

Committee Minutes Reporting Form		
Committee or Working Group		<i>Facilities & Campus Environment</i>
Date	Time	Location
March 4, 2016	13:00	Board Conference Room
Members Present		
	Titles/Reps	Names
1.	Chair (National Campus Faculty)	Michael Mueller, <i>present</i>
2.	Vice Chair	Romino Victor, <i>present</i>
3.	Secretary	<i>none</i>
4.	"Ex-Officio Member "- Director, Maintenance	Francisco Mendiola, <i>present</i>
5.	Chuuk Maintenance	Benjamin Akkin, <i>present</i>
6.	Chuuk Faculty	Muity Nokar, <i>present</i>
7.	FMI Maintenance	John G. Giltamngin, <i>absent</i>
8.	Kosrae Campus Faculty	Teodoro Bueno, <i>absent</i>
9.	Kosrae Campus Faculty	Lyte Chapap, <i>absent</i>
10.	National Campus Faculty	Don Buden, <i>present</i>
11.	National Campus Faculty	Reynaldo Garcia, <i>present</i>
12.	National Campus Faculty	Roldan Laquerta, <i>present</i>
13.	National Campus Faculty	Ringlen Ringlen, <i>absent</i>
14.	National Campus Faculty	Ikoli Ilongo, <i>present</i>
15.	National Campus Faculty	Paul Gallen, <i>present</i>
16.	National Campus Faculty	Rafael Pulmano, <i>present</i>
17.	National Campus Security	Warren Ching, <i>absent</i>
18.	National Staff LRC	Bruce Robert, <i>present</i>
19.	National Staff IT	Christopher Gilmete, <i>present</i>
20.	National Staff CRE	Fredson Ardos, <i>absent</i>
21.		
22.	Student Representative	Praiselyn C. Lodge, <i>present</i>
23.	National Campus Residence Hall	Marlou Gorospe, <i>present</i>
24.	National Campus Recreation	Loatis Seneres, <i>absent</i>
25.	Pohnpei Faculty	Cindy Pastor, <i>present</i>
26.	Pohnpei Faculty	Nestor Mangubat, <i>present</i>
27.	Staff Representative	Loatis Sneers, <i>absent</i>
28.	Pohnpei Faculty	Jean Ranahan, <i>present</i>
29.	Pohnpei Campus Faculty Rep.	Mathew Thiel, <i>present</i>
30.	Pohnpei Campus Faculty Rep.	Salba Silbanuz, <i>present</i>
31.	Pohnpei Campus Maintenance	Bruno Barnabas, <i>present</i>
32.	Yap Maintenance	Moses Faimau, <i>present</i>
33.	Yap Campus	Edmund Woguth, <i>absent</i>

Additional Attendees	
<i>none</i>	
Agenda/Major Topics of Discussion:	
1. Call to Order	
2. Approval of the Minutes of our last Meeting (February 5, 2016)	
3. <u>Old Business</u>	
a.) Amendment of BP 6026 Update	
b.) Ammunition at Pohnpei Campus Update	
c.) Compensation for Hutt Restoration Update	
4. <u>New Business</u>	
a.) Action Item: The committee recommends that President Daisy write a formal letter of appreciation to the YES Club for completing the construction of the picnic tables at National Campus.	
b.) Introduction of Praiselyn C. Lodge, the newly appointed Student Representative to the FCE committee	
c.) Preparation for the upcoming Visit of the Accreditation Team: What initiatives and policies has the FCE committee introduced during the last academic year? How many of our recommendations have been followed by the administration?	
5. Adjournment	
Discussion of Agenda/Information Sharing:	
The minutes of our last meeting (February 5, 2016) were approved.	
The chair provided the committee with an update regarding the proposed amendment of BP 6026 . The HR committee has looked at the proposal and requested that some changes be made to it. Most significantly, they argued that % Serving on the Student Conduct Board+and % Planning Cultural and Sports Activities at the College+should both be excluded from the action memorandum, since these activities do not occur regularly over the course of a semester. The FCE committee suggests that these two bullet point	

items should be replaced by carrying out other appropriate activities, which occur regularly over the whole span of a semester.

The director of maintenance gave an update concerning the ammunition at Pohnpei Campus. A letter has been sent to the FSM Government, requesting assistance from the US and Japanese Government. There has been a problem with insurance companies being unwilling to cover such a high risk operation.

Director Mendiola also briefed the committee about the restoration of the huts at National Campus. Student Clubs will receive \$500 in compensation for their labor. They can then use that money to fund their Founding Days activities, such as coronation.

Action Item: The committee recommends that President Daisy writes a formal thank-you letter to the Young Executives Society (YES!) and the United Filipino Community of Pohnpei (UFCP), in appreciation of the completion of the concrete study tables at National Campus.

The new student representative, Praiselyn C. Lodge, was welcomed to the committee. The chair informed her that her input and suggestions will be greatly valued.

Lastly, the committee discussed the upcoming visit of the accreditation team. The chair will meet with them as part of the writing team for the self-evaluation study. As of this point, the visiting team has not requested a meeting with the FCE committee.

The meeting was adjourned at 1.45PM.

Handouts/Documents Referenced:

none

Prepared by: Michael Mueller

Date Distributed: 3/5/2016