

COLLEGE OF MICRONESIA-FSM
Committee Minutes Reporting Form

Committee		Recruitment, Admissions, and Retention		
Date: December 05, 2018		Time: 1-2 PM	Location: Board Conference Room	
			National Campus VOIP 4515 PIN 7510	
Members				
	Titles /Reps	Names	P	A
1.	Chairperson (Kosrae Staff Rep.)	Robert Jonas rjonas@comfsm.fm		A
2.	Vice Chairperson (National Staff Rep)	Pelsihner Elias pelias@comfsm.fm	P	
3.	Secretary (National Faculty Rep)	Resida S. Keller resida@comfsm.fm	P	
4.	Chuuk Campus Staff Rep.	Tandy Marar matandy@comfsm.fm		A
5.	Chuuk Campus Faculty Rep.	Richardson Chiwi chiwi@comfsm.fm		A
6.	FMI Faculty Rep.	Semesa Senicuracity semesa@comfsm.fm		A
7.	FMI Staff Rep.	Eva Buthung ebuthung@comfsm.fm		A
8.	Kosrae Campus Staff Rep.	Paliknoa Sigrah psigrah@comfsm.fm		A
9.	Kosrae Campus Staff Rep.	George Dokowe dokoweg@comfsm.fm		A
10.	National Campus Staff Rep.	Penselynn Etse Sam petse@comfsm.fm	P	
11.	National Campus Staff Rep.	Julius Cecilio jcecilio@comfsm.fm		A
12.	National Campus Staff Rep.	Karleen M. Samuel karleenm@comfsm.fm		A
13.	National Campus Faculty Rep.	Kathleen Benjamin, kjbenjamin@comfsm.fm	P	
14.	National Campus Faculty Rep.	Deva Senerathgoda deva@comfsm.fm		A
15.	National Campus Faculty Rep.	Brian Lynch brianl@comfsm.fm	P	
16.	National Campus Faculty Rep.	Magdalena Hallers mhallery@comfsm.fm	P	
17.	National Campus Faculty Rep.	Kiyoshi Phillip kphillip@comfsm.fm	P	
18.	National Campus Faculty Rep.	Rudelyn Dacanay, rdacanay@comfsm.fm	P	

19.	National Campus Instructional Coordinator	Joseph Felix Jr. felixjr@comfsm.fm		A
20.	CTEC Campus Faculty Rep	Alan Alosima Alana@comfsm.fm	P	
21.	CTEC Campus Faculty Rep.	Joyce Roby jroby@comfsm.fm	P	
22.	CTEC Campus Staff Rep.	Rensleen Joel rensleen@comfsm.fm		A
23.	CTEC Campus Faculty Rep.	Xavier Yarofmal yarofmal@comfsm.fm	P	
24.	Yap Campus	Debra Roth droth@comfsm.fm	P	
25.	Yap Campus	Beverly Buw bbuw@comfsm.fm	P	

Additional Attendees

1.	Doman Daoas	Registrar

Major Agenda or Topic of Discussion

AGENDA

1. Moment of Silence
2. Reading of Mission Statement (Vlce Chair Pelsihner)
3. Roll Call (Secretary Resida Keller)
4. Adoption of Agenda/November Minutes
5. Board Policies: No. 4403; No. 4407
6. Miscellaneous
7. Announcement
8. Adjournment

Discussion of Agenda and Information Sharing

Meeting began at 1:15pm by the V. Chair and commenced with items #1, 2 as secretary took note of the attendance.

4. Motion was made and seconded to approve the November minutes as is. The November minutes were unanimously approved by all present.

5. a.) BP 4403: Classification and Identification of Students:

After discussing the policy, the following changes were recommended and endorsed by all the committee members especially since the new Bachelor's of Science in Education degree has been recently approved.

There should be added to the policy these additional classifications:

Juniors—Students in the Bachelor’s or 3rd Year Certificate programs who have earned from 71-105 credits.

Seniors---Students in the Bachelor’s program who have earned from 106 and above semester credits.

Certificate Students---Students who are enrolled in a 1 year certificate program.

b.) BP 4407: After discussing this policy, a recommendation to include the article “A” and the word “may” to the policy’s first two sentences (along with any necessary grammatical changes) was approved. The sentences would then read as follows: (changes in italics)

A student who begins with one major then wishes to change major must wait until the required sequence of courses in the new major is offered. They *may* have to wait as long as a year.

6. Miscellaneous: none
7. Announcement: Ex-Officio member announced to the committee that there are currently 6 policies on the agenda for the Board of Regents meeting in Guam; Jan. 28-Feb. 8 will be the administering of the COMET to the high schools and there is a need to include on the next agenda a review and selection of the essay prompts for the COMET as well as a review and approval of the revised Math section of the COMET.
8. Meeting adjourned at 2:05pm and the next meeting will be announced in January by the Chairperson.

Next Meeting: TBA

Handouts/Documents Referenced

Prepared by:	Resida S. Keller	1/15/19	
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Approval of the Minutes and Response

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	Titles /Reps	Names	Aye	Nay	Abstain	Remarks
1.	Chairperson	Robert Jonas rjonas@comfsm.fm				
2.	Vice Chairperson	Pelsihner Elias pelias@comfsm.fm	x			
3.	Secretary	Resida Keller resida@comfsm.fm	x			
4.	Chuuk Campus Staff Rep.	Tandy Marar, matandy@comfsm.fm				
5.	Chuuk Campus Faculty Rep.	Richardson Chiwi rich@comfsm.fm				

6.	FMI Faculty Rep.	Semesa Senikuraciri semesa@comfsm.fm				
7.	FMI Staff Rep.	Eva Buthung, ebuthung@comfsm.fm				
8.	Kosrae Campus Staff Rep.	Paliknoa Sigrah, psigrah@comfsm.fm				
9.	Kosrae Campus Staff Rep.	Dokowe George dokoweg@comfsm.fm				
10.	National Campus Staff Rep.	Penselynn Etse Sam petse@comfsm.fm	x			
11.	National Campus Staff Rep.	Julius Cecilio cecilio@comfsm.fm				
12.	National Campus	Rudely Dacanay rdacanay@comfsm.fm				
13.	National Campus Staff Rep.	Karleen M. Samuel karleenm@comfsm.fm				
14.	National Campus Faculty Rep.	Kathleen Benjamin, kjbenjamin@comfsm.fm	x			
15.	National Campus Faculty Rep.	Deva Senerathgoda deva@comfsm.fm	X			
16.	National Campus Faculty Rep.	Brian Lynch brianl@comfsm.fm	X			
17.	National Campus Faculty Rep.	Magdalena Hallers mhallers@comfsm.fm	x			
18.	National Campus Faculty Rep.	Kiyoshi Phillip kphillip@comfsm.fm	x			
19.	CTEC Staff Rep.	Rensleen Joel resleen@comfsm.fm				
20.	CTEC Faculty Rep.	Alan Alosima Alana@comfsm.fm	x			
21.	CTEC Faculty Rep.	Joyce Roby jroby@comfsm.fm				
22.	CTEC Faculty Rep.	Xavier Yarofmal Yarofmal@comfsm.fm	x			
23.	Yap Campus Staff	Debra Roth droth@comfsm.fm	x			
24.	Yap Campus Staff	Beverlyn Buw bbuw@comfsm.fm	x			

Submitted by	Resida S. Keller	1/15/19	
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Summary Decisions/Recommendations/Action Steps/Motions with Timelines and Responsibilities

Minutes approved (with minor corrections to membership) by majority of the members. Board Policy 4403 and 4407 was endorsed (with additions) by all the members.

Actions by the President

Item	Approved	Disapproved	Disapproved with Conditions	Remarks
1				
2				
3				

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