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| **Committee Minutes Reporting Form** |
| **Committee or Working Group** | *Facilities & Campus Environment* |
| **Date** | **Time** | **Location** |
| March 01,2019 | 13:00 | President’s Conference Room |
| **Members Present** |

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|  | **Titles/Reps** | **Names** | **Remarks** |
| 1. | Chair (CTEC Faculty) | Romino Victor  | Present |
| 2. | Vice Chair (National Campus LRC) | Bruce Robert  | Present |
| 3. | Secretary (CTEC Faculty) | Amerihter Thozes | Present |
| 4. | *“Ex-Officio Member “- Director, Maintenance* | Francisco Mendiola  | Present |
| 6. | Chuuk Maintenance  | Benjamin Akkin  | Present |
| 7. | Chuuk Faculty | Muity Nokar |  |
| 8. | Kosrae Campus Staff Rep | Teodoro Bueno  |  |
| 9. | Kosrae Faculty | Tara Y. Tara  | Present |
| 10. | Kosrae Campus Staff Rep | Lanson Alik |  |
| 11. | National Campus Faculty  | Don Buden  | Present |
| 12. | National Campus Faculty | Reynaldo Garcia  | Present |
| 13. | National Campus Faculty | Michael Muller | Present |
| 14. | National Staff IT | Moleince Kephas  |  |
| 15. | National Maintenance |  |  |
| 16. | National Campus Residence Hall | Marlou Gorospe |  |
| 17. | National Campus Residence Hall | Loatis Seneres |  |
| 18. | CTEC Faculty  | Cindy Pastor  |  |
| 19. | CTEC Faculty | Nestor Mangubat  |  |
| 20 | CTEC Faculty | Salba Silbanuz | Class |
| 21. | CTEC Maintenance | Bruno Barnabas | Family Matters |
| 22. | CTEC Staff | Edwin Sione  |  |
| 23. | Yap Campus Staff | Steven Young-Uhk | Present |
| 24. | Yap Campus Staff | Moses Faima | Present |
| 25. | SBA Representative | Hiromi Taulung |  |
| 26. |  |  |  |

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| **Additional Attendees** |
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| **Agenda/Major Topics of Discussion:** |
| 1. Call to Order
2. Approval of Minutes of Last Meeting (Feb. 01,2019)
3. New Business
* IDP Updates (Director Mendiola)
* Maintenance Updates
1. Miscellaneous
2. Adjournment
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| **Discussion of Agenda/Information Sharing:**  |
| 1. The meeting was called to order at 1:05 by Chairman Romino Victor.
2. The Minutes of Feb. 01, 2019 Meeting were approved.
3. New Business:
4. IDP Updates by Director Mendiola: IDP projects for Student Center at National Campus and CTEC Technology Bldg. designs has been finalized based on changes recommended and has been contracted to Amorient. Ground breaking for said projects are scheduled for April but might be at a later date depending upon processes required. Kosrae Campus Multi-purpose Bldg. will be similar as Student Center for National Campus so process can be lenient and it is also highly recommended by OIA. Teaching Clinic for Nursing students was not approved by JEMCO for there is no MOU or clear commitment from Pohnpei State Hospital that they will assist.
5. Maintenance Updates by Director Mendiola:
6. IMF is now available at FSM for Physical Resources Maintenance Plans.
7. Projects for Kosrae Campus include Land Grant and Faculty Roofing and Ceiling work, and Admin. Office Floor Repair.
8. Remodeling of CTEC HTM Bldg. Projects is aimed to begin in May or sooner.
9. No damages were suffered for CTEC, National Campus and Chuuk Campus during the minor storm. Station 3 Generator at National Campus that powered both Residence Halls and Dining Hall encountered a problem so all Residence Hall Students were evacuated to the Gym. Portable Generator at the Gym was then relocated to Station 3.
10. Maintenance workers for both National and CTEC are working together installing LED lights at both campuses and replacing all R22 AC’s on both campuses. Target is to replace out all R22 from the system by 2022.
11. Chuuk Campus requesting repair of whole electrical system on campus to reduce energy usage.
12. Miscellaneous:
13. HTM at CTEC needs better exhaust system and better set up with each station having its own exhaust system.
14. Meeting adjourned at 1:45 pm.
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| **Handouts/Documents Referenced:** |
| Meeting Minutes of Feb 01, 2019 |
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| **Prepared by: Amerihter Thozes**  |  | **Date Distributed: Mar. 04, 2019** |  |