

College of Micronesia FSM

| Committee Minutes Reporting Form | | | |
|---|---------------------|--|---------------|
| Committee or Working Group | | <i>Facilities & Campus Environment</i> | |
| Date | Time | Location | |
| December 12, 2014 | 13:00 | Board Conference Room | |
| Members Present | | | |
| Titles/Reps | Name | Present | Absent |
| Chair | Dana Lee Ling | X | |
| Vice Chair | Ringlen Ringlen | X | |
| Secretary | Jean Ranahan | X | |
| CRE representative | Jackson Phillip | | X |
| Chuuk maintenance | Benjamin Akkin | X | |
| Chuuk faculty | Florante Ygana | | X |
| National faculty | Don Buden | X | |
| National faculty | Reynaldo Garcia | | X |
| National faculty | Roldan Laguerta | X | |
| National faculty | Michael Mueller | X | |
| National staff LRC | Bruce Robert | | X |
| National staff IT | Christopher Gilmete | X | |
| National staff | Fredson Ardos | | X |
| Pohnpei faculty | Cindy Pastor | X | |
| National maintenance | Alfred Olter | | X |
| Yap maintenance | Moses Faimau | | X |
| Pohnpei faculty | Romino Victor | X | |
| FSM-FMI maintenance | Christopher Igem | | X |
| Kosrae campus staff | Palik Sigrah | | X |
| Kosrae campus staff | Hiroki Noda | | X |
| Kosrae ex-officio | Kalwin Kephas | | X |
| SBA representative | Darla Simina | X | |
| Ex officio/non-voting | Francisco Mendiola | X | |
| Ex officio/non-voting | Warren Ching | | X |
| Secretariat listing | Verma | | X |
| Secretariat listing | Nestor Mangubat | X | |
| Secretariat listing | Salba Silbanuz | | X |
| Secretariat listing | Bruno Barnabas | X | |
| Secretariat listing | Castro Joab | | X |
| Secretariat listing | Marlou Gorospe | | X |
| Secretariat listing | Ikoli Ilongo | | X |
| Secretariat listing | Rafael Pulmano | X | |
| Secretariat listing | Edmund Woguth | | X |
| Secretariat listing | Paul Gallen | X | |
| Secretariat listing | Nokar Miuty | X | |

Additional Attendees

President Daisy

Agenda/Major Topics of Discussion:

Adopt minutes of 14 November

Old Business

1. Any decision on the Chuuk parking lot/basketball/volleyball court options?

Was the science bench and plumbing estimate for the lab at Chuuk completed?

Was a decision taken on where to locate a staff lounge at Chuuk campus?

Update, if any, on approval of a vehicle for Chuuk maintenance

Has funding been secured for the above, as noted below

a) Extend campus to the north, fence perimeter and create a carpark:

\$210,000.00

b) Retrofit a classroom with a science bench and plumbing: \$80,000.00

c) Staff lounge / Meeting place for faculty: \$5,000.00

2. Any progress to report on Accreditation Standard IIIB Facilities being translated into vernacular at the state campuses?

3. Has FSM Congress acted on \$363K to fix up FSM-FMI?

4. In light of the directive that only minutes may appear in the Wiki, the following items from the meeting of 17 October are being moved from the unofficial notes into the official minutes for follow-up reporting.

This is not a list of things "to do" but rather a list to be sorted into should and can be done versus what cannot be done. Items should either be accepted for recommendation for implementation or rejected for recommendation. Some items are slated to be run past the SBA to ensure items reflect broadly held opinions. Some other items should be referred to other committees - those items should be specifically identified in the minutes and reported into the Council of Chairs by the committee chair.

a. Lights for outdoor basketball and outdoor volleyball at the gym/keeping said lights on later especially on weekend evenings.

b. Water heater for residence halls. While an electric heater would be expensive, what about a roof mounted system that used the heat of the sun to generate hot water?

c. Air conditioned room option at a higher price in the residence halls.

d. Covered walkways from the dining hall down to the residence halls and on to the gym e.

Covered walkways from the dining hall down to the bookstore and on down to maintenance f.

Co-educational residence halls g. Sterilizing dish washer for dining hall h. On and off-loading

ramp for dining hall i. Require students to show ID in order to ride the shuttle j. More benches

for students to sit on k. Water dispensers for students. [Note: temporary fix in south faculty

building] l. More huts on campus [more than just the four, three since Pohnpei hut collapsed] m.

Transportation for students in Madolehnihmw n. Second serve continues to be desire of the

students. [Complication:

even on single serve students are buying one meal, maxing it out, and feeding several students.]

o. Is there a way to offer meal plans that would cost less, such as two meal a day plan option?

p. Student groups still lack places to meet q. Is a baseball field still be implemented along with the soccer field?

r. Students object to loss of free washers and driers. Room and board costs are up and then pay washers and dryers are installed.

s. Women's residence hall bathrooms need more frequent cleaning t. Television in women's residence hall broke and was not replaced as of October 2014.

u. Why are staff allowed to sell snacks/food in the residence hall but not the students?

v. Gym should be open on weekends.

w. Could residence hall rooms have their own restrooms?

x. Materials and furniture in residence halls need replacement y. Residence hall TV lounge needs furniture z. Plant more flowers on campus aa. Dining hall workers need to wear gloves ab.

Living staff complain about students room arrangement ac. Entering room policy in the residence hall is not followed ad. Living staff staying in the residence hall rooms should not be allowed ae.

Chuuk counseling unit needs air conditioners af. Chuuk campus needs a TV in the student center

ag. Chuuk campus needs a science lab (funding appropriated?) ah. Can Chuuk security staff be deputized and thus able to effect arrests?

ai. Intercom system needed for buildings at Chuuk site aj. Boat needed for student activities at

Chuuk site ak. Chuuk Internet too slow [refer to ICT] al. Chuuk Outdoor Basketball / Volleyball

Court am. Chuuk A/C in SBA Office an. Chuuk Road Crossing ao. Ceiling Fans needed in

Chuuk Student Center ap. Stationary PA system in Chuuk Student Center aq. Replace soap

dispenser in Chuuk restrooms ar. Additional wall mirror in women's restroom Chuuk campus as.

Roof over walkway between buildings in Chuuk [editor: unlikely if Nantaku is set to be built] at.

Tennis Table for Chuuk au. Pohnpei campus students would again like to have a nahs av.

Pohnpei campus desires a fence around the campus aw. Covered walkway between buildings on

Pohnpei campus. [Matter is on hold pending identifying funding. Bruno Barnabas has the lead on

this issue.] ax. Water dispensers for students on Pohnpei campus ay. Pohnpei parking lots too

small az. Pohnpei library too small ba. Pohnpei Internet too slow for students to complete

required assignments bb. Pohnpei clinic not open daily - should be bc. Taxis are disruptive on

Pohnpei campus Neither Kosrae nor Yap campus held an October "reach out local" meeting.

5. Update on building A water fountain?

6. Update on the security personnel contract situation?

New business

Discussion of Agenda/Information Sharing:

The minutes of 14 November were approved.

Old Business

1. The decision on the Chuuk parking lot/basketball/volleyball court options is being delayed.

Many issues including safety and accreditation are under consideration.

The retrofit of a classroom with a science bench and plumbing is in progress.
The location of Staff lounge / Meeting place for faculty is not yet determined.

2. Pohnpei's translation of Accreditation Standard IIIB Facilities into vernacular has been completed and Chuuk's has been requested.

3. The college will submit in January a request to Congress to act on \$363K to fix up FSM-FMI.

4. The chair submitted a list to be sorted into should and can be done versus what cannot be done. Items should either be accepted for recommendation for implementation or rejected for recommendation. Some items are slated to be run past the SBA to ensure items reflect broadly held opinions. Some other items should be referred to other committees - those items should be specifically identified in the minutes and reported into the Council of Chairs by the committee chair.

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The Director has sent to the Chair a list prioritized according to who is responsible. Not all items on the list are maintenance issues. The Chair will make that prioritized list available to members.

5. Update on building A water fountain.

6. The security personnel contract issue is not an attempt to convert special contracts to full time contracts, but rather the pay cut that comes with the special contract employee taking on the full time contract.

President Daisy explained that health benefits have a cost that has to be factored in, and that a security officer on special contract ought not expect to retain full pay and gain health benefits on top of that pay. Salaries come with a salary range and that the security officers ought to be given credit for experience. The president requested that HRC and CoC also be asked to take up discussion of an equitable and fair result of the security officer contract situation.

New business

1. Currently work is progressing at National campus on gym gate grills and lights.

2. Agriculture Division at National campus is clearing a parking lot area for an agriculture project.

3. During the break, repairs will be made to Building A at National campus.

4. Director Mendiola updated committee on the Master facilities plan. At this time the proposals are being packaged for JEMCO. BECCA consultants in contact with Office of Insular Affairs accepted the proposal packaging format. After the break they will submit project by project.

President Daisy commented that he is confident regarding this 1st (five year) phase, but that we must be patient and thoughtful.

5. Next week the new field at National campus will be planted with grass. The Japanese Embassy will have a turn-over ceremony in February.

6. President Daisy informed the committee that President Mori proposes an athletic complex at National campus.

7. The Chair reminded members that present Chuuk Campus site is temporary. It is not good to make significant investments in that site since it will be abandoned in 3-5 years when Chuuk

campus will be on its new permanent site. The President added that BECCA says that it is a great site and that JEMCO, despite past concerns, has no current questions regarding the new site.

8. The President thanked the committee for its work.

The next regular meeting will be Friday, January 9th.

The meeting adjourned at 1:44 PM.

Handouts/Documents Referenced:

None.

College Web Site Link:

http://wiki.comfsm.fm/Committee_Minutes/Facilities_and_Campus_Environment

Prepared by: Jean Ranahan

Date Distributed:

Approval of Minutes Process & Responses:

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Submitted by:

Date Submitted:

Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities

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Action Items and follow-up

1.