

<b>Committee Minutes Reporting Form</b>		
<b>Committee or Working Group</b>		<i>Facilities &amp; Campus Environment</i>
<b>Date</b>	<b>Time</b>	<b>Location</b>
August 18, 2017	13:00	Board Conference Room
<b>Members Present</b>		
	<b>Titles/Reps</b>	<b>Names</b>
1.	Chair (Pohnpei Campus)	Romino Victor (Present)
2.	Vice Chair (National Campus LRC)	Bruce Robert (Present)
3.	Secretary (Pohnpei Campus Faculty)	Jean Ranahan (Memorial service for David)
4.	"Ex-Officio Member "- Director, Maintenance	Francisco Mendiola (Present)
5.	Chuuk Maintenance	Benjamin Akkin ( Meeting)
6.	Chuuk Faculty	Muity Nokar
7.	FMI Maintenance	John G. Giltamngin (Present)
8.	Kosrae Staff Representative	Teodoro Bueno
9.	Kosrae Faculty	Tara Y. Tara (Present)
10.	National Maintenance	Amirihther Thozes (Present)
11.	National Campus Faculty	Don Buden (Present)
12.	National Campus Faculty	Ikoli Ilongo
13.	National Campus Faculty	Reynaldo Garcia (Present)
14.	National Campus Faculty	Rafael Pulmano (Present)
15.	National Campus Faculty	Michael Mullin (Present)
16.	National Staff IT	Christopher Gilimete
17.	National Staff CRE	Fredson Ardos
18.	Student Representative	Amyleen Tom
19.	National Campus Residence Hall	Marlou Gorospe
20.	National Campus, Recreation	Castro Joab
21.	Pohnpei Faculty	Cindy Pastor (Memorial service for David)
22.	Pohnpei Faculty	Nestor Mangubat (Memorial service for David)
23.	Staff Representative, Recreation	Loatis Seneres
24.	Pohnpei Campus Faculty Rep.	Salba Silbanuz (Present)
25.	Pohnpei Campus Maintenance	Bruno Barnabas (Memorial service for David)
26.	Yap Maintenance	Moses Faimau
27.	SBA Representative	Hiromi Taulung

<b>Additional Attendees</b>	
<i>none</i>	
<b>Agenda/Major Topics of Discussion:</b>	

1. Call to order
2. Approval of minutes of last meeting (April 28, 2017)
3. New Business
  - a. Updates by Director Mendiola
  - b. Updates by State sites
4. Miscellaneous
5. Adjournment

#### **Discussion of Agenda/Information Sharing:**

1. Chairman call meeting to order at 1:06 pm.
2. Approval of Minutes of Last Meeting (April 28,2017). A motion was made to approve the minute with everyone agreeing at 1:08 pm.
3. New Business
  - a) Updates by Director Mendiola. Mendiola reported about the projects on-going at Chuuk campus, National campus, Pohnpei campus using the whiteboard computer in the Board of Regents conference room. He visited Chuuk campus in May which he presented a building design to Chuuk campus leadership. For the Pohnpei campus, he reported about floor plans for the proposed on-going project. PMU office no longer exists and he was working with assistant secretary of TC&I department. He also discussed few of the changes happening there are the walkways covering, few parking spaces. As for the New Student Building at the National Campus, a question was asked about measurement of the disability ramp from the A+ center building to the New Student Building and he answered, 70 feet long for the 2<sup>nd</sup> floor. Another question was asked regarding the duration of the project, and he indicated that about 9 month for the actual project and 4 months for papers works i.e. designs & biddings. So about year 2019, these projects would be completed. He indicated JEMCO was partly costing delay in the projects but now everything is working out fine.  
Mendiola also updates the committee on the current status of a hazardous building at the Pohnpei campus in which due time it will be demolished. Bidding and contract will come in place for demolishing the hazardous building given to the lowest bid. Few changes will be happening at Pohnpei campus including walkway between classrooms and some more parking spaces.

Mendiola reported that Joe & Alfred will be leaving to Yap campus next week

for other projects.

Shuttle services between Pohnpei campus and National campus will begin next week; however, the first three school weeks, students will be permitted to use this service free of charge. It has been observed by security officers that between 8 to 9 am is peak time for the buses. Starting on August 28, bus passes may be purchased through the Business office. Currently 5 buses are in service: 2 assigned as shuttle buses; 2 assigned to the Residence Hall; and 1 reserved for use at Pohnpei campus.

Policy on Stand-by. A policy on standby differential has been adopted from the Pohnpei State Policy to be used by the college. This policy is used by those personnel on stand-by duty. Each personnel is limited in movement from designated place while on duty till their stand-by time is ceased. They are to be sober and ready to come to their designate place and duties. Chairman Victor thanks Mendiola for reporting.

b) Updates from State Sites.

- a. Kosrae campus. Mr. Tara Tara reported at 1:42 pm that he has sent a list of deficiencies to Mr. Mendiola with some minor corrections.
- b. Yap campus. Mr. John Giltamngin indicated that Yap FMI has no report.
- c. Pohnpei campus. Personnel expressed thanks to Mr. Mendiola for presenting on their behalf their report which goes along with National campus.
- d. National campus. See Mendiola's updates

4. Miscellaneous.

- a. A concern was expressed by Michael Mullins regarding the status of the MITC restroom. What is the progress of the project. Mr. Mendiola elaborates that the project is about finished hopefully in October 2017. The dining hall is also getting some improvements.
- b. Kosrae reported about leaking roof in their building and he will be emailing Angkey details of the leaks and some building renovations.
- c. Chairman Victor shared a concern from the meeting with Frankie regarding some members not contributing during meetings of their committees. A strategy by the Curriculum committee was to have everyone share their opinions or comments regarding what were discussed in the meeting: round-table communication.

5. Adjournment. Chairman motioned to adjourn meeting with Rafael 2<sup>nd</sup> and

everyone agreeing by "I" at 1:47 pm.

**Handouts/Documents Referenced:**

2 images from Angkey's updates below.

**Prepared by:**

**Date Distributed:**



New Student Center



CTEC Classroom Shop Building at Pohnpei Campus