

**College of Micronesia – FSM
Committee (Working Group) Minutes Reporting Form**

Committee or Working Group:	Human Resources Committee
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Date:	Time:	Location:
Jan. 28, 2016	3:00 P.M.	Board Conference Room

Members Present/Absent:

Title/Representative	Name	Present	Absent	Reasons
Chair, HRC	George Mangonon	X		
Vice chair, HRC	Tara Y. Tara	X		
Secretary, NTL S	Julia N. Martin	X		
“Ex-Officio Member” Director, HRO	Rencelly Nelson		X	
CHK F	Genevy Samuel		X	family matter
CHK S	Marylene Bisalen	X		
FMI S	Regina Faimau		X	On leave
KSA S	Kenye Killin	X		
NTL F	Robert Andreas	X		
NTL F	Jazmine Gonzales	X		
NTL S	Norma Edwin	X		
NTL S	Benina Ilon	X		
NTL S/FSS Rep	Martin Mingii		X	
NTL S	Julieta Mix	X		
NTL S	Alfred Olter		X	
NTL S	Yolina Yamada		X	only her in the office
PNI F	Bertoldo Esteban	X		
PNI F	Emmanuela Garcia	X		
PNI S	Albert Amson	X		
PNI S	Maureen Mendiola	X		
Yap S	Sharon Ourun	X		

Additional Attendees:

Agenda/Major Topics of Discussion:

1. Call to order
2. Roll call; declaration of quorum
3. Review of Agenda
 - a. Discussion on Mission Fulfillment Indicators
 - b. Others
4. Approval of Minutes

- a. Minutes of January 14, 2016 (for adoption)
- 5. Old Business
 - a. Discussion on Mission Fulfillment Indicators:
- 6. New Business
 - a. Others:
- 7. Adjournment

Discussion of Agenda/Information Sharing:

Chairman George Mangonon called the meeting to order at 3:08 P.M. He welcomed and thanked everyone for coming.

Quorum was declared after the chairman called the roll

Review of Agenda

Kenye moved and Marylene seconded to adopt the agenda. The majority was in favor of the motion.

Approval of Minutes

Norma moved and Benina seconded to adopt January 14, 2016 minutes. Minutes of January 14, 2016 meeting was unanimously adopted.

Old Business

Discussion on Mission Fulfillment Indicators:

Chairman briefly went over the document. Attention was repeatedly brought to the footnotes for detailed explanation or information.

The committee commented on the lack of a tracking system to track COM-FSM alumni. It is then recommended to reinforce and put a timeline to have a tracking system in place. George commented on how the Business Program Division keeps touch with their alumni on facebook.

HRC's input on the student success program: Follow up on footnote 2 & 3 to formalize a process for achievement process. Estimate target dates for completion. Target dates in completing at least some of the goals.

New Business

HR will email chair of the priority for the Development Plan

HRC will have to look at the 50% policy for Tuition Waiver for Employees' dependents.

Meeting adjourned at 4:11 P.M.

Comments/Upcoming Meeting Date & Time/Etc.:

Handouts/Documents Referenced:
<ul style="list-style-type: none"> • Discussion on Mission Fulfillment Indicators

College Web Site Link:

Prepared by:	Julia N. Martin	Date Distributed:	February 3, 2016
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Approval of Minutes Process & Responses:
<ul style="list-style-type: none"> • January 14, 2016 minutes was approved and adopted in today's meeting

Submitted by:		Date Submitted:	
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Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:

Action by President:				
Item #	Approved	Disapproved	Approved with conditions	Comments