

## College of Micronesia FSM

Committee Minutes Reporting Form			
<b>Committee or Working Group</b>		<i>Student Success Committee</i>	
<b>Date</b>	<b>Time</b>	<b>Location</b>	
01/22/16	13:00	Board Conference Room	
Members Present			
<b>Titles/Reps</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>
Chair	Mike Ioanis	X	
Vice Chair	Taylor Elidok		X
Secretary	Dana Lee Ling	X	
Chuuk campus	Wilson Bisalen	X	
Chuuk campus	Ben Bambo Sr.	X	
FSM-FMI			
Kosrae campus	Arthur Jonas	X	
Kosrae campus	Rosalinda Bueno		X
Kosrae campus	Murphy Ribauw	X	
National campus	Patrick Werthog	X	
National campus	Mark Kostka		Ag division activity
National campus	Yen-ti Verg-in	X	
National campus	Francis Alex		Sick leave
National campus	Jothy John	X	
National campus	Timothy Mamangon	X	
National campus	Bastora Loyola	X	
National campus	Nixon Soswa	X	
National campus	Morehna Santos	X	
SBA representative	Ernest J. Paul	X	
Pohnpei campus	Cindy Edwin	X	
Pohnpei campus	Deeleeann Daniel	X	
Yap campus	Cecilia Dibay		X
Yap campus			
<i>Ex-Officio: Dean Academic Prog</i>	Maria Dison		X
<i>Ex-Officio: Director IRPO</i>	Jimmy Hicks	X	
<i>Ex-Officio: Director Student Life</i>	Castro Joab		X
Additional Attendees			
Agenda/Major Topics of Discussion:			
1. Sharing of concern regarding student success from each of the campuses			

2. Midterm Deficiency issue

a. Can we rely on the list (isn't it too late?) what are your caps/areas of need?

b. Referral method?

3. Others/ miscellaneous

**Discussion of Agenda/Information Sharing:**

Called to order 13:08

The minutes from 15 November were unanimously adopted.

1. The cancellation of sections and courses driven not by the needs of the students but rather by purely budgetary criterion without reference to learning or the impact on time to graduation was listed as negatively impacting success. Restriction of overload courses has had an impact at the state campuses which have fewer faculty. This will delay timely graduation and hold up some students. This will also have a negative impact on the student's financial aid eligibility. Unable to obtain the courses the students need in order to graduate, but desiring a full load, the student's are taking classes that do not count towards graduation. With financial aid having time limits, taking classes that do not lead to graduation effectively wastes precious time and places students at an increased risk of not graduating in the event their eligibility expires.

The budget driven decision impacted multiple campuses and many programs and appeared to contradict having learning and assessment drive budget decisions. The committee discussed this matter at length. The committee noted that chairs had planned carefully and made schedules that would meet the learning needs of the students, the cancellation of sections was allegedly done without consulting the chairs. The process undermined the ability of the chairs to ensure programs were offering what their students needed.

One member noted that in the past sections which were beyond the current regular load capacity of the division used to be listed as being taught by "staff." This would permit the chair to argue for an additional faculty position if the number of "staff" sections amounted to a full time position.

One site noted faculty absenteeism as negatively impacting student success. Faculty absenteeism coupled with student absenteeism is negatively impacting student success.

The ACE program has concerns centered on enrollment and the impact on success.

Another more specific factor negatively impacting student success that was cited was the lack of alignment between study guides, material covered in a course, and material tested in a course. The specific example was a course in which study guides were made available ahead of a test, but then the test examined material not on the study guide and not from the chapter currently being covered in the course. Some material apparently came from future chapters.

A committee member sought clarification on whether a counselor is involved in the decision to evict a student from a residence hall on grounds of violation of the alcohol policy.

Communication between faculty and support staff was also cited as negatively impacting success. Students are failing but are not then taking advantage of support services available to them. This led to a discussion on how students get referred to support services and counseling, whether students can be required to attend tutoring, and whether there is a way to close the communication loop so that faculty know when a student is attending tutoring services. A support services infrastructure integrated to SIS was suggested.

One campus noted the use of a form that went from faculty to the tutoring services, with follow-up done by a tutor supervisor.

Midterm deficiency

2. Some campuses have high numbers of students on the midterm deficiency list. The committee noted that for some courses midterm is too late in the term. The committee also noted that the appropriate date for warning a student of risk of failure to succeed would vary with the course.

The committee adjourned at 14:07.

#### **Documents Referenced**

None

#### **College Web Site Link:**

<b>Prepared by:</b>	Dana Lee Ling	<b>Date Distributed:</b>	1/23/2016
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#### **Approval of Minutes Process & Responses:**

<b>Submitted by:</b>	Dana Lee Ling	<b>Date Submitted:</b>	
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#### **Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities**

No motions were made other than the motion to adjourn.  
Next meeting: 02/19/2016