

COM-FSM Chuuk Campus
MANAGEMENT COUNCIL (MC) SPECIAL MEETING MINUTES

Date: Monday, October 9, 2017	Time: 3:22-4:20 PM	Location: Dean's Conference Room
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Members Present (Quorum: 5) = 5 in attendance			Absent
• Kind Kanto (Chair)	• Wilson Bisalen (SS)	• Ryian Raymond (SBA)	• Ben Akkin (A)
• Marie Mori-Pitiol (A)	• Mike Abbe (CRE)	• Alton Higashi (EO)	• Mixon Jonas (I)
[Wilson was designated SS proxy of Memorina Yesiki.]			• Roger Arnold (I)

Agenda / Major Topics of Discussion:	
<ul style="list-style-type: none"> I. Call to Order II. Attendance III. Minutes of Previous Meeting IV. Announcements V. Old Business(*) VI. New Business VII. Adjournment 	(*) SBA Fall 2017 Budget Request (Ryian)

Discussion on Agenda / Major Topics of Discussion
<p>I. Call to Order: By Kind with moment of silence. He declared that this meeting was a special one convened to discuss the SBA Fall 2017 Budget Request.</p> <p>II. Attendance: Above.</p> <p>III. Minutes of Previous Meeting (September 27, 2017): Adopted unanimously.</p> <p>IV. Announcements:</p> <ul style="list-style-type: none"> A. Kind called upon members to present division/office news. <ul style="list-style-type: none"> 1. Mike said that, at the beginning of this month, CRE staff held a meeting to discuss proposed/planned FY 2018 activities. 2. Marie reminded us that the FY 2018 budget has, to date, not been received. B. Kind explained a few matters relating to Chuuk Campus. <ul style="list-style-type: none"> 1. Last week COM-FSM's legal advisor Steve Finnen held a meeting on campus to discuss leave policy and other matters. 2. Chuuk Campus needs to submit program assessment and program review reports to Palikir. 3. All supervisory-level personnel must be familiar with CCSSE benchmarks and best practices. The CCSSE survey will be administered to students in late November. 4. Kind himself will be attending a WERI meeting in Yap Oct 17-20. WERI = Water and Environmental Research Institute (of the Western Pacific) based at the University of Guam. <p>V. Old Business:</p> <ul style="list-style-type: none"> A. SBA Fall 2017 Budget Request: Ryian submitted a proposed SBA budget request of \$1,061.39, to be reviewed and approved by the Management Council. It would be about 22% of the expected funding of \$4,860 for the Fall Semester 2017. <ul style="list-style-type: none"> 1. Discussion focused on four activities being proposed for funding: (a) Activity 1 = Basketball Tournament (\$460.00), Oct 11 – Nov 21; (b) Activity 2 = Academic Dice Game (\$261.39), Oct 12-26; (c) Activity 3 = Micro Green-Up Day (\$140.00), Oct 27; and (d) Activity 4 = Title IX (\$200.00), Oct 30. 2. Ryian and Wilson (as SBA advisor) explained objectives for each activity. First, the basketball tournament would, in part, encourage sportsmanship and health/well-being. Second, the dice game would encourage studying for various courses and include fund-raising. Third, the green-up day would demonstrate how students should value a clean campus environment. Fourth, the Title IX workshop would raise awareness of sexual harassment and include a presentation by the COM-FSM Director of Student Life Krystilyn Atkinson from Palikir. 3. MOTION: <i>That the proposed \$1,061.39 funding be approved.</i> Approved unanimously. B. None.

VI. <u>New Business</u>: None.	
Next Meeting: Wednesday, October 25, 2017	
Hand-Outs / Documents Referenced / Attachments: Breakdown of Chuuk Campus SBA's October 2017 Activities and Budget	
Prepared by: Alton Higashi	Date distributed: Thursday, October 12, 2017
Summary Decisions / Recommendations / Action Steps / Motions with Timeline/Responsibilities	
<ul style="list-style-type: none"> • Reminder to Mixon: to coordinate refreshment contribution by instructors for the campus clean-up Oct 21. • Reminder to Wilson: to submit progress report on FoE task forces and assignments NLT Oct 25. • Reminder to Wilson: to submit progress report on Academic Talent Showdown Option 1. • Reminder to Memo: to submit progress report on Fishing Derby plans. • Kind/Mixon: to elaborate on Assessment Plan 2017 at the next MC meeting Oct 25. • Marie/Memo: to report to the MC NLT Oct 25 progress on setting up the by-product account and other matters related to the account. 	