



COLLEGE OF MICRONESIA-FSM

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November 13, 2017

MEMORANDUM

TO: Karen Simion, Vice President of Instructional Affairs

SUBJECT: Monthly Report, October 2017

This report outlines activities for campus libraries at the College of Micronesia-FSM during the month of October 2017.

ACTIVITY HIGHLIGHTS:

- *Kosrae*: Denise Oen visited the library during her site visit. Twenty-one (21) Kosrae High School students used the library for research on food and nutrition.
- *National*: Beginning October 16th, Juvel and Albery began a project on assessing the records of the library's first floor collections and making corrections where needed and identifying them for removal or repair.
- *Pohnpei*: The library was closed to the public on October 11th from 9:30am-11:30am to orient 30 students from the ACE program.
- *Yap*: Conducted inventory of the library collection and updated collections in Follett database.

TOPICS RESEARCHED:

NATIONAL (12)

- | | |
|---|--|
| 1. AIDS | 7. Foreign ships in Micronesia |
| 2. Albert Sturges and Susan, when reaching Micronesia | 8. FSM Economy based on GNP |
| 3. Biofuels | 9. Resilience |
| 4. Education in Micronesia | 10. Sexually transmitted disease |
| 5. Energy | 11. Tourism |
| 6. Food policy | 12. UMD School Response to USA Today article |

POHNPEI (1)

1. Social media

YAP (24)

- | | |
|---|--|
| 1. Addison's disease | 5. How to add fractions with different signs |
| 2. Adrenal glands: malfunction, Dwarfism, and gigantism | 6. Importance of electronic engineering technology |
| 3. Fuel/oil spill in Yap | 7. Japanese words in English |
| 4. Genetics | 8. Judiciary of Yap and Palau |

9. Lamotrek
10. Meanings of some biology terms
11. Medical terms: prefixes (mono-)
12. Mental health and mental illness
13. Micronesian culture
14. Morocco
15. Neurons and their functions
16. Political structure of Yap and Palau

17. Stenting plants
18. Suicide in Micronesia
19. The heart
20. The nervous system
21. The stone money of Yap
22. Traditional tattoos
23. What is fear?
24. Yapese people and culture

STATISTICS:

Programs/Services

	CC	KC	NC	PC	YC	TOTAL
Patrons usage	3963	1047	21656	1788	1433	29887
Reserve materials	0	0	35	0	6	41
Materials circulated	70	137	226	53	523	1009
Visitor usage	0	0	0	10	43	53

Computer Usage

	CC	KC	NC	PC	YC	TOTAL
Total Usage	1000	357	3972	437	632	6398
Computer Assists	5	0	76	135	17	233

Reference Encounters

	CC	KC	NC	PC	YC	TOTAL
Total Transactions	4	21	59	1	26	111

Collection Development

	CC	KC	NC	PC	YC	TOTAL
Total volumes	10532	2431	70432	4524	10676	98595
New Acquisitions	0	67	168	3	0	238
Cataloged	61	0	304	1	0	366
Donations	0	0	1	0	0	1
Serials	0	0	68	3	0	71
Withdrawn	0	0	10	0	38	48
Gov Docs			100			

LIBRARY INSTRUCTION:

Campus	Sessions	Students	Topic	Courses	Instructor
Pohnpei	1	1	Library orientation		
YC LRC	1	14	Library orientation	UB	Stephania G.
TOTAL	2	15			

MITC SERVICES:

Audiovisual cataloged	2
COM meetings/workshops in MITC Rooms	18
COM Video Coverage	5
Card Laminated	1

Digital Photos	100
Equipment check-out	11
ID Photos Taken	17
ID Cards re-issue due lost or damage	17
Manual video checkout	15
PDL Page scanned	33
Posters laminated	6
Number of classes held in MITC	12
Setup Audio systems for activities/class	20
Scan documents for student/staff	5
Total fees collected for ID cards	\$85.00
Video recordings edited	3
Video burned into DVD format	4
Video conversion	51
Video Showing for classes in MITC Rooms	43
Viewing in booths	15
Work-study hour	88:45

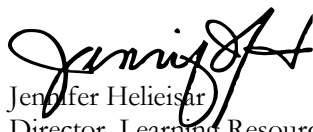
PROFESSIONAL/COMMUNITY SERVICE:

- Select library staff in Pohnpei attended LAMP meeting on October 4th and October 25th in preparation for the PIALA conference in November.
- *National:* Bruce attended a meeting for the FCE committee on October 13th.
- *Pohnpei:* Rihter attended meetings for the COM-FSM Alumni Association on October 19th and a campus wide meeting on October 27th. She also attended the secretary/treasurer workshop that was conducted by Chelsea Rion from Student Life office on October 13th.

CONCERNS/COMMENTS:

None at this time.

Respectfully submitted by,



Jennifer Helieisar
Director, Learning Resources Center

cc : All campus librarians