**College of Micronesia FSM**

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| **Committee Minutes Reporting Form** | | | |
| **Committee or Working Group** | | *Facilities & Campus Environment* | |
| **Date** | **Time** | **Location** | |
| 14 November 2014 | 13:00 | Board Conference Room | |
| **Members Present** | | | |
| **Titles/Reps** | **Name** | **Present** | **Absent** |
| Chair | Dana Lee Ling |  |  |
| Vice Chair | Ringlen Ringlen |  |  |
| Secretary | Jean Ranahan |  |  |
| CRE representative | Jackson Phillip |  |  |
| Chuuk maintenance | Benjamin Akkin |  |  |
| Chuuk faculty | Florante Ygana |  |  |
| Chuuk faculty | Alivios William |  |  |
| National faculty | Don Buden |  |  |
| National faculty | Reynaldo Garcia |  |  |
| National faculty | Roldan Laguerta |  |  |
| National faculty | Michael Mueller |  |  |
| National staff LRC | Bruce Robert |  |  |
| National staff IT | Christopher Gilmete |  |  |
| National staff | Fredson Ardos |  |  |
| Pohnpei faculty | Cindy Pastor |  |  |
| National maintenance | Alfred Olter |  |  |
| Yap maintenance | Moses Faimau |  |  |
| Pohnpei faculty | Romino Victor |  |  |
| FSM-FMI maintenance | Christopher Igem |  |  |
| Kosrae campus staff | Palik Sigrah |  |  |
| Kosrae campus staff | Hiroki Noda |  |  |
| Kosrae ex-officio | Kalwin Kephas |  |  |
| SBA representative | Darla Simina |  |  |
| Ex officio/non-voting | Francisco Mendiola |  |  |
| Ex officio/non-voting | Warren Ching |  |  |
| Secretariat listing | Verma |  |  |
| Secretariat listing | Nestor Mangubat |  |  |
| Secretariat listing | Salba Silbanuz |  |  |
| Secretariat listing | Bruno Barnabas |  |  |
| Secretariat listing | Castro Joab |  |  |
| Secretariat listing | Marlou Gorospe |  |  |
| Secretariat listing | Ikoli Ilongo |  |  |
| Secretariat listing | Rafael Pulmano |  |  |
| Secretariat listing | Edmund Woguth |  |  |
| Secretariat listing | Paul Gallen |  |  |
| Secretariat listing | Nokar Miuty |  |  |
| **Additional Attendees** | | | |
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| **Agenda/Major Topics of Discussion:** | | | |
| Approval of minutes from 19 September  Approval of report from 17 October  Special topic: accreditation report review  Accreditation report review  Old business  1. Recommendation on how to formally report information gathered on 17 October.  2. Security gates installed at FSM China Friendship center. Work ongoing to improve buildings L and M.  3. Update, if any, on taxi signage for national site?  4. Faculty at national site have not clamored to designate central drop-off site for sensitive materials.  5. Generator for bookstore, residence hall, dining hall is operational.  6. Update, if any, on the drinking fountain for the A building?  7. Update, if any, on the termite report for Chuuk campus?  8. Update, if any, on the covered walkways for Pohnpei lower campus?  Has the college identified funds for projects that are supposed to be done this year (2014) on the Chuuk site, as stated in the BECA Plans?  a) Extend campus to the north, fence perimeter and create a carpark: $210,000.00  b) Retrofit a classroom with a science bench and plumbing: $80,000.00  c) Staff lounge / Meeting place for faculty: $5,000.00  9. Update on the disposition of recommendation that security be full time personnel. College policy does not permit the direct conversion of special contracts to full-time positions. The positions would have to be budgeted and advertised. Thus the decision is in part a matter of budget, of funding expansion in personnel. Those decisions are made by the cabinet.  10. Update on Chuuk maintenance vehicle request  New business  1. The membership list of a committee is not ultimately controlled by the committee but rather by the employee’s supervisor. Supervisor’s assign employees to committees. Committees do not have the authority to remove a member. Employees can switch committees by working through their supervisor. The secretariat is working on membership lists. The result of this work is the addition of a number of members to the FCE committee, noted in the attendance above. | | | |
| **Discussion of Agenda/Information Sharing:** | | | |
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| **Handouts/Documents Referenced:** | | | |
| None. | | | |
| **College Web Site Link:** | <http://wiki.comfsm.fm/Committee_Minutes/Facilities_and_Campus_Environment> | | |
| **Prepared by: Jean Ranahan** |  | **Date Distributed:** |  |
| **Approval of Minutes Process & Responses:** | | | |
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| **Submitted by:** |  | **Date Submitted:** |  |
| **Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities** | | | |
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| **Action Items and follow-up** | | | |
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| **Action by President** | | | |
| Item #: | Approved: | Disapproved: | Approved with conditions: |
| Comments: | | | |