



COLLEGE OF MICRONESIA-FSM

P.O. Box 159, Kolonia, Pohnpei
Federated States of Micronesia 96941
www.comfsm.fm

Phone: (691) 320-2480/2481/2482

Fax: (691) 320-2479

September 29, 2015

MEMORANDUM

TO: Karen Simion, Interim Vice President of Instructional Affairs

SUBJECT: Monthly Report, August 2015

This report outlines activities for campus libraries at the College of Micronesia-FSM during the month of August 2015.

VISITORS: (36)

Chuuk (6)
National (9)
Pohnpei (7)
Yap (14)

PERSONNEL:

Karleen Samuel enrolled in three courses this fall 2015 at the University of Maine Augusta (UMA); COM102 Interpersonal Communications, ILS385 Creating Marketing Materials, and BUA223 Principles of Management.

ACTIVITY HIGHLIGHTS:

Pohnpei campus LRC worked with peer advisers on new student orientation.

Yap campus LRC gave a 15-minute presentation on library resources, services, rules and policies to 42 students on August 14th. She also assisted in the fall 2015 registration.

National campus LRC received a donation of one new dell computer and a 3TB drive from Bob Stauffer to the Pacific Digital Library (PDL) project. Two hundred thirty-six (236) records labeled missing since 2010 were deleted from the Follett database. MITC Coordinator, Karleen Samuel, worked with the college's Development and Community Relations (DCR) office with recording/filming the Pohnpei Port Authority (PPA) fire drill exercise at the Pohnpei State International Airport on August 12th.

TOPICS RESEARCHED:

NATIONAL (23)

1. Christians in Kosrae community
2. Chuuk (Truk) social studies education primary and secondary curriculum

3. Disability
4. Exceptionalities
5. Festivals of Pacific arts
6. Freudian psychology
7. Genealogy regarding the Edwin family in Kosrae and Pohnpei
8. Geology of Yap
9. History of Micronesia
10. Hume's philosophy
11. Influence of Christianity in Micronesia and Pacific
12. Information on "Book of Luelen" and its whereabouts
13. Map of South Ponape especially Kitti part
14. Micronesia culture
15. Navigation system of Yap
16. Paul Hamburg and Riesenbergs book regarding customs of Pohnpei
17. Pohnpei archaeology and history
18. Psychoanalysis
19. Sigmund Freud psychology
20. Special needs
21. Status of archival and museum buildings in FSM
22. Water geology of Euripik (Euraphik), Satawal, and Ulithi
23. Yap state primary and secondary curriculum and its uses

POHNPEI (3)

1. History of Pohnpei
2. Judith McNaught [author]
3. Save documents onto a removable disk

YAP (4)

1. Environmental movement
2. Idioms
3. Tobler's first law of geography
4. Urinary system

STATISTICS:

Programs/Services

	CC	KC	NC	PC	YC
Patrons usage	2427	1095	11621	1588	466
Reserve materials	0	0	28	0	7
Materials circulated	100	22	292	85	322
Visitor usage	6	0	9	7	14

Computer Usage

	CC	KC	NC	PC	YC
TOTAL Use	722	792	2579	393	157
Computer Assists	2	0	133	125	2

Reference Encounters

	CC	KC	NC	PC	YC
Reference encounters	2	0	52	3	6

Collection Development

	CC	KC	NC	PC	YC
Total volumes	12035	2278	69333	5093	10266
New Acquisitions	0	1	0	2	25
Cataloged	5	0	114	21	14
Donations	5	0	70	2	0
Serials	0	7	73	2	0

Withdrawn	0	0	32	0	0
Gov Docs			125		

Inter-Library Loan

	NC
ILL sent	6
ILL received	4

MITC National

Audiovisual materials cataloged	13
Audiovisual materials labeled	13
COM meetings/workshops in MITC Rooms	23
Digital photos	30
Equipment checked out	2
Graphic Productions	1
Laminated meal cards	16
Laminated posters	30
Manual video check-out	5
Non COM Video coverage	1
Number of classes held in MITC	2
Patrons provided with reference/research services	2
Scan documents for COM & Students/PIALA	5
Setup Audio systems for activities/class	9
Video Showing for classes in MITC Rooms	15
Video duplication	1

LIBRARY INSTRUCTION:

- Forty-eight (48) students were instructed on the use of the library's online public access catalog (OPAC) and the Pacific Digital Library (PDL) database at the Chuuk campus library
- Sixty-nine (69) students were instructed on the library and research and basic library orientation at the Yap campus library.
- Thirty-two (32) students were instructed on the use of online databases at the National campus library.
- One hundred fourteen (114) new students were oriented on the library at the National campus library.

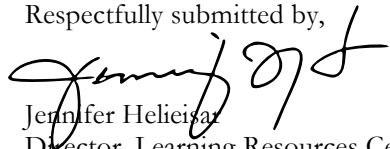
PROFESSIONAL/COMMUNITY SERVICE:

- Rihter Hellan attended campus community meeting on August 28
- Susa Guarin attended a staff meeting on August 6th and a campus meeting on August 31st.
- Julia Martin attended one Human Resources Committee (HRC) meeting where she was elected to be the HRC secretary for SY2015-2016. She also completed the self-assessment and survey for the committee.
- Director met with David Adams on August 9th to review and edit Standard IIB of the college's self study report.
- Director participated in a meeting with the college's ALO for updates on the draft of the college's self-study report that is due on September 15th.
- Juvel attended a faculty meeting on August 14th to update faculty on what's new in the LRC and to seek their input and recommendations for acquisitions.

CONCERNS/COMMENTS/ SUGGESTIONS:

- None at this time.

Respectfully submitted by,

A handwritten signature in black ink, appearing to read "Jennifer Helieisar". The signature is fluid and cursive, with a large initial "J" and a long, sweeping tail.

Jennifer Helieisar
Director, Learning Resources Center

cc : All campus librarians