

College of Micronesia-FSM
Committee (Working Group) Minutes Reporting Form

Committee or Working Group:	Information Communication and Technology

Date: 09/30/2014	Time: 3:00pm(UTC+11)	Location: Virtual

Title/Representative	Name	Present	Absent	Remarks
1. Chair – NTL S	Shaun Suliol	X		
2. Vice Chair – PNI S	Nelchor Permitez	X		
3. Secretary – NTL F	Dennis Gearhart	X		
4. KSA S	Renton Isaac	X		
5. NTL F	Monica Rivera	X		
6. NTL S	David Johnson	X		
7. FMI S	Pius Mirey	X		
8. NAT F	Snyther Biza	X		
9. CHK S	John Dungawin	X		
10. PNI F	Alvin Sinem		X	
11. PNI S	Kenson Santos	X		
12. NTL F	Mihai Dema	X		
13. PNI F	Phyllis Silbanuz	X		
14. NTL S	Juvelina Rempis	X		
15. CHK F	Atkin Buliche	X		
16. PNI S	vacant			
17. KSA F	vacant			
18. NTL student rep	vacant			

Additional Attendees:	
------------------------------	--

Agenda/Major Topics of Discussion:
<ol style="list-style-type: none"> 1. Roll call/Membership. 2. Request for agenda items. 3. Communications. 4. Standard III C writing Team. 5. Committee trainings.

Discussion of Agenda/Information Sharing:
<ol style="list-style-type: none"> 1. Roll call/Membership. <p>Roll Call-The committee has not met formally since last semester. We need to know who is still with us and who has moved on. Please reply to this email with a simple "here" or etc to let us know that you</p>

acknowledge receipt and are still a member. Minutes will be made for this communications. A failure to respond will end in your being marked absent. Please respond by Thursday 10/9/2014.

2. Request for agenda items.

Please meet with your divisions, offices, departments, and or campuses for agenda items to bring to next months meetings. Please send these items to us prior to the meeting if you would like to see them on the agenda for discussion or decision.

3. Communications.

- The committee endorsed several Tech Fee purchases for labs in Yap, Pohnpei, and at the National Campus. I am glad to report that all purchases have been received and deployed. Students are currently using them.

-In additional to endorsing the lab purchases, the committee also endorsed the purchase of a new ID system for the College. That system has been purchased and has been fully deployed as of last week. Every campus has the capability to be printing the uniform ID we've created for the College. The system is integrated into the College's SIS.

4. Standard III C writing Team.

The Director of IT is soliciting volunteers to be on his writing team for the purpose of drafting material for accreditation purposes. It is only natural that a member of the team be from this committee. Any interested persons please say so. The writing is commencing and so the need for this person is immediate. I considered appointed one or two of you, although at this point I am seeking volunteers.

5. Committee trainings.

In the month of August, the Chair, Vice Chair, and Secretary participated in "Committee Trainings" provided by VP IEQA. The workshop was made at the request of the Council of Chairs, and was underwent to help us become better committee leaders, as well as strengthen committees in the over all system.

Comments/Upcoming Meeting Date & Time/Etc.: October 28, 2014/3:00pm

N/A

Handouts/Documents Referenced:

College Web Site Link:

<http://www.comfsm.fm/computing/techpolicy.html>

Prepared by: Dennis Gearhart

Date Distributed:

10/20/2014

Approval of Minutes Process and Response:

--

Submitted by:	Dennis Gearhart	Date Submitted:	10/23/2014
---------------	-----------------	-----------------	------------

Summary Decisions/Recommendations/Actions Steps/Motions with Timeline and Responsibilities

Action by President: (this section will be filled in by the President's staff reflecting the President's decision regarding the recommendation from the various committees)

Item Numbers	Approved	Approved with Conditions	Disapproved	Comments/Conditions