

College of Micronesia FSM

Committee Minutes Reporting Form			
Committee or Working Group		<i>Council of Chairs</i>	
Date	Time	Location	
Friday, January 15, 2015	13:00	President's Conference Room	
Members Present			
<u>Titles/Reps</u>	<u>Name</u>	<u>Present</u>	<u>Absent</u>
<u>Chair</u> Facilities & Campus Environment	Dana Lee Ling	X	
<u>Vice Chair</u> Faculty and Staff Senate/Faculty Representative	Kasiano Paul	X	
<u>Secretary</u> Information, Communication, and Tech	Shaun Suliol	X	
[Proposed Student Success Committee]	TBD		
Recruitment, Admission and Retention	Jeff Arnold	X	
Finance (Acting secretary)	Doman Daoas		X
Curriculum & Assessment	Susan Moses	X	
Human Resources	Marylene Bisalen	X	
Additional Attendees			
Agenda/Major Topics of Discussion:			
<ol style="list-style-type: none"> 1. Elect a secretary 2. Consider for adoption minutes of 21 November 3. Committee reports including items that need to go to EC, HRC documents. 			
Discussion of Agenda/Information Sharing:			
<ol style="list-style-type: none"> 1. Jeff Arnold and Shaun Suliol were nominated. Members present unanimously voted Shaun Suliol to be secretary of the council. 2. November 21, 2014 Minutes adopted with 4 ayes and 2 abstains with the understanding that grammatical errors be changed. 3. Committee Reports /Information Sharing <ol style="list-style-type: none"> a. ICT <ol style="list-style-type: none"> i. Nothing to report that requires EC or Board action. b. CAC <ol style="list-style-type: none"> i. <u>Course correction evaluation</u>. Goal: improve operations. Eight meetings. Approved modified TOR which is significantly different from original. Course outline revisions: course outline template approved. 79 courses will be reviewed. Still need ACE, ESS. Reader teams established. Reviewing 30 outlines. Two made it through. Inter-rater terms. What is authentic 			

assessment? Definitions are still being discussed. Production rate is low and is of concern. Policies that will go to the board. Listed on handout.

Policy 3113, a recommendation for \pm grades without changing numeric value was brought before CAC. CAC endorsed the policy with the understanding that the use of \pm grades such as A+, B-, etc., would not be mandatory.

There is a second separate policy recommendation (number not known) that there be specified percentage break points but input is needed from all faculty. If policies will affect students, then students must be included in the policy development process, and this policy would affect students. Student focus groups recommended.

The CAC chair noted that while Policy 3113 was broadly supported; specifying the percentages at which a \pm grade is awarded is not as broadly supported.

The CAC endorsed Policy 3113 which formally endorses \pm grades but feels that the policy is not yet widely enough disseminated and discussed.

c. RAR:

- i. Board policy 3113. + and - grades. Eight/eight split vote, chair broke the tie in favor of 3113. The policy was endorsed on a split vote. CAC was unaware that RAR was considering the policy.

RAR approved and uploaded revised TOR. Recruitment and Admissions Committee. Procedure 2200 should be updated to reflect this change.

d. FSS:

- i. Last meeting in December. Direct deposit issue was raised. Not enough members for quorum. Discussion only (three members).

e. HRC:

- i. TOR endorsed by EC. Both a CoC member and the CoC chair asked to see the text of the proposed policy modifications to the tuition waiver policy for employees and for the dependents of employees. The chair shares the concern that this policy represents a loss or reduction of a benefit. Beyond being the potential loss of a valued benefit, the effort to erode a benefit contributes to the loss of morale among employees.

The chair remains concerned that the policy, as described, creates different tuition rates according to who pays for the tuition rather than who is eligible for the benefit.

The HRC chair was asked the status of the policy. The HRC chair indicated that the policy had been returned to the HRO director with a request that broader college community input be sought.

f. FCE:

i. College is to draft a proposal for a national athletics facility across the road.
 Tabled to the next meeting due to time constraints:
 Consider VPIEQA documents for endorsement*
 Other matters
 Announcements

Documents Referenced

None

College Web Site Link:

Prepared by:

Date Distributed: 11/22/14

Approval of Minutes Process & Responses:

Submitted by:

Date Submitted:

Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities

Next meeting: TBA