the use of different resources in the library for inclusion on the library website and to supplement library instruction sessions.
- Reference librarian has begun compiling results of the spring 2013 library instruction surveys.
- Two computers acquired from IT's fall 2012 computer bid have been shipped to Kosrae Campus LRC for circulation and OPAC use.
- Director along with MITC staff and Reference Librarian reviewed the recruitment video for inclusion of feedback for editing purposes
- Select LRC staff – Juvel, Julie, Karleen – in cooperation with state campus library reps have been tasked to work on reviewing and revising the library policies
- The LRC participated in and completed the 2012 Academic Libraries Survey for the United States Census.

Yap

- Librarian Guarin received the following for the month:
 - 1 volume from BookHouse
 - 2 titles of VHS tapes on History from Josede Figirliyong
 - 2 items of manipulatives (part of Intermediate cart delivered in June 2012) from Learning Resources
 - Instructor's resources for textbook: Small Business Management (Managing Small Business) 16th ed. from Cengage Learning.
- A progress report with additional supporting documents was prepared and submitted to LRC Director for inclusion in the COM-FSM Midterm and Follow-up Report to ACCJC
- Manipulatives (reading rods) were given to Jovita Masiwemai for use in ACE class.
- The instructor's manual for textbook: Exceptional children: an introduction to special education by Heward was downloaded from Pearson website for use by Rosa Tacheliol for summer class.
- Inventory of collection is ongoing.
- A purchase order for the renewal of Saipan Tribune was prepared and submitted.
- Renewal of periodical subscriptions for this June was communicated to EBSCO.
- With the assistance of Pius Mirey, all desktop computers, except the two iMacs, were finally connected to the Follett database, hence enabling the use of OPAC in these workstations.

LRC VENUE BOOKINGS:

- Upward Bound students utilized the Pohnpei Campus library on March 16 from 11:30 to 12:30 to do research and checkout books.

MEETINGS/WORKSHOPS:

- State campus librarians – Guarin (Yap), Eria (Chuuk), Ileyagisiug (Pohnpei), Williams (Kosrae) – in addition to Reference librarian Rempis and LRC Director participated in a teleconference meeting

with ACCJC Commissioner Susan Murata on Recommendation 5: Library and Learning Support Services on March 25

- MITC Coordinator Samuel attended a RARC meeting on March 20, 2013 and presented the COM-FSM recruitment video to garner feedback from committee members. MITC is working on finalizing the video with the goal to present the final copy early May 2013.
- MITC Coordinator Samuel helped organized the Substance Abuse Prevention activity that was held on March 22, 2013 in front of the LRC. Three meetings conducted prior to the activity.
- Media Technician Holufang attended a meeting for a Health working group to prepare for the Health Fair activity coming up in April.
- Communications Operator Mathias is a member of the Founding Day working group. The group had several meetings planning for the COM-FSM Founding Day activities.
- LRC Director participated in meetings/training sessions on accreditation with ALO Harriss and with other colleagues for two days the week prior to the arrival of the team's visit.
- LRC Director was included in the instructional group and the library group in meeting with commissioners during the team visit.
- The Pohnpei Campus LRC was closed on March 22, 2013 from 12:30 to 1:30 pm for a campus wide meeting at the Student Services Center.
- Librarian Guarin attended meetings with VP Habuchmai on tuition increase and facilities fee; with Comptroller Dumantay on payroll changes; and in the Yap all-campus meeting on March 28.

TOPICS RESEARCHED: 54

National (39)

1. AIDS
2. Bleach effect on coral reefs in Micronesia
3. Classical music
4. Climate change
5. Diabetes
6. Diabetes-prevention & treatment
7. Domestic violence
8. Drought in Pohnpei- (FSM)
9. Economic progress in FSM since the U.S. compact
10. Environment issues
11. Environment pollution in Micronesia
12. Ethno-botany of Pohnpei
13. Food issues
14. Global warming
15. Global warming & how it affects Micronesia
16. High blood
17. HIV
18. Human evolution in Micronesia
19. Leadership roles in Pohnpeian culture
20. Leukemia in Micronesia
21. Lung cancer
22. Marine-protected areas of Pohnpei
23. Oral cancer
24. Pollution
25. Pollution in the rivers in Pohnpei, what effects are there?
26. Positive and negative impact of the compact of Free Association in Micronesia/Marshall Islands against USA
27. Prevention of diabetes in general (no particular area)
28. Religion and Culture in Northern Marianas
29. Research on famous people
30. Sakau & its uses
31. Sea Level rise
32. Sexually transmitted Disease (STD's)
33. Special Education
34. Story of a whale and the sleeping lady of Kosrae
35. Teenage Drinking
36. The Japanese Administration in Micronesia
37. What is a sink hole? How does it come about?
38. Why children need physical education? (Cause and effect)
39. World War I and how it affected the people of Micronesia

Pohnpei (5)

1. Propagation
2. Global Warming on Drought
3. Medical Terminology and Dictionary
4. Learning Success
5. Factors Leading to Doctorate Success

Yap (10)

1. Anatomy of a frog (Biology)
2. Criteria for major depressive disorder
3. Existentialism (Philosophy)
4. Human reproductive system
5. Lesson planning; effective teaching
6. Local fruits and crops- avocado
7. Social and emotional development (Psychology)
8. Soil carbons
9. Test tube plant propagation; tissue culture
10. Yap-DOE Curricula

STATISTICS:

Programs/Services

	CC	KC	NC	PC	YC
Patrons usage	2654	1402	20720	3544	2355
Reserve materials	12	0	227	0	11
Materials circulated	232	119	883	520	813
Visitor usage	4	0	33	1	23

Computer Usage

	CC	KC	NC	PC	YC
General application	81	300	2231	807	495
Reference	30	545	4174	0	232
Email	290	0	1481	0	239
Computer Assists	25	9	94	25	28

Reference Encounters

	CC	KC	NC	PC	YC
Reference encounters	0	13	118	8	20

Collection Development

	CC	KC	NC	PC	YC
Total volumes	10258	1395	67090	6348	9644
New Acquisitions	18	0	7	55	3
Cataloged	18	0	92	25	17
Donations	18	0	33	2	0
Serials	0	42	166	76	0
Withdrawn	3	0	0	0	0
Expenditures	0	\$1474.37	\$13,012.40	0	\$120.84

Inter-Library Loan

	NC	PC
ILL sent	26	0
ILL received	26	0

MITC

	National	Chuuk
Audio production	2	
Audiovisual donated	6	
Audiovisual materials (VHS, DVD, CD) repaired	1	
Audiovisual materials cataloged	2	
Audiovisual materials labeled	2	
COM meetings/workshops in MITC Rooms	13	
COM Video Coverage	3	
Digital Photos	196	
Equipment checked out	9	
Graphic Productions	4	
ID Cards re-issue due lost or damage	25	
ID Cards Validated	25	15
ID Photos Taken	25	
Manual video check out (booths & MITC classrooms)	7	4
MITC documents filed	9	
New Acquisitions (film)	6	
Number of classes held in MITC	28	
Overdue AV materials		2
Patron usage		178
PDL files OCR		
Files edited (rename/edit content)		
Item files created for upload		
Page scanned	292	
Scan documents for COM/PIALA	69	
Setup Audio systems for activities/class	5	
Total fees collected for ID cards	\$125.00	
Video conversion	4	
Video burned into DVD format	10	
Video Showing for classes in MITC Rooms	22	
Viewing in Booths	10	

Library Instruction

Module	Class / Instructor	No. of Students	Campus
OPAC/EBSCO/PDL	Expos I	9	Chuuk
OPAC/EBSCO/PDL	Expos I	9	Chuuk

OPAC/EBSCO/PDL	Expos I	9	Chuuk
Use of OPAC	Individual Appointments/Figirliyong	-	Yap

Work Study

	CC	KC	NC	PC	YC
No. of wsty students	3	-	17	3	2
Total hrs. earned	60	-	204.08	150	-

PROFESSIONAL and/or COMMUNITY INVOLVEMENT:

Chuuk

- Library assistant Kokis conducted two presentations at Berea Christian High School with kindergarten on *Storytelling* February 19, 2013 and with sixth graders on *Book Talk* March 22, 2013 as a partial requirement for her online classes.

CONCERNS, PROBLEMS, COMMENTS, SUGGESTIONS:

None

Respectfully submitted by,



Jennifer Hainrick
Director, Learning Resources Center