

COLLEGE OF MICRONESIA-FSM
Committee Minutes Reporting Form

Committee		Student Success Committee		
Date: September 7, 2018		Time: 1:16pm - 1:56pm	Location: Board's Conference Room	
Members				
	Titles /Reps	Name	P	A
1.	Chairperson	Timothy Mamongon	X	
2.	Vice Chairperson	Francis Alex		Child sick
3.	Secretary	Cindy Edwin	X	
4.	Ex.-Officio Member: Director of Student Life	Krystilyn Atkinson		Meeting with Student Organization Finance Comm.
5.	Chuuk Campus Staff Rep.	Wilson Bisalen		Sudden personal matter to take care of
6.	FSM-FMI	Rufus Yaisolug		Tending to sick family member (wife)
7.	Kosrae Campus Staff Rep.	Arthur Jonas		Holiday
8.	Kosrae Campus Staff Rep.	Meryulyn Livae		Holiday
9.	Kosrae Campus Faculty Rep.	Lyte Chapap		Holiday
10.	National Campus Faculty Rep.	Mike Ioanis	X	
11.	National Campus Faculty Rep.	Dana Lee Ling		X
12.	National Campus Faculty Rep.	Lloyd Yamada	X	
13.	National Campus Faculty Rep.	Jothy John	X	
14.	National Campus Staff Rep.	Twyla Poll	X	
15.	National Campus Staff Rep.	Benina Ilon	X	
16.	National Campus Staff Rep.	Morehna Santos	X	
17.	CTEC Staff Rep.	Sebastian Tairuwepiy		SBA activity
18.	CTEC Faculty Rep.	Ben Voltaire Nato		Finished class at 12:30/told VOIP reserved for another committee meeting
19.	CTEC Faculty Rep.	Shirley Jano	X	
20.	Yap Campus	Cecilia Dibay		Prior activity
21.	Yap Campus	Susan Guarin		Unable to leave work site due to students (no other staff)
22.	SBA Representative			
23.	SBA Representative			
24.	SBA Representative			
Additional Attendees:				

Major Agenda or Topic of Discussion

1. Welcome for new and old members
2. Approval of last meeting's minutes
3. Review on last year's recommendations or findings
4. Planning for SSC's goals this year

Discussion of Agenda and Information Sharing

1. Quorum was declared at 1:16pm so the chair called the meeting to order. After a review of the agenda, suggestion was made to add "Miscellaneous". Motion made and seconded to accept the agenda with "Miscellaneous" added. The chairman welcomed all members, especially those new to the committee.
2. Motion made and seconded to approve the minutes from our last meeting (May 16, 2018) as is.
3. Last academic year, the committee spent most of its time reviewing the TOR but we were also able to look at the result of the (2016) CCSSE.
4. From the (2016) CCSSE, the committee picked FACPLANS (Talked about career plans with an instructor or advisor) as an area to focus on. Discussions centered on how instructors and advisors can be more involved. Suggestions included:
 1. Instructional Affairs to plan an event similar to Career Day but faculty/programs be the presenters.
 2. Some advisees do not meet with their advisor so this is a problem. One solution would be for the committee to create a survey to get feedback from students on why they don't meet with their advisor. Each member is to email one or two questions to the committee secretary who will compile the list. At our next meeting, we will review and eliminate those that may be similar.
 3. Programs to allocate part of their budget for career promotion. There aren't many posters, pictures or images to promote the types of careers students can go into based on their major.
5. Some instructors just got out of class before the meeting and have another class scheduled right after the meeting. A suggestion was made to have light snacks at each meeting. The chairman will look into this with VPIA who is now overseeing the committees.
6. Motion made and seconded to adjourn the meeting. The meeting ended at 1:56pm.

Next Meeting: Friday, October 5, 2018

Handouts/Documents Referenced

- *May 16, 2018 minutes*

College Web Site Link

www.comfsm.fm

Prepared by:	Cindy Edwin	September 17, 2018	
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Approval of the Minutes and Response

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Submitted by		Date:	
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Summary Decisions/Recommendations/Action Steps/Motions with Timeline and Responsibilities:

Actions by the President

Item	Approved	Disapproved	Disapproved with Conditions	Remarks
1				
2				
3				