

College of Micronesia – FSM

Committee Minutes Reporting Form

Committee or Working Group	Faculty and Staff Senate (AY14-16)		
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Date:	Time:	Location:	
March 16, 2015	1:15 p.m.	President's Conference Room	

Members Present			
Titles/Reps	Name	Present	Absent
Staff	Martin Mingi		X
Staff	Penselynn E. Sam	X	
Faculty	Ikoli Ilongo		X
Staff	Karleen Samuel	X	
Faculty	Faustino Yarofaisug	X	
Faculty	Kasiano Paul	X	
Chuuk Campus Rep.	Danie Mamangon	X	
Chuuk Campus Rep.	Jayleen Kokis	X	
Pohnpei Campus Rep.	Leyolany Anson	X	
Pohnpei Campus Rep.	Xavier Yarofmal	X	
Yap Campus Rep.	Robert Yangerluo		X
Yap Campus Rep.	Teresa Filepin		X
FMI Campus Rep.	John Berry	X	
FMI Campus Rep.	Alex Raiuklur		X
FMI Campus Rep.	Rufus Yaisolug	X	

Additional Attendees:

Agenda/Major Topics of Discussion:

1. Roll call for quorum - Karleen
2. Introductions of members and welcoming Remark by Kasi
3. Overview Report; brief everyone on approved minutes by Karleen
4. FS Senate/Employee Engagement Template - Ilongo
5. Role of State Campus Reps./Members -Faustino
6. General Assembly Schedule - At Large; Ilongo and Penselynn
7. Others - Open

New Business

1. Meeting began with introduction.
2. Overview of previous minutes were shared by Secretary mainly focusing on propose amended benefit for employees on Tuition Waiver and Reduction. State representative were advised to visit Senate page on Wiki to get specific detail of what has been already discussed in previous

Senate meetings. Last minute dated February 12, 2015 including current minute will be mailed out for committee's comments and approval.

3. President and Faculty Representative were not present to give a report on template.
4. Treasurer has not collected any Senate fee yet due concerns follow:
 - Members reluctant to donate for they have not seen any action done by Senate
5. Role of the state campus representative members by Treasurer
 - Senate members are the listeners and voices of both faculty and staff concerning issues affecting them like policies, compensation etc.
 - Any decision affecting or impacting faculty and staff needs to be reported to members. All concerns should be sent to Senate President and secretary for record.
6. No general assembly schedule set yet by staff at large representative.

Others:

- A member request that team look into faculty responsibility in the faculty handbook under duties and responsibilities on item 18, which states that administration, has full authority to assign responsibilities to faculty and re-consider it.
- Treasurers advised members to go-ahead and get concerns and needs from either faculty & staff at their states, if any, instead of waiting template to be completed.
- Two faculties will be leaving national campus. One of them is leaving because of housing benefit that he believed should be getting but not. He was hired from abroad but was not entitled to housing. Another is leaving the college for other reason.

Meeting adjourned at 1:58 pm.

Discussion of Agenda/Information Sharing:

Handouts/Documents Referenced:

College Web Site Link:

Prepared by:	<i>Karleen Samuel</i>	Date Distributed:	March 16, 2015
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Approval of Minutes Process & Responses: Adopted 3/27/15 by members

Submitted by:	Karleen Samuel	Date Submitted:	
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Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities