



COLLEGE OF MICRONESIA-FSM

P.O. BOX 159, Palikir, Pohnpei
Federated States of Micronesia, 96941
www.comfsm.fm

Phone: (691) 320-2480/2481/2482

Fax: (691) 320-2479

Information
Technology
Office

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Internal Memo

To: Mr. Gordon Segal, IT Director
From: ^{RS} Paul Sonden, IT Administrative Assistant
Subject: Business lab turn over bid review

The Business lab turn over review was held today, 10/06/2015 to Review and discuss on the bids. The meeting was called to order at 11:30am. Members of the IT Office present were Chris Gilimete -Network Administrator, Gordon Segal - IT Director, and Paul Sonden – Administrative Assistant I.

Meeting discussion:

1): Business lab turnover bid review

- Four bids were received in response to the Request for Bids (RFB): Lowmarkup, Micronesian Computer Services (MCS), Pacific Tech HI, and Progressive Computer Services, Inc. (PCS). Bid forms were distributed among members, Chris Gilimete, Gordon Segal, and Paul Sonden. Forms were reviewed and winning bidder was identified and agreed upon by all three members based on cost.
- Micronesian Computer Services (MCS Pohnpei), Pacific Tech HI, and Progressive Computer Services, Inc. (PCS) meet all the minimum requirements. Lowmarkup meet everything else except video card. This led to short-listing of three vendors.
- After the three short-listed bids were selected, staff conducted further review and selected Progressive Computer Services, Inc. (PCS) based on cost.

Meeting adjourned at 12:45pm.