



COLLEGE OF MICRONESIA-FSM

P.O. Box 159, Kolonia, Pohnpei
Federated States of Micronesia 96941
www.comfsm.fm

Phone: (691) 320-2480/2481/2482

Fax: (691) 320-2479

December 5, 2014

MEMORANDUM

TO: Karen Simion, Interim Vice President of Instructional Affairs

SUBJECT: Monthly Report, November 2014

This report outlines activities for campus libraries at the College of Micronesia-FSM during the month of November 2014.

VISITORS: (8)

National (2)

1. Brian Diettrich
2. Takuya Nagaoka

Pohnpei (6)

- | | |
|--------------------|---------------------|
| 1. Cindy Pastor | 4. Mary Berman |
| 2. Kathryn Maloney | 5. Phyllis Silbanuz |
| 3. Kerman Alten | 6. Winter George |

ACTIVITY HIGHLIGHTS:

- Director Helieisar conducted site visits at Chuuk Campus LRC from November 4-8 and Yap campus LRC from November 16-23. She also participated and presented at the 2014 Annual PIALA Conference in Palau the week of November 10-15.
- MITC's circulation area offices were reorganized to accommodate the new center for entrepreneurship.
- Pohnpei campus LRC received 28 donated materials from Donna Schurring
- Yap campus LRC had two iMacs transferred from the computer lab to replace the desktop units that were oftentimes out-of- order. Twelve working computers for student use are now available.

TOPICS RESEARCHED:

CHUUK (4)

1. HIV/AIDS
2. Israel
3. Marine current power
4. Tuberculosis

NATIONAL (21)

1. Abnormalities of babies in FSM
2. Bilingualism education
3. Birth defects and their effects on babies in FSM
4. Century and learning
5. Chemistry
6. Drinking alcohol
7. Drug use and effects among youths in Micronesia
8. Dual citizenship in Micronesia
9. International law
10. Japan history

11. Jazz music
12. Learning disabilities
13. Music history
14. Picture and information about Bernard Luelen
15. Search for social justice in Micronesia
16. Singing style
17. Social consequences
18. Special education
19. Superstition
20. What you need in order to borrow materials from LRC
21. Women law

POHNPEI (2)

1. Coconut in Micronesia
2. Marine Science

YAP (35)

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. Abortion should be legalized: Pros and cons 2. American rule in Micronesia 3. Anton Chekhov 4. Benefits of attending college 5. Bloom's taxonomy of objectives 6. COM-FSM attendance policy 7. Catholicism in Micronesia 8. Child abuse and neglect 9. Christianity in Micronesia 10. Classical and operant conditioning 11. Climate change in Micronesia / global warming 12. Commonwealth of Northern Marianas: history, government and culture 13. Colonization of Micronesia 14. Diabetes: types, diseases and conditions 15. Dental health: brushing techniques, periodontal diseases 16. Difference between behavior and attitude 17. Drug abuse in Micronesia 18. Effects of fatherlessness in children 19. European conquest/explorers | <ol style="list-style-type: none"> 20. Euthanasia 21. Fibromyalgia 22. Guam – people, government, culture and traditions 23. History of FSM 24. How population explosion affects the life of people: living standard, resources 25. Human and non-human primate communication 26. Impact of education in Micronesian culture 27. Impact of modern technology in Micronesia/Yap; cellular phones, internet 28. Insects of crops 29. Kosrae: people, government and culture 30. Layers of the atmosphere 31. Magnets: types and uses; compass; magnetic poles 32. Natural childbirth in Micronesia 33. Parenting styles 34. Plagiarism/Cheating 35. Pressures of a student |
|---|--|

STATISTICS:

Programs/Services

	CC	KC	NC	PC	YC
Patrons usage	11432	1929	21581	2738	1567
Reserve materials	4	0	27	0	16
Materials circulated	179	69	575	143	1031
Visitor usage	16	2	2	6	36

Computer Usage

	CC	KC	NC	PC	YC
TOTAL Use	6083	729	5859	857	1103
Computer Assists	19	6	84	104	28

Reference Encounters

	CC	KC	NC	PC	YC
Reference encounters	18	12	99	2	31

Collection Development

	CC	KC	NC	PC	YC
Total volumes	11883	2158	68158	6762	10222
New Acquisitions	0	0	0	13	6
Cataloged	3	0	133	2	49
Donations	3	0	7	28	1
Serials	0	36	56	0	0
Withdrawn	0	0	0	0	0
Gov Docs			289		

Inter-Library Loan

	NC
ILL sent	16
ILL received	9

MITC Chuuk

Audiovisual material duplication (COM activities)	3
COM meetings/workshops in MITC Rooms	1
Digital Photos	59
Equipment checked out	2
Equipment repaired/maintained	2
ID Cards re-issue due lost or damage	2
ID Cards Validated	262
ID or Cards Laminated	4
ID Photos Taken	4
Manual video check out (boots & MITC classrooms)	3
MITC documents filed	1
Number of classes held in MITC	4
Scan documents for COM/Art class 101	42
Setup Audio systems for activities/class	2
Setup smart board	2
Total fees collected for ID cards	\$5.00
Visiting for clearance others	6
Video burned into DVD format	3
Video Production	1
Video Showing for classes in MITC Rooms	2
Work-study hour/No. of work-study	1

MITC National

Audiovisual material duplication (COM activities)	2
---	---

Audiovisual materials labeled	20
Audiovisual records updated	10
COM meetings/workshops in MITC Rooms	11
COM Video Coverage	5
Equipment checked out	3
Group study room	15
ID Cards issue for new comers	50
ID Cards re-issue due lost or damage	1
ID Photos Taken	50
Manual video check out (booths & MITC classrooms)	5
New Acquisitions (film)	1
Non COM Video coverage	3
Number of classes held in MITC	30
PDL files OCR	
Files Ocr/edited	41
Item files created for upload	
Page scanned	
Poster laminated	12
Scan photos (CCM ID pictures)	1
Setup Audio systems for activities/class	7
Total fees collected for ID cards	\$5.00
Video burned into DVD format	3
Video Showing for classes in MITC Rooms	26
Viewing in Booths	10
Work-study hour	104:35

WORK STUDY:

- National campus LRC work-study students earned a total of 104:35 hours.

LIBRARY INSTRUCTION:

- Twenty-eight (28) students were instructed on the use of the OPAC and electronic journals as requested by instructor, Leilani Biza.

PROFESSIONAL/COMMUNITY SERVICE:

- Karleen Samuel attended several meetings, **6 meetings** (Health Committee) planning the World Diabetes Day and the World Aids Day, **1 meeting** for RAR and **1 meeting** for Staff Senate.
- Rihter Hellan attended Pohnpei all-campus meeting in the student services center regarding upcoming activities.
- Susan Guarin attended Yap all-campus meeting and completed the Foundation of Excellence (FoE) survey.

CONCERNS/COMMENTS:

None at this time.

Respectfully submitted by,


 Jennifer Helieis
 Director, Learning Resources Center

cc : All campus librarians