

College of Micronesia-FSM

Monthly Report

Department	Department of Student Services	Reporting Period	September to November, 2015
Unit	Counseling	Campus	National Campus
<p>ACJCC/WASC Standard IIC. Student Support Services The institution recruits and admits diverse students who are able to benefit from its programs, consistent with its mission. Student support services address the identified needs of students and enhance a supportive learning environment. The entire student pathway through the institutional experience is characterized by a concern for student access, progress, learning, and success. The institution systematically assesses student support services using student learning outcomes, faculty and staff input, and other appropriate measures in order to improve the effectiveness of these services.</p> <p>COM-FSM Strategic Direction Focus on student success. The College of Micronesia-FSM will pursue excellence in student success and will develop a balance between “access and success” with appropriate career pathways for learners (SD1).</p> <p>COM-FSM Integrated Educational Master Plan. http://www.comfsm.fm/vpia/misc/IEMPsheet.pdf</p> <p>a. SS1. Marketing and recruitment. Create, improve and implement a process to increase recruitment of nontraditional students into programs (2.3). b. SS2. Student progression. Strengthen support mechanisms for at-risk students and improving progression (2.2). Formalize collaborative and integrated process with program faculty and students for counseling and tutoring assistance (2.3). Develop and implement a student services staff development plan directed at supporting student success (2.4). Develop and implement a comprehensive student life program that focuses on student development and leadership, obtaining ILOs, and increasing opportunities for cultural diversity (2.5). Enhance the timeliness of advising and referrals by adopting a computer software program to coordinate and integrate faculty advising program with counseling and tutoring programs (2.6). c. SS3. Career services. Formalizer a career counseling and job placement (2.8). d. SS4. Admissions, registration and matriculation. Review and update the COM-FSM entrance test for validity, security, standardization of testing procedure and entrance criteria (5.4).</p>			
Outcomes¹		Identified Gaps	Actionable Improvement Plan²
<p>Workshop A Transfer Workshop was conducted on September 21, 23, 25, 2015 to the National Campus students. The main objective of the workshop was to provide information about colleges abroad to which prospect students can apply to after graduating from COM-FSM. Thirty-seven students participated in the workshop.</p>			

¹Outcomes (and not activities). They should be linked directly to ACJCC/WASC standard, Strategic Directions, and IEMP objectives.

²Actionable Improvement Plan should be time-bound or specific.

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<p>A questionnaire was used to measure the learning outcome. Thirty-Seven students took the questionnaire and 25 students completed and submitted it. Out of the 25 students, sixteen students answered all the questionnaires correctly or earned 13/13, six students got 12/13, one student got 11/13, 1 student got 9/13, and 1 student got 8/13. These results showed that 23 students out of the 25 students were able to demonstrate and apply the process of successfully transferring to another college.</p> <p><u>A Resume and Interview Workshop</u> was held on October 14, 2015 at 1:00 PM to 2:00 PM at MITC. The purpose of the workshop was to help participants write resume that will prepare them for employment success.</p> <ul style="list-style-type: none">- 15 students took the pre/post test and the results are as follows: 20% passed the pretest and 62% passed the posttest.- SLO is 42% <p><u>Transfer workshop</u> was held on Yap (SDA Yap, October 26, 2015, Yap Campus, October 26, 2015, and Yap High School, October 27, 2015). Objective of the workshop was to provide information about the different colleges abroad to which prospective student can apply to after graduating from COM-FSM.</p> <ul style="list-style-type: none">- A survey was used to measure the outcome of the workshop. There were a total of 154 students participated in the workshops. Out of the 154, 91 students completed and submitted the survey.- The results showed that 88 students (97%) out of the 91 students were able to demonstrate and apply the process of successfully transferring to another college. <p><u>A Test Taking Skills Workshop</u> was conducted on November 20, 2015. This workshop is designed to help participants develop the skills necessary for success in their academic courses. Participants will learn strategies for note taking, time management, reading critically, concentration and studying, and test taking strategies. Only 10 students attended the workshop.</p> <ul style="list-style-type: none">- 10 students took the pre/post test and the results showed that 30% passed the pretest and 100% past the posttest. SLO is 70%, <p><u>International Education Week/Transfer Activity</u> is scheduled for November 25, 2015. The activity is to help students to identify potential funding sources available to finance their studies in the U.S. A video titled "EducationUSA Interactive: Finance Your Studies" will be shown to the students.</p>		
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Counseling			
Statistics:			
Activities	# of Visits	Gender	State
Clearance	3	3F	3Pohnpei
Financial Aid Appeals	6	4M, 2F	4Pohnpei 1Kosrae 1Yap
Academic advising	1	1M	1Kosrae
Disciplinary counseling	24	19M, 5F	10Pohnpei 9Kosrae 4Chuuk 1Yap
Transfer Information	155	65M, 90F	1Pohnpei 154 Yap
Scholarship Information-	8	6M, 2F	1Pohnpei 3Kosrae 2Chuuk 1Yap 1Japan
Career counseling/information	15	10M, 5F	8Pohnpei 1Kosrae 2Yap 4Chuuk
Personal counseling/Advising	5	4M, 1F	2Pohnpei 2Chuuk 1Yap

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Peer Adviser			
Others (tutoring, Application assistance, e-mail, exchange program, interviews, FAFSA, betel nut Citation, etc)	66	27M, 39F	31Pohnpei 9Chuuk 9Yap 16Kosrae 1unidentified
Total	283	136M 147F	60Pohnpei 31Kosrae 169Yap 21Chuuk 1 Japan 1unidentified

Tutorial

A total of eight tutors are currently working for the A+ Center to help students to successfully complete their courses. Subjects tutored include Math, English, Science, Accounting, Public Health courses, etc. The tutors are currently assisting instructors in various subject areas by attending their classes and assisting students in the classroom. The following instructors have one tutor attend their class(s) to provide tutorial services:

- Michael Muller
- Joseph Felix Jr.
- Marlene Manganon
- Edper Castro
- Ringlen Ringlen
- Lucia Donre
- Delihna Ehmes
- Faustino Yarofaisug
- John Haglelgam
- Kasiano Paul

A follow up with the instructors informed the coordinator that tutors are doing a good job in helping the students, and instructors would like the services of the tutors in the classrooms to continue.

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September to November 2015	Number of Students Tutored		
Males	55		
Females	96		
Total	151		

For the summer months of June and July, a total of 36 students were tutored in various subject areas. Of these 36 students, 11 received A's, 12 received B's, 11 received C's, 1 received an F, and 1 received the letter N, in the subject areas tutored.

(Standard IIB, SD1, SS2)
Evidences
 Sam, Penselynn E. (2015.September to November) Office Logs. Hard Copy
 Ioanis, Mike. (2015.September to November) Office Logs. Hard Copy.
 Soswe, Nixon. (2015.September to November) Office Logs, Hard Copy