



COLLEGE OF MICRONESIA-FSM

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January 14, 2016

MEMORANDUM

TO: Karen Simion, Vice President of Instructional Affairs

SUBJECT: Monthly Report, December 2015

This report outlines activities for campus libraries at the College of Micronesia-FSM during the month of December 2015.

PERSONNEL:

Personnel evaluations were completed for two library staff: Susan Guarin of Yap campus LRC and Rihter Hellan of Pohnpei campus LRC.

ACTIVITY HIGHLIGHTS:

Karleen Samuel is taking three classes at UMA. Classes are Information Library Services ILS 325, ILS 350 and ILS 499. MITC is editing the 62nd Commencement Exercise video.

Pohnpei campus LRC had a total of eight students use the library in the evening hours during the final exam week. Maintenance of computers and facilities were conducted during the holiday break.

TOPICS RESEARCHED:

NATIONAL (13)

1. Child rearing in Yap and other FSM states
2. Childbirth comparison of birth past and present in Yap
3. Dances and songs in Yapese culture
4. Diabetes effects in the Federated States of Micronesia
5. Environmental science
6. Kava in the Pacific region
7. Material culture in Chuuk
8. Micronesia geography as it relates to black birding, population growth, and economy explosion.
9. Music in the Pacific
10. Pollution
11. Protecting oceans
12. Traditional navigation in Micronesia
13. Use of kava/Sakau in Pohnpei

POHNPEI (2)

1. Query on how to insert line in word document
2. Query on what it means by alternate address

YAP (5)

1. Alcohol use in Micronesia
2. Ifalik Island
3. Integration of traditional customs in the curriculum
4. Rocks: Kinds and Characteristics
5. Teaching content courses in the native language

STATISTICS:

Programs/Services

	CC	KC	NC	PC	YC	TOTAL
Patrons usage	2471	762	10038	929	364	14564
Reserve materials	0	0	23	0	0	23
Materials circulated	113	58	787	106	122	1186
Visitor usage	9	0	3	9	24	45

Computer Usage

	CC	KC	NC	PC	YC	TOTAL
TOTAL Use	887	189	2939	271	189	4475
Computer Assists	7	0	59	48	4	118

Reference Encounters

	CC	KC	NC	PC	YC	TOTAL
Reference encounters	8	0	54	2	5	69

Collection Development

	CC	KC	NC	PC	YC	TOTAL
Total volumes	12051	2278	68980	5135	10455	98899
New Acquisitions	0	0	40	7	44	91
Cataloged	0	0	40	24	0	64
Donations	0	0	2	0	0	2
Serials	0	28	47	7	0	82
Withdrawn	0	0	0	0	0	0
Gov Docs			320			

Inter-Library Loan

	NC
ILL sent	7
ILL received	0

MITC National

Audiovisual materials labeled	26
COM meetings/workshops in MITC Rooms	6
COM Video Coverage	1
Digital Photos	249
Equipment checked out	3
Graphic Productions	1
Manual video check out	5
Non COM-FSM video coverage	2
Number of classes held in MITC	19

Scan documents for students	2
Setup Audio systems for activities/class	3
Video conversion	13
Video Showing for classes in MITC Rooms	11
Viewing in Booths	5
Work-study hour	12

LIBRARY INSTRUCTION:

None to report at this time.

WORK STUDY:

Campus: WS Students	Hours Earned
CC LRC: 5	80
NC LRC: 4	56

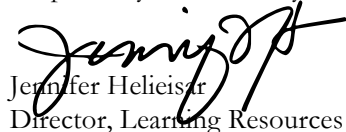
PROFESSIONAL/COMMUNITY SERVICE:

- Bruce Robert attended one meeting for FCE on December 11th.
- Karleen Samuel attended a meeting, which focused on preparation of the World Diabetes Day on December 4th.
- Rihter Hellan attended a community board meeting in the student services center and participated in the Christmas party at the national campus gymnasium.
- Susan Guarin attended an all-campus meeting that included a recognition program on December 4th.

CONCERNS/COMMENTS/ SUGGESTIONS:

None to report at this time.

Respectfully submitted by,



Jennifer Helieiser
 Director, Learning Resources Center

cc : All campus librarians