

Committee Minutes Reporting Form			
Committee or Working Group		<i>Curriculum Committee</i>	
Date:	Time:	Location:	
April 10, 2017	1:00pm	Board Conference Room	
Members			
Titles/Reps	Name	Present	Absent
Chairperson/ Pohnpei Campus Faculty Rep	Charles Aiseam	X	
Vice-Chairperson/ Trade & Technology Division Chair	Gardner Edgar	X	
Secretary/ Education Division Chair	Sylvia Henry	X	
Math & Science Division Chair	Snyther Biza	X	
Public Health Division Chair	Paul Dacanay	X	
Languages & Literature Division Chair	Resida Keller		X
Social Sciences Division Chair	Delihna M. Ehmes	X	
Business Division Chair	Joseph Felix Jr.	X	
Chuuk Campus Instructional Coordinator	Mixon Jonas	X	
Chuuk Campus Faculty Rep.	Lynn Sipenuk	X	
Chuuk Campus Faculty Rep.	Alton Higashi	X	
National Campus Faculty Rep.	Susan Moses	X	
Pohnpei Campus Faculty Rep	Shirley Jano	X	
Kosrae Campus Instructional Coordinator	George Tilfas		X
Kosrae Campus Faculty Rep.	Vacant		
Kosrae Campus Faculty Rep.	Sharon Oviedo	X	
FMI Campus Rep.	Mathias Ewarmai	X	
Yap Campus Instructional Coordinator (Acting)	Joy Guarin	X	
Yap Campus Faculty Rep	Vacant		
Hospitality & Tourism Management Division Chair	Debra Perman		X
Pohnpei Campus Instructional Coordinator	Vacant		
Ex-Officio	Maria Dison	x	
Additional Attendees:			
Agenda/Major Topics of Discussion:			
<ol style="list-style-type: none"> 1. Call to order and review/adoption of agenda and minutes 2. Course Outline <ol style="list-style-type: none"> a. EN 205 3. Follow up/follow through on previous items/reports (Old business) <ol style="list-style-type: none"> a. Policy and Procedures <ul style="list-style-type: none"> •AP/BP 3116 b. LRC representative on CC 4. New business <ol style="list-style-type: none"> a. None 5. Adjournment 			
Discussion of Agenda/Information Sharing:			
<ol style="list-style-type: none"> 1. Call to order and review/adoption of agenda and minutes <ol style="list-style-type: none"> a. Meeting called to order. Minutes of March 13 and March 27 are approved. 2. Course Outline <ol style="list-style-type: none"> a. EN 205 – Keep EN 120b as prerequisite that can be taken concurrently and remove 			

EN102a. Remove group discussions from the assessment strategies or include grading or measuring mechanism. After a lengthy discussion on alignment of GSLO 5 and CSLO 5.3 two options were recommended. A recommendation was made to adopt EN205 with recommendations to make EN 120b a prerequisite that be taken concurrently, remove EN 120a from prerequisites, remove group discussions form assessment strategies and have reader team work with author on alignment of GSLO5 with CSLO 5.3.

3. Follow up/follow through on previous items/reports (Old business)

a. Policy and Procedures

- AP/BP 3116 – DAP presented proposed policy BP/AP 3316 and rationale for changes. There were questions raised and thus committee felt there is a need for some justifications to support the changes made. A recommendation was made to table this item for the next meeting.

- b. LRC representative on CC – In the LRC section of the Self Study, therefore LRC would like to be part in CC. CC had already talked about this in a previous meeting and committed to try to include LRC in the next school year. A suggestion from VPIA is to include LRC representative in CC starting next school year. Discussion will continue at the next meeting.

4. New business

a. None

5. Adjournment

6.

Handouts/Documents Referenced:

- Academic Honesty_AP revised
- Academic Honesty_ Revised
- CC Draft agenda April 10, 2017
- EN 205(2017)

College Web Site Link:

Prepared by:	<i>Sylvia Henry</i>	Date Distributed:	
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Approval of Minutes Process & Responses:
Minutes of March 13, 2017 & March 27, 2017 both approved

➤ Electronic votes:

Submitted by:	<i>Sylvia Henry</i>	Date Submitted:	
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Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:

- A recommendation was made to adopt EN205 with recommendations to make EN 120b a prerequisite that be taken concurrently, remove EN 120a from prerequisites, remove group discussions form assessment strategies and have reader team work with author on alignment of GSLO5 with CSLO 5.3.