

COM-FSM Chuuk Campus

MANAGEMENT COUNCIL (MC) MEETING MINUTES

Date: October 31.2018 (Wednesday)	Time: 12:05-1:40 pm	Location: Dean’s Conference Room
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Members Present (Quorum: 5) = 5 in attendance			Absent
• Kind Kanto (chair)	• Ben Akkin (A)	• Marie Mori-Pitiol (A)	• Memorina Yesiki (SS)
• Mixon Jonas (I)	• Wilson Bisalen (SS)	• Mike Abbe (CRE)	
• Guest: Yosko Kim and Robertson Albert			
• Ryian Raymond (SBA	• Atkin Buliche (I)		

Agenda / Major Topics of Discussion:

<p>I. Call to Order (Kind) II. Attendance III. Minutes of previous meeting (Sept 26) IV. Announcements/reports A. SBA Fall 18 activities (Ryian) B. Open Forum first event (Robertson) C. Any Division (SS, Inst, Adm, CRE, SBA) V. Old Business A. Campus Fund-Raising Plans (Yosko) B. By-product Accountability Plans (Kind/Marie) C. Management Council Terms of Reference D. News Communication to COM-FSM website E. Check on the Weno Municipal ordinance on payment of \$500 for operating our snack bar as business VI. New Business A. Spring Schedule (Mixon)</p>	
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Discussion on Agenda / Major Topics of Discussion

<p>I. Call to Order: By Chairman Kind with opening prayer by Mike. Mixon read the Mission Statement. II. Attendance (Quorum = 5): 5. III. Minutes of Previous Meetings (September 26, 2018): was adopted IV. Announcements/Reports: A. SBA president: Ryian presented to the committee the activities for fall 2018 1. Their first activity for this semester is thanks giving on 11/21 or 23. 2. The SBA council meets and requested that the seeds money will be distributed among the regions equally (\$200.) 3. The students will have the Academic Talent Showdown on Dec. 07.18, before the final exams. 4. On December 13, they will have their farewell party and short recognition of the former Regional and SBA officers B. Open Forum first event: Robertson reported that the first event on 10/17/18 was a successful one. 1. He also reported that the committee meets and agreed to invite another guest speaker to talk about why he thinks chuuk is ready to stand on its own C. Announcement: 1. Atkin reported the computers at the Computer Labs are infected with virus 2. Mike reported that CRE is working with department of agriculture on their projects - Lolita will be holding workshop on how to write proposal 3. Kind reported that he has visited by some military and they report that their ship will arrived Chuuk in April and they requested to visit the campus to play few sports and play a band. - He also reported that the next BOR meeting will be in Guam. 4. Mixon reported that 50% of the students were on the deficiency list. Many students registered for the courses but hardly go to class they are not officially withdraw.</p>
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V. Old Business:

- A. Campus Fund-Raising Plans: Yosko reported that the committee will be raffling a drum of gasoline
- B. By-Product Accountability Plans: The papers are ready for Dean to sign
- C. Council Terms of Reference: Council members approved the TOR
- D. News Communication to COM-FSM Website: Dean reported that he has already submitted the memorandum on having Chuuk Campus submits feature articles and word games for publication on the COM-FSM website
- E. Check on Weno municipal for Business License for snack Bar: Marie was asked to look into and pay the cost for the License

VI. New Business:

- A. Spring Schedule: IC was asked to communicate to VPIA about the surprise third year exam.
- He also reported that there is a need for English instructors in the writing courses.

Next Meeting: Wednesday, November 28, 2018

Hand-Outs / Documents Referenced / Attachments: (1) Minutes of September 26; (2) Management Council TOR

Prepared by: Secretary Macleen Remit (ex officio)

Date distributed:

Summary Decisions / Recommendations / Action Steps / Motions with Timeline/Responsibilities:

- Mixon: to communicate to VPIA about the surprise third year exam
- Marie: to look into and pay the cost for the License
- Kind to fill out and sign papers for By-Product Account.