

COM- FSM Chuuk Campus

ALL Campus Meeting Minutes

Date: 11/2/2016	Time: 12:00-1:00pm	Location: Student Center
Estimated Number of Students Present: 38	Estimated number of Faculties & Staffs Present:25	
<b>Agenda/ major topic of discussion</b>		
<p>I. Call to Order: II. Opening prayer: III. Reading of the Mission Statement: IV. Announcement from each Department V. Announcement from College Wide Committee/Chuuk Campus Committee VI. Questions, Answers, &amp; Comments Session. VII. Meeting Adjournment.</p>		
<b>Discussion on agenda /major topics of discussion</b>		
<p>I: Call to order by: Wilson Bisalen (Student Services) II: Opening Prayer by: Rev. Atkin Buliche III: Reading of the Mission Statement by: ALL -The College of Micronesia-FSM is a learner centered institution of higher education that is committed to the success of the Federated States of Micronesia by providing, academic, career, and technical educational programs characterized by continuous improvement and best practices.</p> <p>IV: Announcement from each department:</p> <p>❖ <u>Administration Department:</u> Dean Kind Kanto - Dean welcomed everyone to the All Campus Meeting. - conveyed his appreciation to those that participated in the clean-up Saturday and also the employee that participated in the endowment fund. - Dean Kanto also encouraged students on to break their toilet in the women's bathrooms for it will cost more to repair and the facilities fee will have to rise to repair the toilet bowels affecting the students to pay more on facilities fees. - Dean also made an announcement on the approved donation of \$3,000,000 by the legislature for the construction of the new Chuuk Campus site. - Dean read out the concern as shown on the CESSE (survey result) in regards to Faculty-Student Interaction of COM-FSM as being low at Chuuk Campus in Spring 2016. He therefore, encouraged both students and faculties alike to take advantage of strong communication outside of class in terms of, taking advantage of office hours, email communication on class assignments, etc.</p> <p>❖ <u>Instructional Department:</u></p> <p>- Instructional Coordinator Mixon Jonas encouraged students to get their textbooks before the first day of instruction and for us, faculties and staffs, to find a way to help them.</p> <p>❖ <u>SBA Announcement:</u></p> <p>SBA President Mr. Jerry Robert also conveyed his appreciation to the students that participated in the</p>		

clean-up effort.

Further, SBA President Robert announced a series of meetings to be held this week:

- 1) Executive Committee on Wednesday, November 2<sup>nd</sup>, 2016 at 3:30pm.
- 2) SBA Council Meeting on Thursday, November 3<sup>rd</sup>, 2016 at 3:30pm at the Counseling/Multipurpose Building.
- 3) Encouraged clubs and regions to meet this week to come up with any activities for Fall 2016.

❖ Student Services Announcement:

- Nurse Marcelly Mariano announced to students and staffs as well as encouraged them to participate in her activity that will be held on November 30<sup>th</sup>, 2016 on *World Diabetes Day*. The opening Ceremony will start at 9:00am and the health screening will be at 9:30am in the Student Center.
- Admissions announcement was to inform as well as encourage students to take advantage of the Spring 2016 early registration process happening this week.
- Financial Aid announcement was to encourage students that have filled out their FAFSA documents but have not submitted yet to submit it as early as possible.
- The Counselor also introduced the new tutor for this semester, Ms. Kesterly Enlet who will be tutoring in the areas of Computer and English.

❖ CRE Department:

- Showed a video clip on Chuuk Campus activities taken in the month of October as well as brought samples for All Campus Meeting participants to sample on.

V: Announcements from committees (both System wide and College wide committees)

- Roger made an announcement for the rescheduling of the Fundraising Activity that was supposedly going to be held on Friday, November 4<sup>th</sup>, 2016. However, since Friday is a holiday, the Fundraising Committee has decided to move it to Thursday, November 3<sup>rd</sup>, 2016. Again, Mr. Arnold encouraged Chuuk Campus students and employees to participate in the fundraising event for the COM-FSM 20<sup>th</sup> Anniversary.
- HR Specialist made an announcement for Faculties and Staffs to revisit the policies which, pertains mostly to Faculties in the *Personnel Policy number 6009*.

VI: Miscellaneous: Questions & Answers session:

- By Alton Higashi- wherein he asked the Dean during the Administration Department's announcement on how are the administrators going to implement the interaction between students and faculties through which Dean Kanto answered this in the Administration Departments announcement session.
- Roslyn also placed a question to the Counselor and a faculty, Mr. Miuty Nokar, on the impact of the tutors with regards to the students that they have tutored. Have we (referring to both Miuty & Wilson) witnessed these changes with regards to tutors tutoring the students? Have they made a positive impact when mentioning their improvements at the end of the semester.

- Both Wilson & Miuty answered with an encouraging and positive impact through which we have not only witnessed and seen through data gathered, that a high number of students that sought tutorial assistance in the past, have passed all their courses at the end of the semester, however, it is too premature to mention that the tutors have made a positive impact this semester as we will not know yet until the end of the semester.

VII: Meeting Adjourned.

**Next meeting: 12/7/2016**

**Time: 1:00pm**

**Hand out Documents:** Meeting Minutes

**Date distributed:** 11/10/2016

**Prepared by:** Jefferson Teruo

Summary decision/ recommendation /action steps / motion with timeline/ responsibilities.