

COLLEGE OF MICRONESIA-FSM
Committee Minutes Reporting Form

Committee		Student Success Committee		
Date: April 06, 2018		Time: 1:15pm - 2:01pm	Location: Board's Conference Room	
Members				
	Titles /Reps	Name	P	A
1.	Chairperson	Morehna Santos	X	
2.	Vice Chairperson	Timothy Mamongon		X
3.	Secretary	Cindy Edwin	X	
4.	Ex-Officio: Director of Academic Programs	Maria Dison	X	
5.	Ex.-Officio: Director of Student Life	Krystilyn Atkinson		Personal leave
6.	Chuuk Campus	Wilson Bisalen		Assisting students
7.	Chuuk Campus	Ben Bambo Sr.		Faculty meeting
8.	FSM-FMI	Rufus Yaisolug	X	
9.	Kosrae Campus	Arthur Jonas		X
10.	Kosrae Campus	Meryulyn Livae		X
11.	Kosrae Campus	Lyte Chapap		X
12.	National Campus	Mike Ioanis	X	
13.	National Campus	Mark Kostka		Sick leave
14.	National Campus	Francis Alex	X	
15.	National Campus	Jothy John	X	
16.	National Campus	Twyla Poll	X	
17.	National Campus	Benina Ilon		Off island (sick leave)
18.	Career and Technical Education Center	Sebastian Tairuwepiy	X	
19.	Career and Technical Education Center	Ben Voltaire Nato	X	
20.	Career and Technical Education Center	Shirley Jano	X	
21.	Yap Campus	Cecilia Dibay	X	
22.	Yap Campus	Susan Guarin	X	
23.	SBA representative (president at Chuuk Campus)	Ryian Raymond		SBA meeting
24.	SBA representative			
Additional Attendees:				

Major Agenda or Topic of Discussion

1. Approval of March 02, 2018 minutes
2. Come up with strategies on what instructors and advisors can do for FACPLANS

Discussion of Agenda and Information Sharing

1. A quorum was declared at 1:15 so the chair called the meeting to order.
2. The secretary did not receive any comments or changes to the minutes. There were no further discussions. Motion made and seconded to adopt the minutes. The minutes from March 02, 2018 were unanimously adopted as is.
3. Discussions centered on FACPLANS (4m. Talked about career plans with an instructor or advisor) benchmark from the 2016 CCSSE:
 - Do instructors as advisors have the time to do this? Some advisors have up to 60 advisees. At some colleges, advisors are not instructors but hired solely to be advisors.
 - Some advisees do not go to their advisor, even during registration. A suggestion was made that advisors and instructors collaborate by having students write about it (not going to advisor) and instructor shares it with the advisor.
 - Reach out to students through social media.
 - Instructors to give extra credit (to those who visit their advisor).
 - Talk to students during the College Fair.
 - Utilize the major as a club and tap into the Students Activities Fund.

Yap Campus shared that they are able to accomplish this through the Powwow, meeting with advisees right after early warning and midterm deficiencies. Advisors continue to meet with students and talk about their plans.

The 2016 CCSSE report was sent to the VPs for Enrollment Management and Student Services and Instructional Affairs by President Daisy for the two divisions to review. Suggestion was made that while we wait for the result of this review, we each come up with strategies on how we can meet this benchmark.

4. Motion made and seconded to adjourn the meeting. The meeting ended at 2:01pm.

Next Meeting: Regular scheduled meeting Friday, May 04, 2018

Handouts/Documents Referenced

- *March 02, 2018 minutes*

College Web Site Link

www.comfsm.fm

Prepared by:	Cindy Edwin	April 20, 2018	
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Approval of the Minutes and Response

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Submitted by		Date:	
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Summary Decisions/Recommendations/Action Steps/Motions with Timeline and Responsibilities:

Actions by the President

Item	Approved	Disapproved	Disapproved with Conditions	Remarks
1				
2				
3				