

List and describe two things about the functioning of the FCE that "worked."

- 1) Communicating facilities issues to the VP's and president.
- 2) Allowing state campuses to participate in discussions during meetings.

- * Meetings are always well run: they start and end on time and follow the set agenda.
- * Director attends regularly and is always ready with requested information and discussion.

The committee meetings were well prepared and ran smoothly.

For me two things that worked for this committee were: The chairman was an excellent chair. He was always on top of things, like old agenda items, were kept updated in each meeting. The chair was always well organized and because of that the members were very faithful in attending the meetings. The function of the committee was and is one of the best running committees here. Additionally, the chair always kept his own notes of the meetings and he would share the notes with members before the minutes were shared with the members. I found it helpful in reading thru the minutes because I was already familiar with the language. It gave me another chance to read the minutes.

List and describe two things about the functioning of the FCE that need to be improved. Provide suggestions for improvement.

- 1) Invite Yap and FMI to participate in discussions by calling on them for inputs, they are usually very silent during meetings that you forget they're there.

This is not related to FCE functions but it will good to know of actions or instructions, if any, taken by administration on some issues discussed in FCE meetings. Sometimes I see issues on meeting minutes but do not know what has been done to address them.

* Moral of members is low. The large size of the committee (25 members) makes it impossible for all members to engage in purposeful dialog in all meetings. Emphasis on tracking attendance makes it very clear that we meet only so that we can have evidence that we met. Members do not feel that real participation is relevant or even expected. For many, the only purpose in attending is to be on record that they attended.

Possible solution: If unworkably large committee size is problematic for most committees, committee participation could be required for only one semester per year. Leadership and responsible participation would be required of more people.

* As a member, not from National Campus, I am not comfortable bringing to the meeting concerns regarding my campus. Before going to the committee, I discuss concerns with maintenance personnel on my campus. After talking 'locally' my concerns are either addressed making it unnecessary to bring them to the FCE, or they are not addressed in which case repeating my concerns to the committee could be interpreted as complaining or worse. In the interests of keeping respectful working relations with maintenance personnel on my campus, I feel it is not appropriate or productive to air any differences in front of personnel from other campuses.

Possible solution: each campus has its own facilities committee.

Attendance at the committee meetings could be better. Members should be "encouraged" to attend regularly.

Also, the means of communication with the other campuses could be improved upon.

Often, it is difficult to understand what someone on the other side of the line is saying

The two things that need improvement: Although the off-island members (Chuuk and Yap) were always there (via voip) it needs to be improved. For a while the system was not working properly so we missed out on those members' contributions/comments. I do not have a solution for this one.

I was wondering why Kosrae campus representative was absent in most of our meetings? Kosrae campus needs its rep join the meeting consistently.