

**College of Micronesia – FSM  
Committee (Working Group) Minutes Reporting Form**

<b>Committee or Working Group:</b>	Human Resources Committee
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<b>Date:</b>	<b>Time:</b>	<b>Location:</b>
Jan. 28, 2016	3:00 P.M.	Board Conference Room

**Members Present/Absent:**

Title/Representative	Name	Present	Absent	Reasons
Chair, HRC	George Mangonon	X		
Vice chair, HRC	Tara Y. Tara	X		
Secretary, NTL S	Julia N. Martin	X		
“Ex-Officio Member” Director, HRO	Rencelly Nelson		X	
CHK F	Genevy Samuel		X	family matter
CHK S	Marylene Bisalen	X		
FMI S	Regina Faimau		X	On leave
KSA S	Kenye Killin	X		
NTL F	Robert Andreas	X		
NTL F	Jazmine Gonzales	X		
NTL S	Norma Edwin	X		
NTL S	Benina Ilon	X		
NTL S/FSS Rep	Martin Mingii		X	
NTL S	Julieta Mix	X		
NTL S	Alfred Olter		X	
NTL S	Yolina Yamada		X	only her in the office
PNI F	Bertoldo Esteban	X		
PNI F	Emmanuela Garcia	X		
PNI S	Albert Amson	X		
PNI S	Maureen Mendiola	X		
Yap S	Sharon Ourun	X		

**Additional Attendees:**

**Agenda/Major Topics of Discussion:**

1. Call to order
2. Roll call; declaration of quorum
3. Review of Agenda
  - a. Discussion on Mission Fulfillment Indicators
  - b. Others
4. Approval of Minutes

- a. Minutes of January 14, 2016 (for adoption)
- 5. Old Business
  - a. Discussion on Mission Fulfillment Indicators:
- 6. New Business
  - a. Others:
- 7. Adjournment

**Discussion of Agenda/Information Sharing:**

Chairman George Mangonon called the meeting to order at 3:08 P.M. He welcomed and thanked everyone for coming.

Quorum was declared after the chairman called the roll

**Review of Agenda**

Kenye moved and Marylene seconded to adopt the agenda. The majority was in favor of the motion.

**Approval of Minutes**

Norma moved and Benina seconded to adopt January 14, 2016 minutes. Minutes of January 14, 2016 meeting was unanimously adopted.

**Old Business**

Discussion on Mission Fulfillment Indicators:

Chairman briefly went over the document. Attention was repeatedly brought to the footnotes for detailed explanation or information.

The committee commented on the lack of a tracking system to track COM-FSM alumni. It is then recommended to reinforce and put a timeline to have a tracking system in place. George commented on how the Business Program Division keeps touch with their alumni on facebook.

HRC's input on the student success program: Follow up on footnote 2 & 3 to formalize a process for achievement process. Estimate target dates for completion. Target dates in completing at least some of the goals.

**New Business**

HR will email chair of the priority for the Development Plan

HRC will have to look at the 50% policy for Tuition Waiver for Employees' dependents.

Meeting adjourned at 4:11 P.M.

**Comments/Upcoming Meeting Date & Time/Etc.:**

<b>Handouts/Documents Referenced:</b>
<ul style="list-style-type: none"> <li>• Discussion on Mission Fulfillment Indicators</li> </ul>

<b>College Web Site Link:</b>

<b>Prepared by:</b>	Julia N. Martin	<b>Date Distributed:</b>	February 3, 2016
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<b>Approval of Minutes Process &amp; Responses:</b>
<ul style="list-style-type: none"> <li>• January 14, 2016 minutes was approved and adopted in today's meeting</li> </ul>

<b>Submitted by:</b>		<b>Date Submitted:</b>	
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<b>Summary Decisions/Recommendations/Action Steps/Motions with Timeline &amp; Responsibilities:</b>

<b>Action by President:</b>				
Item #	Approved	Disapproved	Approved with conditions	Comments