

Committee Minutes Reporting Form		
Committee or Working Group		<i>Facilities & Campus Environment</i>
Date	Time	Location
April 28, 2017	1:05 p.m.	President Conference Room
Members Present		
	Titles/Reps	Names
1.	Chair (National Campus Faculty)	Michael Mueller, present
2.	Vice Chair	Romino Victor, present
3.	Secretary	<i>Ringlen Ringlen</i> , present
4.	"Ex-Officio Member "- Director, Maintenance	Francisco Mendiola, present
5.	Chuuk Maintenance	Benjamin Akkin, present
6.	Chuuk Faculty Representative	Muity Nokar, present
7.	FMI Maintenance	John G. Giltamngin, present
8.	Kosrae Campus Staff Representative	Teodoro Bueno,
9.	Kosrae Campus Staff Representative	Lanson Alik
10.	National Campus Faculty	Don Buden, present
11.	National Campus Faculty	Reynaldo Garcia
12.	National Campus Maintenance Representative	Amirihter Thozes
14.	National Campus Faculty	Ikoli Ilongo,
15.	National Campus Faculty	
16.	National Campus Faculty	Rafael Pulmano,
17.	National Campus Security	Warren Ching
18.	National Staff LRC	Bruce Robert, present
19.	National Staff IT	Christopher Gilimete, present
20.	National Staff CRE	Fredson Ardos ,
21.	Student Representative	Hiromi Taulung,
22.	Student Representative	Praiselyn C. Lodge,
23.	National Campus Residence Hall	Marlou Gorospe, present
24.	National Campus Recreation	
25.	Pohnpei Faculty	Cindy Pastor, present by phone (PC)
26.	Pohnpei Faculty	Nestor Mangubat, present
27.	Staff Representative	Loatis Seneres,
28.	Pohnpei Faculty	Jean Ranahan, present
29.	Pohnpei Campus Faculty Rep.	
30.	Pohnpei Campus Faculty Rep.	Salba Silbanuz, present
31.	Pohnpei Campus Maintenance	Bruno Barnabas
32.	Yap Maintenance	Moses Faimau, present
33.	Yap Campus	Edmund Woguth,

Additional Attendees

None

Agenda/Major Topics of Discussion:

1. Call to order
2. Approval of the minutes of our last meeting (April 7, 2017) approved
3. Old Business (updates)
 - a.) Naming Opportunity Policy (copy right is okay)
 - b.) Vehicle Policy (**BP & AP 7002**)
4. New Business
 - a.) Election of Officers
 - b.) Committee Self-Assessment
 - c.) Updates by Director Mendiola and Chief Ching
 - d.) Updates from State Sites:
 - e.) Miscellaneous: None
4. Adjournment: The meeting is adjourned at

Discussion of Agenda/Information Sharing:

Memo from President Daisy commending the committee for their diligent job in reviewing and adopting the policy on Naming Opportunity Policy.

Vehicle Policy . concerns from maintenance and faculty on centralization of vehicles that needs to be monitored and administered. The President to sign an executive directive to do a trial period on these procedures first to see if the procedures work or not before we act on the policy itself. The committee recommends that the administration look into the feasibility in providing vehicles for people who are on stand-by and on-call.

Updates from Director Mendiola: Lights on campus are being installed. Additional lights are being installed.

On projects: Contract for design for Pohnpei campus facilities are being awarded to BECA.

Director Mendiola and FSM PMU will be visiting Chuuk Campus on May 8 for the project at Nandaku site.

Pohnpei campus walk way is finally finished.

No updates from Chuuk campus.

No updates from Yap.

Terms of Reference: Need to look at it if it needs to be modified.

Committee Self-Assessment: Form is attached. Discussions were held and the form completed.

Election of new officers: Vice Chair, Romino Victor as the new chair.

Vice chair: Bruce Robert

Secretary: Jean Ranahan

The meeting was adjourned at 1:45 p.m.

Handouts/Documents Referenced:

- 1) Dear Committee Officers Memo from Frankie Harris and President Daisy
- 2) Committee Self-Assessment Form

Prepared by: Ringlen Ringlen

Date Prepared:

April 28, 2017