

Committee Minutes Reporting Form		
Committee or Working Group		<i>Facilities & Campus Environment</i>
Date	Time	Location
February 3, 2017	13:00	Board Conference Room
Members Present		
	Titles/Reps	Names
1.	Chair (National Campus Faculty)	Michael Mueller, present
2.	Vice Chair	Romino Victor, present
3.	Secretary	Ringlen Ringlen, absent
4.	<i>"Ex-Officio Member "- Director, Maintenance</i>	Francisco Mendiola, present
5.	Chuuk Maintenance	Benjamin Akkin, present
6.	Chuuk Faculty	Muity Nokar, present
7.	FMI Maintenance	John G. Giltamngin, absent
8.	Kosrae Staff Representative	Teodoro Bueno, present
9.	Kosrae Staff Representative	Lanson Alik, present
10.	Kosrae Campus Faculty	Murphy Ribauw, present
11.	National Maintenance	Amirihther Thozes, absent
12.	National Campus Faculty	Don Buden, present
13.	National Campus Faculty	Ikoli Ilongo, absent
14.	National Campus Faculty	Reynaldo Garcia, present
15.	National Campus Faculty	Rafael Pulmano, present
16.	National Campus Security	Warren Ching, absent
17.	National Staff LRC	Bruce Robert, present
18.	National Staff IT	Christopher Gilimete, present
19.	National Staff CRE	Fredson Ardos , absent
20.	Student Representative	Amyleen Tom, absent
21.	National Campus Residence Hall	Marlou Gorospe, absent
22.	National Campus, Recreation	Castro Joab, absent
23.	Pohnpei Faculty	Cindy Pastor, present
24.	Pohnpei Faculty	Nestor Mangubat, absent
25.	Staff Representative, Recreation	Loatis Seneres, absent
26.	Pohnpei Faculty	Jean Ranahan, present
27.	Pohnpei Campus Faculty Rep.	Salba Silbanuz, present
28.	Pohnpei Campus Maintenance	Bruno Barnabas, absent
29.	Yap Maintenance	Moses Faimau, absent

Additional Attendees	
<i>none</i>	
Agenda/Major Topics of Discussion:	

1. Call to order
2. Approval of minutes of last meeting (Dec. 9, 2016)
3. Old Business
 - a.) Update on the Nukap Cultural Hut
 - b.) Updates on the new Betel Nut Law
4. New Business
 - a.) Updates on the Soccer Field and Student Center at the National Campus
 - b.) Discussion of the FSM Standby Differential Policy
 - c.) Discussion of the proposed Nahs at the shuttle bus stop at Pohnpei Campus
5. Adjournment

Discussion of Agenda/Information Sharing:

The meeting was called to order at 1.00PM, and the minutes for the Dec. 9, 2016 meeting were approved unanimously.

The Nukap Cultural Hut, which had been approved by VP Joe Habuchmai, has not been constructed yet. Therefore, the committee chair will contact the student club president to inquire about the reasons for the delay.

The new Pohnpei state legislation concerning betel nut chewing might require COM to update its own betel nut policy. Steve Finnen will advise the college on how to be in full compliance with the new law. **The FCE committee recommended putting up signs at Pohnpei and National Campus, reading: CHEWING AND SPITTING OF BETEL NUT WITHIN AND DIRECTLY IN FRONT OF THESE PREMISES IS PROHIBITED BY STATE LAW+.**

The soccer field at National Campus is still in its first phase, and water drainage remains a problem. More funding is needed to complete the whole sport complex.

Director Mendiola gave an update on current infrastructure projects, including Pohnpei Campus classrooms, vocational shop, parking lot, covered walkway, retaining gym wall, and the National Campus student center. The cost of the design for the latter is about \$707,000, while the total project cost is about \$8.5 million.

The director of maintenance then introduced a new Standby Differential Policy, which proposes a 20% compensation for staff members on standby. However, the committee was confused about the difference between on-call duty and standby status. Also, members raised concerns that protocol cannot be followed during sudden natural disasters, such as tropical storms. Therefore, the committee asked Director Mendiola to rewrite parts of the policy. **However, the committee recognized the need for a new Board Policy (with a supporting Administrative Procedure) in regards to employees on standby duty.**

Lastly, the construction of a Nahs at the Pohnpei Campus bus stop is much needed, since the temporary tent there is already deteriorating. The Nahs should be open on the side, so that security staff has an unobstructed view on gathering students.

The meeting was adjourned at 1.55PM.

Handouts/Documents Referenced:

Official Betel Nut Legislation
COM-FSM Standby Differential Policy
Administrative Procedure No. 7007

Prepared by: Michael Mueller

Date Distributed: Feb. 3, 2017