



COLLEGE OF MICRONESIA-FSM

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September 13, 2017

MEMORANDUM

TO: Karen Simion, Vice President of Instructional Affairs

SUBJECT: Monthly Report, August 2017

This report outlines activities for campus libraries at the College of Micronesia-FSM during the month of August 2017.

ACTIVITY HIGHLIGHTS:

National Campus LRC

- National campus LRC assisted Kosrae campus LRC with an additional funding of \$4702 to assist in the purchase of needed reference materials at the end of August.
- LRC Director visited Kosrae campus LRC on August 14-19 to conduct training on the use of KOHA cataloging and circulation.
- New subscription was acquired for *JSTOR*, a digital library of academic journals, books, and primary sources.

State Campus LRCs

Pohnpei Campus LRC

- August 8, (freshmen orientation- LRC tour) four groups of new students visited LRC and were oriented on LRC services and resources.
- August 9, LRC staff visited PICS high school Library in regards of donating weeded materials to their collections. – Informational materials were accepted and were delivered safely to their library by the assistance of our maintenance folks.
- LRC staff requested two work-study students but student services added two more to what was requested. –Looking forward to work/train these four students to gain more skills in preparation for their future endeavors.

Yap Campus LRC

- August 8: Conducted a short library presentation to 54 new students and eight (8) parents/guardians in cooperation with student services.
- Acquired instructors' resources for the following textbooks:
(For Yap Campus)
 - Concepts in Biology by Enger, 14th ed.
 - Mastering the World of Psychology, 4th ed
 - Conscious Reader, 10th ed
 - Comprehensive Medical Terminology, 5th ed,
 - Nursing Assistant: a nursing process approach: Basics

(For FMI)

- Elementary and Intermediate Algebra by Carson, 4th ed
- Ready to Write 3 Answer Key

TOPICS RESEARCHED:

NATIONAL (9)

1. College catalog on college history and photos of vice presidents of the college
2. Dual citizenship: what it means and where are we going with it?
3. Micronesian Navigators shipping schedule
4. National wildlife refuge, Western Samoa
5. Obesity in Micronesia
6. Of magic and water in Pohnpei state
7. Teaching in Micronesia
8. Urion Chuuk
9. Vocal and local songs capture in the 1980s

POHNPEI (2)

1. Basic statistics
2. Nutrients

YAP (18)

1. 5 S versus Kaizen
2. Algebraic expressions
3. Branches of biology
4. Computer literacy
5. English vocabulary
6. Figures of speech
7. Food security
8. Frederick Nietzsche and his philosophy: Beyond good and evil
9. Importance of biology
10. Lamotrek Island
11. Maneaba in Kiribati Island
12. Nuclear family and extended family
13. Parts of a microscope
14. Proper nutrition
15. Ralik Chain in the Marshall Islands
16. Ratak Chain in the Marshall Islands
17. Symbolism in literature
18. Why is writing important?

STATISTICS:

Programs/Services

	CC	KC	NC	PC	YC	TOTAL
Patrons usage	2305	457	17192	1098	462	21514
Reserve materials	0	0	29	0	5	34
Materials circulated	47	46	167	101	245	606
Visitor usage	0	0	6	10	12	28

Computer Usage

	CC	KC	NC	PC	YC	TOTAL
Total Usage	614	114	3858	366	214	5166
Computer Assists	4	0	117	178	6	305

Reference Encounters

	CC	KC	NC	PC	YC	TOTAL
Total Transactions	6	15	60	2	2	85

Collection Development

	CC	KC	NC	PC	YC	TOTAL
Total volumes	12440	2400	70713	4521	10710	100784
New Acquisitions	0	0	56	3	4	63

Cataloged	30	0	128	2	18	178
Donations	3	30	2	0	0	35
Serials	0	2	56	3	0	61
Withdrawn	3	0	351	0	0	354
Gov Docs			0			

LIBRARY INSTRUCTION:

Campus	# of Students	Topic	Courses	Instructor
CC LRC	17	OPAC	Expos II	Sipenuk, L.
KC LRC	23	Library orientation	KHS students	
NC LRC	9	E-journals	PH211	Dr. Ikoli
NC LRC	14	E-journals	NU101	G. Gorospe
PC LRC	4	Use of library resources		
YC LRC	17	Library orientation	SS195	
TOTAL	84			

MITC SERVICES:

Audiovisual materials updated	54
Audiovisual material duplication (COM activities)	2
COM meetings/workshops in MITC Rooms	13
COM Video Coverage	1
ID Issue	20
ID Photos Taken	59
ID Cards re-issue due lost or damage	39
Manual video checkout	2
Number of classes held in MITC	3
Setup Audio systems for activities/class	7
Total fees collected for ID cards	\$195.00
Video burned into DVD format	1
Video Showing for classes in MITC Rooms	18

PROFESSIONAL/COMMUNITY SERVICE:

- LRC staff on Pohnpei participated in a library workshop on the IFLA Global Vision sponsored by LAMP association on August 3, 2017.
- LRC staff participated in the Visioning summit, August 1-2, and the 6th Convocation, August 25.
- Bruce participated in a meeting for the Facilities and Campus Environment committee on August 18

CONCERNS/COMMENTS:

None at this time.

Respectfully submitted by,



Jennifer Helieisa
Director, Learning Resources Center

cc : All campus librarians